

**Faculty Senate Curriculum Committee  
Summarized Meeting Notes  
Friday, September 04, 2015**

The Faculty Senate Curriculum Committee (FSCC) met at 10:00 am on Friday, September 04, 2015 in room 120, Technology & Education Center (TECH). Chair Carolyn Montoya (College of Nursing) presided over the meeting.

**Members Present:** Randi Archuleta (UNM-Taos), Robben Baca\* (Graduate Studies), Elizabeth Barton\* (Office of the Registrar), Susanne Clement\* (University Libraries), Lindsay Eakes (EMS Academy), Katrina Edelmann (GPSA), Stephanie Hands\* (Arts and Sciences Advisement), Catherine Harris (Art and Art History), Greg Heileman\* (Associate Provost for Curriculum), Joseph Ho (Chemistry), Erin Jarry (Educational Specialties), Shelly McLaughlin (EMS Academy), Matthew Mingus (UNM-Gallup), Carolyn Montoya (College of Nursing), John Russell (Mechanical Engineering), Stephanie Smith (School of Public Administration), Sherri Thomas (School of Law), Lori Townsend (University Libraries), Thomas Whittaker (UNM-Valencia)

**Members Excused:** Mary Margaret Rogers (Anderson School of Management), Alfred Simon (Architecture and Planning), Kristina Wittstrom (College of Pharmacy)

**Members Absent:** Tom Beach (UNM-Los Alamos), Alexander Gonzalez\* (Office of the Registrar), Cruz Lopez (ASUNM), Antonio Tiongson (American Studies)

**Vacant Positions:** Faculty: College of Arts and Sciences – Humanities. Ex officio: FSGPC.

**Guests Present:** Nancy Middlebrook (Office of the Provost)

\* ex officio

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1. Introductions.
  2. Approval of the agenda for Friday, September 04, 2015. – **APPROVED**
  3. Approval of the minutes from Friday, April 17, 2015. – **Removed from agenda, minutes to be examined for approval at October 02, 2015 meeting.**
  4. Curriculum Forms. – **Removed from agenda, no curriculum forms for review.**
  5. New Business.
    - a. Welcome New Members, Review Charge of Committee, Overview of processes.
      - i. Provost's office Form C preferences discussion. Committee members encouraged to use form Comments function to record Form concerns. Degree requirement changes should be presented in a compare/contrast format (current vs. proposed). Website overview for those interested in credit hours totals requirements per degree: <http://informatics.unm.edu/degrees/degrees.html>.
      - ii. Diversity and Inclusion Requirement discussion. Form C approval is required to make changes to criteria for and list of courses to fulfill this requirement.
      - iii. FSCC Fall 2015 meeting dates: October 02, November 06, December 11.
    - b. Review memo to Faculty Senate President Posse, discuss incentives.
      - i. Discussion on alleviation of issues that contribute to lack of FSUG Committee Chair and member enrollment, including: merging with FSCC, or naming two people to co-chair, or providing an alternate chair.
    - c. Nancy Lopez – Sociology – Proposed graduate certificate in Race and Social Justice (tentative) – **Removed from agenda**
  6. Adjourn at 10:51 am. Next meeting: Friday, October 02, 2015 at TECH 120, 10 am to noon.