

**Faculty Senate Research Policy Committee
(RPC)**

Meeting Minutes

Wednesday, February 18, 2015

2:00 p.m. to 3:00 p.m.

B48 Zimmermann Library

- Members Present:** David Hanson (Chair), Peter Vorobieff, Holly Jacobson, Randall Truman, Dan Barkley, Blair Wolf, Maurice Moffett, and Justine Andrews
- Members Absent:** Behnam Mousavi, Tobias Fischer, Tryphenia Peele-Eady and Cristian Bologa
- Ex-Officio:** Michael Dougher, Vice Provost, Office of Vice Provost for Research (OVPR)
- Ex-Officio Absent:** Richard Larson, Chief Administrative Officer for Research Health Sciences Center (HSC), and Michele Huff, Senior Associate of University Counsel, Elizabeth Kuuttila, President/CEO, Science and Technology Corporation
- Guest Present:**
- Minutes:** Candyce Torres, Office of the Secretary, Administrative Coordinator

1) Introductions.

2) Approval of Minutes. Minutes from the January meeting will be postponed for review and approved at the next meeting scheduled March 18, 2015.

3) CONSENT AGENDA. None

4) OVPR and/or ADR/RC Update. Hanson indicated that OVPR effort to restructure the Office of Sponsored projects is still ongoing. Sponsored projects has hired a manager who rethinking and redesign services to make more customer service oriented. In addition, the OVPR is looking at adding more Faculty Research Support Officers. Career ladders will also be allowed in the office. The Controllers in the past did not allow. It gives people growth opportunity and provides for a logical profession. The OVPR has also accomplished a request for assistance service which is requested by clicking a box provided on the OVPR website. OVPR is now tracking things they do with people. The goal is to track the progress of those who are assisted. They are looking for metrics to see if the investment in Faculty Research Support Officers is worthwhile. Hanson recommended to the OVPR to incorporate a faculty survey to gauge faculty opinions. There is also a

new research training website for both staff and faculty. It is a resource training opportunity for faculty that are new who are trying to learn the logistics of submitting a proposal. The OVPR website updates links regularly that are really helpful to faculty. The Office of the Institutional Review Board is working on the approval rate. They have received a lot of proposals; therefore, improving the response rate to the requests has been difficult. Procedurally, there have been some different issues with HSC and main campus. They are working on procedures that would be uniform. Hanson announced that **A91 “Creation, Review, Reorganization, and Termination of Research Centers and Institutes”** went out for faculty campus comment and then will hopefully move on to the Faculty Senate for approval. Dougher informed the Committee that IRB was brought back from main campus a year ago. What goes to north campus is anything that a north campus investigator is involved in. Anything that is considered biomedical. The goal for IRB is to get full reviews done within a month.

- 5) **STCUNM/IP Update.** The Innovation Fellows have been selected. This is the first time that they have implemented two awards. The presentation will be during research week.

Action- The creation of a Community Engaged Award will be discussed and worked on within the RPC. The Committee will vote on it and pass on to the OVPR. The Committee will also look at other research awards that are on campus. Hanson would like RPC to send him ideas within the next week or so.

Funding would most likely come from OVPR and the College of the awarded faculty member.

- 6) **Annual Research Lecture Award.** The Committee went over the rubric for this award. Hanson indicated having more advance dates set so the call would be sent out well in advance. Jacobson recommended having this set up electronically. Barkley suggested using SharePoint. Jacobson also recommended posting the bios. Wolf indicated the call is the most important document. Andrews recommended adding that the candidate’s record would have to be acceptable on a national level. Dougher suggested making this discipline relevant. Andrews indicated that the rubric and the call should mirror each other. Wolf stated that the call should reflect what key areas the nominator should touch on to describe excellence within those fields. Hanson asked RPC members if there should be multiple tracks within this one award or if there should be multiple awards, not necessarily at the OVPR level. Andrews recommended breaking the awards down by process for example creative research.

Action- Hanson asked RPC members to think about the types of awards they want to see and send them to him. He asks that members focus on things in your units and departments. Meet with your Dean or Chair if time permits. Hanson will redraft the Annual

- 7) **New Award.** Community engagement award. Dougher informed RPC that there is a group who deals with that. He suggested that RPC speak with them. Hanson will follow-up with Carol Parker about this group. Andrews has a colleague who has done a lot of experience with community engagement. Moffett will consult with his colleagues also.
- 8) **New Business.** Vorobieff provided an update on the Faculty Senate Information Technology (IT) Use Committee. He indicated that the Information Technology department has implemented a new

service option on their website. The status of all the ongoing IT projects are now listed.

9) Next meeting time and venue – Wed March 18, 2-3pm, Zimmermann, Rm. B48

10) Adjourn