

THE UNIVERSITY OF NEW MEXICO

SENATE GRADUATE AND PROFESSIONAL COMMITTEE

DATE: September 4, 2012

The Senate Graduate and Professional Committee will meet on Thursday, September 6, 2012 from **8:00 to 9:30 a.m.** in Dean of Students Conference Room (UAEC 260).

The agenda for this meeting follows:

- 1) Approval of Agenda
- 2) Welcome/Introductions
- 3) April 19, 2012 minutes
- 4) Subcommittees – Linney Wix
- 5) International Joint Degree Proposals – Linney Wix
 - Universidad Autonoma del Occidente
 - AMRITA University, India
- 6) Posthumous Degree Request (HESS) – Linney Wix
- 7) Academic Program Reviews – Cassiano de Oliveira
- 8) Reports
 - GPSA
 - OGS
 - SGPC
- 9) New Business

**THE UNIVERSITY OF NEW MEXICO
SENATE GRADUATE AND PROFESSIONAL COMMITTEE**

The Senate Graduate and Professional Committee met on Thursday, April 19, 2012, Simpson Hall, Simpson Room.

Members Present: *Robben Baca, Janie Chermak, Michele Chwastiak *John Cornish, *Gary Harrison, Steven Homer, Astrid Kodric-Brown, and Linney Wix (chair)

Members Excused: Jim Boone, Joanna Cosbey, Cassiano de Oliveira, Jim Feng (alternate for Matthew Borrego), Dena Kinney, Gao Liu, Andrea Polli, and Mindy Tinkle

Members Absent: *Alex Gonzalez, *Greg Heileman, and Katie Richardson

(* Indicates non-voting member)

Approval of Agenda:

Janie Chermak moved approval of the April 19, 2012 agenda. Michele Chwastiak seconded the motion; the agenda was approved.

Minutes:

Chermak moved approval of the March 22, 2012 minutes. Chwastiak seconded the motion; the minutes were approved.

Off-Campus/Distance Learning Subcommittee:

John Cornish handed out and presented a comprehensive report on Distance Education at UNM. In response, the committee discussed online teaching at UNM and asked several questions, some of which include the following:

- Is there a University-wide conversation taking place regarding online education at UNM?
- What are the ramifications of growing online teaching at UNM?
- What are the cost benefits?
- How will online education impact the future of the university?
- Where does UNM see itself in regard to distance education 10 years from now?
- How is academic integrity impacted by online courses?
- What subject areas are more or less conducive to being taught online?
- Have there been any longitudinal studies regarding students graduating and attaining jobs as related to online teaching and learning?

Chair Wix will send a memo informing the Teaching Enhancement Committee that the SGPC has discussed online teaching and learning and highlight the points of discussion as well as the questions raised.

.25 FTE GA/TAships:

Dean Harrison explained that some departments have been splitting assistantships into increments as small as .08 FTE in attempts to save money; some of the smallest assistantships have been determined by the work assigned to the assistant. Such small assistantships are probably better suited to be assigned and paid as Project Assistants (paid on an hourly basis). Graduate assistants lose tuition and health coverage when assistantships are split below .25.

GPSA says that such splitting denigrates the value of the assistantship. Currently, two grievances regarding split assistantships are being handled. The OGS response is to formalize a policy that assistantships cannot be split below .25.

Chwastiak moved approval a catalog language change to clarify the Assistantship Workload policy. (The proposed change was included in the agenda packet.) Chermak seconded the motion; approval of the change in language for the policy was unanimous.

Even-Numbered Memberships:

Chair Wix explained that even-year member rotation is up and that letters have been sent to the respective Deans asking them to appoint new members or re-appoint current members. Wix thanked members for their service and encouraged those whose terms are up to seek re-appointment.

Reports:

OGS:

Harrison thanked the members of the Scholarship/Awards Review Subcommittee for their service reading dissertations for the Popejoy Dissertation Prize and the Dean's Dissertation Award.

Harrison announced the winners of the Popejoy Dissertation Prize, Dean's Dissertation Award, Regents' Winrock Fellowship, and the Future Faculty Awards.

SGPC:

Wix thanked Astrid Kodric-Brown for her service on the SGPC and congratulated her on her retirement.

Wix reported that the Faculty Senate approved (without recommendation from the SUGC and SGPC) the proposal to drop the WP/WF/WNC grading and replace it with W. Chermak explained that the FS was presented with the original proposal, which did not include the amendment made by the SGPC. Wix will meet with the chair of the Undergraduate Committee to write a response to the FS President about the process that was taken regarding this proposal.

The meeting adjourned at 9:30 a.m.

SGPC Standing Sub-Committees 2012-2013 Academic Year

Catalog Subcommittee (ad hoc)

Reviews UNM Catalog and recommends to the full Committee needed changes to current policies and procedures, addition of new policies, and deletion of policies. Members: Robben Baca, Joanna Cosbey, Gary Harrison, and Mindy Tinkle*

Curriculum/New Programs Subcommittee

Reviews Curriculum Forms B, C, and D and reports to the full Committee with recommendations for approval. The Subcommittee works with departments to ensure that Curriculum Forms are complete before SGPC approval. Members: Robben Baca, Jim Boone

Academic Program Review Subcommittee

Assigns members to attend various meetings and to report to SGPC on scheduled Academic Program Review outcomes and implementation. Members: Cassiano de Oliveira*

Honorary Degree Subcommittee

Reviews and makes recommendations to the full Committee on proposed honorary degree recipients. Members: Steven Homer* (Nominations due October)

Off-Campus/Distance Learning Programs Subcommittee

Reports to the full Committee on all off-campus graduate programs, current and proposed. Members: John Cornish* and Mindy Tinkle

Scholarship/Awards Review Subcommittee

Reviews submissions for various scholarships/awards, specifically the Dean's Dissertation award and the Tom Popejoy Prize. Members: Matthew Borrego, Janie Chermak*, and Andrea Polli

*Sub-Committee chair

ACADEMIC PROGRAM REVIEW SCHEDULE

2012-2013

Program	Site Visit	SGPC Representative
Counselor Education	Pre-Site Oct. 9	
Special Education	Pre-Site Sept. 26	

SGPC MEMBER LIST -- 2012-2013

NAME	COLLEGE/SCHOOL GRADUATE UNIT	PHONE #		EMAIL ADDRESS
		DEPT	OFFICE	
Katya Crawford	Arch & Planning		7-2903	katyac@unm.edu
	Health Sciences (PT)			
Jim Boone	A & S (Humanities-Anth)			jboone@unm.edu
Matthew Borrego	Pharmacy		2-5945	morrego@salud.unm.edu
Janie Chermak	A & S (Soc Sciences-Econ)		7-4906	jchermak@unm.edu
	Anderson Schools			
*John Cornish	Extended University		7-8585	icorn@unm.edu
Joanna Cosbey	Education (Ed Specialties)		7-2167	icosbey@unm.edu
Cassiano de Oliveira	SOE (CHNE)		7-5661	cassiano@unm.edu
Jim Feng	Pharmacy		5-4326	cfeng@salud.unm.edu
*Alex Gonzalez	Registrar		7-4792	agonzale@unm.edu
*Gary Harrison	OGS -- Interim Dean		7-2711	garyh@unm.edu
Greg Heileman	Vice Provost for Curriculum		7-2611	heileman@ece.unm.edu
Steven Homer	School of Law		7-2146	homer@law.unm.edu
	Vacant			
	University Libraries			
	Vacant			
	A & S (Sciences-Biol)			
Will Hsieh	Public Administration		7-1092	chsieh@unm.edu
*Todd Hynson	HSC Registrar		2-8427	thynson@salud.unm.edu
Andrea Polli	Fine Arts		7-5861	apolli@unm.edu
Marisa Silva	GPSA Representative		7-7888	msilva44@unm.edu
Mindy Tinkle	Nursing		2-4223	mtinkle@salud.unm.edu
Linney Wix (Chair)	Education (Art Education)		7-4112	lwix@unm.edu
**Robben Baca	OGS		7-2711	rbaca@unm.edu

*Ex-officio, non-voting Member

**OGS Liaison

SGPC's Chair's Report for 2011-2012: Submitted by Linney Wix 8/31/2012

The SGPC had five active sub-committees and one ad hoc subcommittee during the academic year 2011-2012.

Curriculum/New Programs Subcommittee brought the following curricular forms to the full committee for approval: 55 Forms B from 21 schools or departments; 28 Forms C from 18 schools or departments; two Forms D from two schools or departments.

Academic Program Review Subcommittee representative attended and reported on five Academic Program Reviews and at least six action plan APR follow-up meetings.

Honorary Degree (HD) Subcommittee Chair chairs UNM's Honorary Degree Committee. In October, this committee nominated three candidates for honorary degrees. The SGPC approved two candidates; the third was disqualified due to a conflict of interest. The HD Subcommittee chair met with the HD Committee to clarify the nomination process.

Scholarship/Awards Review Subcommittee revised the Regents Winrock Fellowships for Underrepresented Doctoral Students. Subcommittee members reviewed applications for the Popejoy Dissertation Prize; Dean's Dissertation Award; Minority Doctoral Prizes.

Distance Education Subcommittee Chair gave a detailed year-end report on distance education at UNM. Committee members responded with several questions. SGPC Chair sent a memo to the Teacher Enhancement Committee (TEC) with questions regarding online education at UNM. In passing, TEC Chair responded that following up on the questions is not in that committee's purview.

The ad hoc Catalog Subcommittee was charged with revising the University Catalog language to change the requirement for PhD students to submit dissertations to ProQuest. PhD graduates are required to submit dissertations to LoboVault (UNM repository). ProQuest will become an option rather than a requirement.

The full committee worked with UNM Counsel to bring its draft Degree Revocation Policy to completion; with the Registrar's Office on 3+2 shared credit degrees; and with FS on WP/WF/W policy changes and the FS restructuring process. Committee voted against the policy changes passed regarding W. SGPC approved one request for a posthumous degree

Committee members regularly brought issues involving graduate education at UNM to the committee for discussion; additionally, the committee heard regular reports from the GPSA representative; OGS dean; and SGPC Chair.