Faculty Senate IT Use Committee
Thursday, December 3, 2015
2:00 – 3:00
Zimmerman Library, Herzstein Reading Room

Present: Elisha Allen, Stephen Burd, Deborah Fort, Moira Gerety, Brian Mackie-Mason, Peter Vorobieff, Jon Wheeler

Agenda:

1. Greetings and announcements.
2. Approval of 9-10-2015 minutes.
   a. The section on email security was amended to reflect that email ownership as a matter of policy is an issue for the faculty senate or policy office, rather than IT as the service provider.
   b. Lacking a quorum of voting members, Jon will distribute the draft minutes via email for further comment/approval.
3. Committee activity
   a. Faculty technology survey
      i. The planned fall 2015 distribution of the survey has been rescheduled for early February, 2016.
      ii. Comment and discussion on the draft survey;
         1. Question 2: Deleted.
         2. Question 6: Options should include "Linux laptop."
         3. Question 9: Possibly edit or develop a follow up question to prioritize equipment enhancements or purchases per classroom(s) or building(s).
         4. Question 14: A committee member suggested adding the Library to the list of services. Because the Libraries have a separate IT unit and offer multiple services while also utilizing the already listed Central IT services (wireless, etc.), there was some discussion of how best to incorporate/reference other service owners beside Central IT while keeping the listed options generalized. The question may be revised to replace "UNM IT services" with something more general, with an option added to broadly include the Libraries and study spaces as "Computing and printing facilities and labs."
         5. Question 16: A list of example or preferred software was proposed, including Mathematica and Wolfram Alpha. It was noted that an example list may narrow the results and that keeping the question open/free text in the past has been productive.
         6. Questions 17 and 18: "Cloud computing" will be changed in both questions to "cloud services."
         7. Question 23: For the branch of the survey given to users who select "No" on question 22, an option regarding the ease of maintaining personal websites will be added.

iii. There was some general discussion about how IT captures usage statistics for applications including Outlook and Office 365, as it was noted that the adoption of services which integrate with Outlook can negatively impact faculty who don't use Outlook.
1. Some data can be captured via system logs or other statistics.
2. To capture more qualitative aspects of the issue, two questions will be added to the survey for faculty who do not use Outlook/Office 365:
   a. Which alternative email application(s) do they use and why?
   b. Which alternative calendaring application(s) do they use and why?
iv. Next steps – how can the survey be promoted to best support a good response rate?
1. Proposed distribution via deans and department chair email lists.
2. Other suggestions welcome.
b. Data Governance Policy and Committee
i. Comment period has been extended through the end of the fall 2015 semester.
ii. Representation within the proposed Data Governance Committee (DCG) is an evolving issue. There may be a steering committee and a separate operational committee.
1. Action item: The chair will contact the Business Council and Operations Committee to determine how the issue of faculty representation on the DCG may be elevated to the Faculty Senate.