

**Faculty Senate Curriculum Committee  
Summarized Meeting Notes  
Friday, October 02, 2015**

The Faculty Senate Curriculum Committee (FSCC) met at 10:00 am on Friday, October 02, 2015 in room 120, Technology & Education Center (TECH). Chair Carolyn Montoya (College of Nursing) presided over the meeting.

**Members Present:** Elizabeth Barton\* (Office of the Registrar), Tom Beach (UNM-Los Alamos), Susanne Clement\* (University Libraries), Lindsay Eakes (EMS Academy), Stephanie Hands\* (Arts and Sciences Advisement), Joseph Ho (Chemistry), Erin Jarry (Educational Specialties), Shelly McLaughlin (EMS Academy), Nancy Middlebrook (for Greg Heileman\* (Associate Provost for Curriculum)), Matthew Mingus (UNM-Gallup), Carolyn Montoya (College of Nursing), Mary Margaret Rogers (Anderson School of Management), John Russell (Mechanical Engineering), Alfred Simon (Architecture and Planning), Stephanie Smith (School of Public Administration), Sherri Thomas (School of Law), Lori Townsend (University Libraries), Thomas Whittaker (UNM-Valencia).

**Members Excused:** Randi Archuleta (UNM-Taos), Robben Baca\* (Graduate Studies), Katrina Edelmann (GPSA), Kristina Wittstrom (College of Pharmacy).

**Members Absent:** Alexander Gonzalez\* (Office of the Registrar), Catherine Harris (Art and Art History), Cruz Lopez (ASUNM), Antonio Tiongson (American Studies).

**Vacant Positions:** Faculty: College of Arts and Sciences – Humanities. Ex officio: FSGPC.

**Guests Present:** Vanessa Harris (University Advisement), Kiran Katira (Community Engagement Center), Nancy Lopez (Sociology), Kelsey Molo (University Advisement), Anne Simpson (Internal Medicine).

\* ex officio

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1. Approval of the agenda for Friday, October 02, 2015. – **APPROVED**
  2. Approval of the minutes from Friday, April 17, 2015. – **APPROVED, 2 abstentions**
  3. Approval of the minutes from Friday, September 04, 2015. – **APPROVED, 1 abstention**
  4. Curriculum Forms.
    - a. College of Pharmacy
      - i. College of Pharmacy
        1. B 1660 – PHRM 737 – Introductory Spanish in the Pharmacy – **APPROVED**
  5. New Business.
    - a. U.S. and Global Diversity and Inclusion undergraduate requirement discussion.
      - i. Form C1292 that requests addition of diversity and inclusion degree requirement approved by Faculty Senate 02/27/14 for 2014-2015 Catalog year. Accompanying documentation states: *“undergraduate requirement MUST have their primary emphasis (at least 50% content) on one or more of the following areas: gender, race, class, ethnicity, sexual orientation, disability, culture, language, religion and/or other marginalized group(s).”* Approved course list that will fulfill the requirement includes courses with varying content/titles per section (Topics, Seminars, et al).
      - ii. Courses that were originally determined to fulfill the *“language”* emphasis area also largely complete UNM Core Area 6: Foreign Language, thus nullifying the requirement. Concern exists regarding how degree audit completion may be impacted, necessitating the need for increased manual correction.
      - iii. Per memo submitted to FSCC dated 10/01/15, Division of Equity and Inclusion plans to submit Form C changes to the approved Diversity and Inclusion undergraduate requirement that will remove *“language”* from the list of emphasis areas.
      - iv. The approved course list to fulfill requirement, as well as other lists that have not received approval, are accessible online. Advisement offices are experiencing difficulty with determining which courses are officially eligible to fulfill the requirement.

- v. No official process is in place to change the list of approved courses to fulfill the Diversity and Inclusion requirement. Nancy Lopez identifies Diversity Council subcommittee is charged with compiling list of courses for requirement. Elizabeth Barton suggests the Division of Equity and Inclusion submits biyearly Forms C for the purpose of changing the course list. The creation of the Forms C should be timed to reach full approval ahead of the creation of each Summer/Fall and Spring schedule of classes.
  - vi. No official process in place for degree audit exception submission for courses that are not included on Equity and Inclusion requirement list. Advisement agrees the process should be similar to transfer work exception situations. Form C should include framework for advisement to request degree audit exception to the requirement list.
  - vii. Chair Carolyn Montoya will update Academic Council on this discussion. Establishment of a memorandum of understanding between all involved curriculum committees is suggested once final agreements on Diversity and Inclusion requirement processes are reached.
- b. Proposed Graduate Certificate (GCERT) "Race and Social Justice".
    - i. Presentation by Nancy Lopez examined the need for the GCERT and planned student learning outcomes. The GCERT is interdisciplinary and the College of Arts and Sciences is projected to house it. The GCERT will use existing courses and will be a total of 15 credit hours (with no more than 6 credit hours earned from one discipline). Form D to introduce program still in progress.
6. Adjourn at 11:32 am. Next meeting: Friday, November 06, 2015 at TECH 120, 10 am to noon.