

**Faculty Senate Curriculum Committee  
Summarized Meeting Notes  
Friday, September 19, 2014**

The Faculty Senate Curriculum Committee (FSCC) met at 10:00 am on Friday, September 19, 2014 in room 120, Technology & Education Center (TECH). Member Kuppaswamy Iyengar (School of Architecture and Planning) began the meeting as Acting Chair. Member Carolyn Montoya (College of Nursing) was elected to Committee Chair and presided over the meeting.

**Members Present:** Robben Baca\* (Graduate Studies), Elizabeth Barton\* (Office of the Registrar), Michele Chwastiak (Anderson School of Management), Cristyn Elder (English), Stephanie Everett (GPSA), Joseph Ho (Chemistry), Kuppaswamy Iyengar (School of Architecture and Planning), Elizabeth Keefe (Special Education), Carolyn Montoya (College of Nursing), Stephanie Smith (School of Public Administration), Lori Townsend (University Libraries), Kristina Wittstrom (College of Pharmacy)

**Members Excused:** Randi Archuleta (UNM-Taos), Antonio Tiongson (American Studies)

**Members Absent:** Ellen Babcock (Art and Art History), Tom Beach (UNM-Los Alamos), Alexander Gonzalez\* (Office of the Registrar), Stephanie Hands\* (Arts and Sciences Advisement), Greg Heileman\* (Associate Provost for Curriculum), Michael Kelly\* (University Libraries Center for SW Research), Judy Liesveld\* (FSGPC), Shelly McLaughlin (EMS Academy), Frank Ralls (Internal Medicine), John Russell (Mechanical Engineering)

**Vacant Positions:** Faculty: School of Law; Student: ASUNM; Branch: UNM-Gallup, UNM-Valencia

**Guests Present:**

\* ex officio

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1. Introductions.
  2. Acting Chair Kuppaswamy Iyengar moves to propose Member Carolyn Montoya be elected as FSCC Committee Chair – **ELECTED UNANIMOUSLY.**
    - a. Chair Carolyn Montoya introduces herself to the Committee. Provides summarization of procedure and expectations for existing and new committee members.
  3. Request to revise Form C from Associate Registrar.
    - a. Changes are needed to Form C to address need for additional documents on forms proposing new undergraduate certificates and degrees, and forms proposing changes to existing undergraduate degrees.
      - i. Motion to approve addition to Form C of two-page executive summary, and memo from Associate Provost granting go-ahead to full proposal for new undergraduate certificates and degrees. – **APPROVED.**
      - ii. Motion to approve addition to Form C of revised four-year degree plan for requests to revise existing undergraduate majors. – **APPROVED.**
  4. Request for committee member to approve College of Nursing curriculum forms for the FSCC Committee on behalf of Carolyn Montoya. Member Kristina Wittstrom volunteers.
  5. Discussion about concerns with speed of form approval in regards to the timing of meetings, absence of summer meetings, willingness of other form approval committees to change schedule. Possibility for Branch committee members to meet via online resources is mentioned.
  6. Adjourn at 11:12 am. Next meeting: Friday, October 3, 2014 at TECH 120, 10 am to noon.