

**Computer Use Committee – Sept. 27 – 2011/2012 Meeting I**  
Zimmerman Library Room B48 12:30-2:00 PM

Present: Kevin Comerford, Jan Armstrong (via web), Owen Ellard, Rebecca Lubas, Patrick Manning, Tang-Tat Ng, Barbara Shaffer, Jackie Shane, Theresa Strike, Steven Alan Yourstone, Moira Gerety. Guests: Jane McGuire, Leah Boetger, Debby Knotts.

- 1) Committee Governance/Charge/Membership
  - a. Rebecca Lubas will be Chair for the 2011/2012 Academic Year
  - b. Please review our charge (attached) and proposed changes (also attached). We will discuss at an upcoming meeting, and Rebecca will investigate steps to making the change
  - c. Scheduling for meetings this year will again be by Doodle Poll
  - d. We'll have two meetings in October due to many agenda items
- 2) Faculty Input for IT Strategic Plan
  - a. Jane McGuire and Leah Boetger lead and facilitated a discussion
- 3) Faculty Technology Survey
  - a. Moira gave an overview of this survey in development
  - b. One issue that surfaced in our discussion was the widely varying access to phone and voice mail on campus. Moira will incorporate this in the survey.
- 4) Email Selection update
  - a. After issuing an RFP with 5 responses and several presentations, the Selection Committee decided to move to a Microsoft Exchange solution with cloud service for students and a choice of cloud or on premises for faculty and staff
  - b. If you're in the cloud you get 25 GB of storage instead of 5 GB
  - c. Students will be migrated in spring, staff and faculty in fall
- 5) Follow up on Paperless support
  - a. Deferred to next meeting due to time constraints
- 6) SafeConnect FAQ
  - a. Concerns about SafeConnect (What does it do? Is it safe? How do we know?) have arisen. Security personnel in IT will draft an FAQ for our committee to review before distribution to faculty.

**A61.6**  
*Policy*

**COMPUTER USE COMMITTEE**

The Computer Use Committee, in cooperation with the Computer and Information Resources and Technology (CIRT), is advisory to the office of the Provost/Vice President for Academic Affairs on all matters relating to computing information. Through communication with the academic and administrative units, it represents the needs and concerns, particularly of the academic community, for computing resources. Its purview includes, but is not limited to, articulation of needs, advocacy of innovative and effective instructional computing, active participation in planning, advice on computing budgets, recommendation for priorities and liaison with academic as well as administrative computer users. The Committee reports to the Faculty Senate through regular procedures and submits a yearly report to the Senate.

(Fifteen members of the faculty appointed by the Faculty Senate, including one member from the University Libraries; one member of the Research Policy Committee selected by the committee; two undergraduate and two graduate students appointed by the Associated Students of UNM (ASUNM) and the Graduate and Professional Student Association (GPSA) respectively. Ex-officio members shall include the Vice Provost for Research, the Provost/Vice President for Academic Affairs, the Associate Vice President for Computer and Information Resources and Technology. The chairperson is elected by the Committee.)

**Draft Proposed Change of Charge**

**TECHNOLOGY USE COMMITTEE**

The Technology Use Committee, in cooperation with UNM IT is advisory to the office of the Provost/Vice President for Academic Affairs on all matters relating to technology access. Through communication with the academic and administrative units, it represents the needs and concerns, particularly of the academic community, for computing resources and technology needs. Its purview includes, but is not limited to, articulation of needs, advocacy of innovative and effective instructional technologies, active participation in planning, advice on IT budgets, recommendation for priorities and liaison with academic as well as administrative computer users. The Committee reports to the Faculty Senate through regular procedures and submits a yearly report to the Senate.

(Fifteen members of the faculty appointed by the Faculty Senate, including one member from the University Libraries; one member of the Research Policy Committee selected by the committee; two undergraduate and two graduate students appointed by the Associated Students of UNM (ASUNM) and the Graduate and Professional Student Association (GPSA) respectively. Ex-officio members shall include the Vice Provost for Research, the Provost/Vice President for Academic Affairs, and the Chief Information Officer. The chairperson is elected by the Committee.)