

Computer Use Committee – May 29, 2012 Final Meeting of Academic Year 2012

In attendance: Karl Benedict, Kevin Comerford, Deborah Fort, Moira Gerety, Debby Knotts , Rebecca Lubas (Chair), Barbara Shaffer, Jackie Shane, Theresa Strike

1) Chair for Next Year

Committee Members in attendance unanimously supported Kevin Comerford for next year's Chair.

2) Year in Review. This year, our committee:

- Updated our name and charge
- Participated in the RFP process for the new Email/calendaring system
- Participated in implementation plans for the new Email system
- Continued to gather information about faculty technology use, especially via IT's survey results
- Continued to explore ways for classrooms to "go paperless"
- Participated in the Advisory Group for the LEARN project
- Gave input for Social Media use guidelines

3) Priorities for Next Academic Year

- Support implementation of new email/calendaring system, devise ways to bring faculty more information on maximizing the productivity tools that come with the system
 - Continue to invite Linda J. from IT as a guest for updates
- Continue to explore support for paperless classrooms
- Participate in RFP for anti-plagiarism software
- Participate in RFP for podcasting software
- Support a toolkit for social media classroom use

Have a great summer!