

Computer Use Committee –November 17 – 2010/2011 Meeting III

Parish Library Room 210 – 2:00-3:30 PM

In Attendance: Rebecca Lubas, Pete Zimmer, Steven Yourstone, Debby Knotts, Theresa Strike, Andrew Paterson, Richard Carr, Jackie Shane, Moira Gerety, Jan Armstrong, Kevin Comerford.

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- 1) **Approval of minutes** – October minutes approved.
- 2) **Reports**
 - IT Cabinet – there was no IT Cabinet meeting in November
 - Virtual Learning Environments Committee – Intern and External scans are in process.
 - Facilities – the new dorm building (ground breaks May 2011) includes plans for an IT support center to serve on-campus students
- 3) Policy language for e-mail and other computer investigations

Wording suggestion:

The University may also specifically access and examine the account of an individual user if necessary to comply with federal or state law or if there is reasonable suspicion that a law or University policy has been violated and examination of the account is needed to investigate the apparent violation.

As UNM moves to consolidate email and other communications systems, opportunities arise both for more efficient use and abuse of those systems. Therefore, a more stringent authorization process for such investigations is advisable.

Access to a faculty member's UNM email may only be granted through a two-step process:

1) Request for access: Requests for access based on reasonable suspicion must be made in writing, in advance, by the cognizant vice president, except in the following circumstances: If access is requested to the account of a vice president, request must be made by the President of the university. If access is requested to the account of the President, request must be made by the President of the Board of Regents. Each request must specify the purpose of access, and such access will be limited to information related to the purpose for which access was granted.

2) Approval of access: No access will be granted unless the request is officially approved in writing as follows: If such access is being requested by a vice president (the normal case), access must be approved by the President of the University and by the President of the Faculty Senate.

If such access is being requested by the President, access must be approved by the President of the Board of Regents. If such access is being requested by the President of the Board of Regents, access must be approved by the full Board of Regents (acting in Executive Session).

- 4) Faculty participation in upcoming research/teaching computing issues
 - Possible first topic for Spring Faculty and Technology Forums: Adopting more electronic resources in classes, reducing print. What are the barriers?
 - We discussed volunteering for helping with these forums, as well as e-mail platform selection
 - Anyone interested in doing a presentation at the Success in the Classroom conference in February? If so email Rebecca