

**THE UNIVERSITY OF NEW MEXICO  
SENATE GRADUATE AND PROFESSIONAL COMMITTEE**

The Senate Graduate and Professional Committee met on Thursday, September 1, 2011, in Simpson Hall, Simpson Room.

**Members Present:** \*Robben Baca, Jim Boone, Matthew Borrego, Janie Chermak, Michele Chwastiak, Joanna Cosbey, Cassiano de Oliveira, \*Gary Harrison, Steven Homer, Astrid Kodric-Brown, Gao Liu, Andrea Polli, Katie Richardson, Mindy Tinkle, and Linney Wix (chair)

**Members Excused:** \*John Cornish

**Members Absent:** \*Alex Gonzalez, \*Greg Heileman, and Dena Kinney

**Guests:** Susan Copeland and Ruth Luckasson

(\* Indicates non-voting member)

**Minutes:**

Mindy Tinkle moved approval of the May 5, 2011 minutes. Janie Chermak seconded the motion; the minutes were approved with a minor edit.

**Curriculum/New Programs:**

Michele Chwastiak presented curriculum forms for the Committee's consideration. The following forms were approved by the SGPC:

- Forms B—
  - EDUC 691 – Problems
  - ECE 522 – Hardware Software Codesign with FPGAs
  - ECE 525 – Hardware-Oriented Security and Trust
  - ECE 633 – Advanced Topics in Image Processing
  - INFO 590 – Special Topics in Informatics
- Forms C—
  - Accounting, MAACT – Create concentration in Information Assurance
  - Dental Hygiene – Create new department: Dental Medicine with a Division of Dental Hygiene.
  - Physician Assistant Studies, MS – Revise admission requirements to indicate 3.0 GPA on most recent 60 college credits, Calculate science GPA calculation of 3.0 on science prerequisites, highly recommended courses, and any Psychology class.
  - Engineering, MEHWE – Delete degree of Master of Engineering in Hazardous Waste Engineering.
  - Engineering, GCERT – Delete transcribed graduate Certificate in Systems Engineering.

- Form D – Create a transcribed graduate certificate in Applied Behavior analysis in the department of Educational Specialties. Prerequisite: SPCD 582. Option 1: 18 hours required (SPCD 510, 519, 619, 505, 595 at 3 credits & elective), Option 2: 24 hours required (SPCD 510, 519, 619, 505, 595 at 9 credits & elective).

The following form was tabled by the SGPC for clarification on repeatability:

- Form B – MGMT 572 – Security Analysis

### **Subcommittees:**

Chair Wix described the various subcommittees and asked for volunteers. Membership is as follows: (\*indicates sub-committee chair)

- Catalog (ad hoc) – Robben Baca, Joanna Cosbey, Dean Harrison, and Mindy Tinkle
- Curriculum/New Programs – Jim Boone, Michele Chwastiak\*, and Gao Liu
- Academic Program Review – Cassiano de Oliveira\* (with voluntary participation by committee members)
- Honorary Degree – Dena Kinney\* and Steven Homer
- Off-Campus Programs—(to be renamed to include distance learning; mission to be redefined) – John Cornish\* and Mindy Tinkle
- Scholarship Review – Matthew Borrego, Janie Chermak\*, Astrid Kodric-Brown, and Andrea Polli

### **Reports:**

#### **OGS:**

Dean Harrison reported that Melanie Baise has drafted a degree revocation procedure that is currently being reviewed by the Provost's Office. He asked the committee when they would like to review the document; the members agreed that SGPC should review it after the Provost's Office has given input.

A presentation on Academic Integrity issues was given at OSET on August 16<sup>th</sup>. The goal is for OVPR, COE, & OGS to have a program or establish a culture on campus regarding academic integrity. COE has contracted with *turnitin.com* to assist in identifying plagiarism. OGS is considering the possibility of contracting with *ithenticate*, which seems most appropriate for graduate students across all colleges. In addition to these works, Harrison is in the process of creating a learning module on academic integrity that will be available on the OGS website.

Assistantship recipients are now required to complete trainings through Learning Central in order to be eligible to renew a contract for the following semester. The trainings are: Securing Private Data (FERPA), Basic Annual Safety, Ethics, and Preventing Sexual Harassment.

Harrison reported that the Graduate Resource Center held its grand opening on August 26<sup>th</sup>. The GRC began November 1, 2010 with providing workshops on professional development, among other topics; over the summer they conducted five Dissertation Bootcamps.

The New Graduate & Professional Student Orientation was a successful event that was collectively organized by OGS, PNMGC, GRC, GPSA and Student Affairs. Of the 1,400 new students approximately 230 attended the event.

Incoming graduate enrollment increased by approximately 6.8%; overall graduate enrollment has increased by 1.2%. Enrollment Management will publish statistics after the 21-Day Census Date.

Now available on the OGS website are the Graduate Handbooks for MFA and PhD students (MA/MS will soon be available) along with a guide to graduate study at UNM.

The Teaching Assistance Resource Center (TARC) and Office of Support for Effective Teaching (OSET) will combine to form the Center for Effective Teaching for Learning.

Harrison reported that he has been working with other college deans and associate vice-provosts to plan ways successfully manage UNM's interdisciplinary programs.

**SGPC:**

Chair Wix reported that a degree program will be relocating from one college to another; the curriculum forms regarding this will soon reach the committee. She also asked that sub-committee chairs provide regular reports at committee meetings.

The meeting adjourned at 9:32 a.m.