

Faculty Senate IT Use Committee  
Thursday, September 10, 2015  
1:00-2:00 PM  
Zimmerman Library, Herzstein Reading Room

#### Agenda

1. Greetings and announcements
2. Approval of 5-18-2015 minutes
3. Selection of 2015-2016 Committee Chair
4. Email security
  - a. Email ownership
  - b. Archiving and recovery practices
    - i. Individual
    - ii. College/University
  - c. Policies: Email, data, and general IP Governance
    - i. University
    - ii. State
      1. Email is not typically an administrative record
5. Campus Updates
  - a. Course reserves are now managed in LEARN