

## Computer Use Committee –January 28 – 2010/2011 Meeting IV

Zimmerman Library Room B48 – 1:00-2:30 PM

### Minutes

Attending: Kevin Comerford, Jan Armstrong, Coleen Arviso (via web), Richard Carr, Cassiano De Oliveira, Caleb Richardson, Rebecca Lubas (Chair), Steven Yourstone, Matthew Garcia, Peter Zimmer, Timothy Thomas

**NOTE:** This was our first attempt to hold the meeting via Adobe Connect Web Conferencing. We had some issues with the sound connection. The Webcast was functional as of 1:25.

- 1) **Approval of minutes of 11/17/10 meeting** – Approved
- 2) **Announcements** – Doodle Poll seemed to work well for scheduling meeting. Will do this again for February Meeting
- 3) **Reports**
  - IT Cabinet, including E-Mail Selection Update (Rebecca and any and all IT Cabinet Attendees)
    - The E-Mail Production Selection effort is beginning. Rebecca is on the Steering Committee and will report to the list after the January 31 meeting
    - There was a discussion of the Rapid Resign effort, which has morphed into a focus on Cost Containment. The report will be out in early March
  - Learning Environments Update – Rebecca disturbed statistics (thanks to Debby Knotts) demonstrating the increase in usage of the Learning Management System.
- 4) **Other** – General Discussion of Role of CUC in Campus Technology (All)
  - We had an open discussion of the role of CUC in campus technology efforts. There was general concern that CUC isn't involved as early in the process as it ought to be. We reached the conclusion that the chair should investigate strategies that have worked with other Faculty Senate Committees, as well as discuss with the Faculty Senate President and the Incoming FS President. We should also find out what the branch campuses are doing and see if we can work together – for example, the Gallup campus has a campus IT committee.
- 5) **Open Faculty and Technology Forum Update** (Subgroup)
  - Topic: Barriers to going paperless in the classroom/what would help you go paperless?
  - Aiming for end of February
  - Light on presentations/heavy on feedback opportunities
  - Will provide survey
  - Looking for free rooms
    - Rebecca will investigate Anderson 1070
    - Libraries B30 available

- Advertising efforts

**Follow up**

- E-mail Steering Committee Update
- Doodle Poll for February Meeting
- Rooms for open forums
- Advertising for open forums
- Discussion with FS Chairs and FS President on role of CUC
- Investigate Branch Campus IT