

Faculty Senate Curriculum Committee
Summarized Meeting Notes
Friday, September 6, 2013

The Faculty Senate Curriculum Committee (FSCC) met at 10:00 am on Friday, September 6, 2013, in room 120, Technology & Education Center (TECH). Chair Kathryn Watkins presided over the meeting.

Members Present: Randi Archuleta (UNM-Taos), Robben Baca (Graduate Studies/ex officio), Elizabeth Barton (Office of the Registrar/ex officio), Tom Beach (UNM-Los Alamos), Michele Chwastiak (Anderson School of Management), Julie Depree (UNM-Valencia), Mark Emmons (FSGPC/ex officio), Vicki Gianopoulous (Surgery Dental Hygiene), Alexander Gonzalez (Office of the Registrar/ex officio), Stephanie Hands (Arts and Sciences Advisement/ex officio), Steven Homer (School of Law), Kun Huang (School of Public Administration), Kuppsawamy Iyengar (School of Architecture and Planning), Carolyn Montoya (College of Nursing), Lori Townsend (University Libraries), Irene Vasquez (American Studies)

Members Excused: Sudharman Jayaweera (Electrical and Computer Engineering), Michael Kelly (University Libraries Center for SW Research/ex officio), Nancy Lopez (Sociology), Kristina Wittstrom (College of Pharmacy)

Members Absent: Ellen Babcock (Art and Art History), Greg Heileman (Associate Provost for Curriculum/ex officio), Lora Stone (UNM-Gallup)

Vacant Positions: Faculty from College of Arts and Sciences - Natural Physical Sciences and Math, Faculty from School of Medicine, ASUNM, GPSA

Guests Present:

1. Approval of the amended agenda for Friday, September 6, 2013.
2. Introductions.
3. Elizabeth Barton on changes in curricula flow. **Removed from agenda.**
4. Curricula forms to be reviewed. **There are no forms for review for this meeting.**
5. Discussion of format requirements for syllabi for future courses.
 - a. Concerns that submitted course syllabi are incomplete and too vague. FSCC agrees to be more rigorous with course syllabi review.
 - b. Creation of a requirements list/template for course syllabi is suggested.
 - c. Committee agrees to review current sample syllabus and note suggestions for improvement.
6. New Business.
 - a. Proposal for Forms A for EDUC, LEAD, MSET will be delegated to Carolyn Montoya for review. **Approved.**
 - b. Elizabeth Barton advises FSCC the form approvals by the UG and SGPC committees this month will impact the October FSCC meeting.
 - c. Kathryn Watkins advises group to contact her to be added to the FSCC mailing list: watkins@unm.edu ; text/call (505) 238-8186.
7. Adjourn at 10:35 am. Next meeting: Friday, October 4, 2013 at TECH 120, 10 am to noon.