<u>**Computer Use Committee -- Sept. 22 – 2010/2011 Meeting I**</u>

In attendance: Jan Armstrong, Dick Carr, Kevin Comerford Moira Gerety, Rebecca Lubas (Chair), Cassiano De Oliveira, Tim Thomas, Steven Yourstone, Peter Zimmer

Guests: Mike Carr, Debby Knotts, Carol Stephens

1) **Welcome, Introductions, Announcements**

- We went around the table to introduce ourselves and welcome new and returning members as well as guests
- Rebecca announced that although the fall schedule was set, for spring meeting we will try using Doodle to schedule times when more members can make it since we use a variety of calendars. This may result in the meetings not always being on the same day of the month

2) **Reports**

- FS Chair/Operations Committee Meeting
    - Rebecca attended the FS Chair/Operations Committee meeting where the priorities for the year were discussed
    - Please encourage students to volunteer for student committee slots via ASUNM
- IT Cabinet
    - IT Cabinet's Sept. 7 meeting featured the Adobe Connect webinar project, the new LoboAlerts system, and the coordination of IT goals with the President's goals
    - Please see http://cio.unm.edu/cabinet/mins/ for the full minutes and project documentation
- Learning Environments Committee (from the Provost/Academic Affairs Office) – Debby, Rebecca, and Moira talked about the work of this committee which is seeking a clearly defined central or integrated office(s) that support(s) hardware/software instructional needs along with technology and pedagogical-methods training for face-to-face, hybrid, and fully online instruction. A subcommittee is currently conducting an internal scan of resources, services, and support available.
- Students' need for printing is on the rise as more course packs are being delivered in electronic files and printouts are still in many cases the easiest way for students to read and use them in class.
    - IT is exploring "rollover" credit for students who don't use the whole $10 printing credit during Fall semester

2) **Priorities for the Academic Year** – the group discussed the proposed priorities, and augmented them to read:

- Explore how to better facilitate faculty input on IT initiatives and increase/improve collaboration with IT.
- Explore how to advance open access electronic scholarly communication on campus and identify barriers, especially technical ones.
- Identify faculty support needs for use of classroom technology and teaching online.
    - This can be coordinated with the work of the Learning Environments Committee

We also discussed taking time this year to address the problem of spam. It was suggested that IT could author a "Tech Minute" with such tips in the UNM News Minute. There is a recently updated FastInfo on the topic of spam, but a way to be alerted to updated information would help.

3) **Findings of the findings on the Email/messaging/calendaring Task Force**

See attached PowerPoint presentation from the Task Force.

After a quick run through of the Task Force's findings, the committee members present discussed the Task Force's recommendation to move the campus to a single industry-leader option for providing email to the campus. IT would work with departments that had other needs and reach specific agreements about where IT support ends and departmental support is required. This is a challenge with reduced budget/staff freezes campus wide.

While in general the group agreed that the single solution made sense for campus (with the caveat of concern for "power users" and limited departmental resources), we wanted feedback from members who could not attend before making a statement of endorsement. Rebecca will forward information to the list.

4) **Drafts of proposed revisions to 2500 "Acceptable Computer Use" & 2520 "Computer Security Controls"**

This policy has not been officially updated since August 2000. Carol Stephens presented the history of this draft, and addressed the concerns raised by CUC in the version of the draft presented in Spring 2009. Please see attached memos. Carol also walked us through the policy review process. There is a 30 comment period before the policy goes to the President.

Since the CUC gave a committee response to the first draft and those concerns were addressed, instead of making a group response to the current draft, please email Carol (stephens@unm.edu) directly with your concerns and comments, and copy Mike Carr (mcarr@unm.edu) within the next two weeks (by October 6)

A61.6
Policy

COMPUTER USE COMMITTEE

The Computer Use Committee, in cooperation with the Computer and Information Resources and Technology (CIRT), is advisory to the office of the Provost/Vice President for Academic Affairs on all matters relating to computing information. Through communication with the academic and administrative units, it represents the needs and concerns, particularly of the academic community, for computing resources. Its purview includes, but is not limited to, articulation of needs, advocacy of innovative and effective instructional computing, active participation in planning, advice on computing budgets, recommendation for priorities and liaison with academic as well as administrative computer users. The Committee reports to the Faculty Senate through regular procedures and submits a yearly report to the Senate.

(Fifteen members of the faculty appointed by the Faculty Senate, including one member from the University Libraries; one member of the Research Policy Committee selected by the committee; two undergraduate and two graduate students appointed by the Associated Students of UNM (ASUNM) and the Graduate and Professional Student Association (GPSA) respectively. Ex-officio members shall include the Vice Provost for Research, the Provost/Vice President for Academic Affairs, the Associate Vice President for Computer and Information Resources and Technology. The chairperson is elected by the Committee.)