

**RESEARCH POLICY COMMITTEE AGENDA**  
8:30AM – 9:30AM, Wednesday, February 20, 2013  
Zimmermann, Room B48

**Members present:**

Cassiano De Oliveira, Chemical and Nuclear Engineering  
Walter Gerstle (chair), Civil Engineering  
Kristopher Goodrich, College of Education  
Lisa Kuuttila (ex-officio), STC  
Stephen Lau, Mathematics and Statistics  
Arash Mousavi (GPSA)  
Teresa Neely, University Libraries  
Cathy Qi, College of Education  
Raj Shah, Biochemistry and Molecular Biology (north campus)  
Yu-Lin Shen, Mechanical Engineering  
Barbara West, OVPR (ex-officio)

**Members NOT present:**

Scott Freundsuh, Geography (teaches Wednesdays at 9 am) (excused)  
David Hanson, Biology (excused)  
Michele Huff (ex-officio), University Counsel  
Richard Larson (ex-officio) HSC Chief Academic Officer  
John McGraw (ex-officio) Vice President for Research  
Mary Anne Newhall, College of Fine Arts (excused)

**Guests:**

Dan Barkley, University Libraries  
Tim Ross, past president, Faculty Senate  
Carol Stephens, consultant to University Secretary,

**Minutes:** taken by Teresa Neely and edited by Walter Gerstle

**Attachments:**

- Facilities and Administrative Committee Proposal (February 20, 2013)
- Distribution of Facilities and Administrative Costs
  - DRAFT: Proposed Facilities and Administrative Policy
  - University Business Policy and Procedures Manual, Policy 2425, Section 2. Allocation of Facility and Administrative Cost Recovery Refunds
  - Faculty Handbook, E60, Policy, Sponsored Research
- Resolution to the Faculty Senate to Sunset the Intellectual Policy Committee

## **Approval of agenda**

Approved

### **1. Introductions**

### **2. Approval of Minutes of January 23, 2013 meeting**

Correction: Cathy Qi is on the F&A Subcommittee

### **3. Facilities and administrative subcommittee:**

Current members: Gerstle, De Oliveira, West, Newhall, Shah, Qi

F&A subcommittee proposal presentation (see attached) and discussion (Gerstle)

Gerstle presentation on F&A-- outlined the Problem, 3 items (see attached PP). Tim Ross and Walter Gerstle met with Carlos Romero and he shared some data about reporting of F&A proposals, awards, expenditures and F&A generation.

Proposed revision of Faculty Handbook, E60, Sponsored Research policy; revision of the Regents Policy, 5.9, Sponsored Research, and Big Red, Policy 2425, Recovery of Facilities and Administrative Costs, Section 2.

**Discussion:** The goal is to separate policy from procedures for simplicity and clarity, and to provide more information to faculty. Gerstle has been working with Carol Stephenson to revise policies. Gerstle solicited feedback from RPC on whether we are going in the right direction on this issue. Called for a vote that Subcommittee should continue work with Barbara West, OVPR, Carol Stephens, and other appropriate officers to continue this effort. Vote unanimously passed. Barbara West asked to remember RCM discussions happening on campus. Carol Stephens suggested the procedures be tiered.

### **5. Centers and Institutes subcommittee:**

Current members: Hanson, Gerstle, De Oliviera

Update (De Oliviera and Gerstle for Hanson) – Subcommittee has met once with Faculty Senate President Amy Neel. They have brought together all of the various versions of relevant documents from the previous subcommittee and the provosts office. Subcommittee will report next meeting.

### **6. Intellectual Property subcommittee:**

Current members: Gerstle, Huff

Brief Update, on vote to Sunset Faculty Senate IPC (Gerstle). Passed via e-mail vote. Brief discussion of graduate student representative ability to vote and respond to e—mail inquiries.

### **7. Annual Research Lecture Award subcommittee**

Current members: Neely (chair), Freundsuh, Hanson, Shen

Subcommittee recommendation for capping letters of support of candidates to 5 and including a career statement from the nominated faculty as part of the application process. RPC voted to approve changes. There is a policy on it. New procedure in the faculty handbook, is part of charge for RPC.

[ADDENDUM TO MINUTES]: Faculty Handbook includes the following on the Annual Research Lecturer Award:

Faculty Handbook

A61.16 Policy

Research Policy Committee

“The functions of the committee shall include, but not be limited to: initiating, formulating, recommending, and reviewing policies regarding sponsored and unsponsored research, and intellectual property;. . . recommending candidates for the Annual Research Lectureship;. . .

There is no other mention of the Lectureship in the Faculty Handbook.

### **8. Executive Research Administrative Committee (ERAC)**

Current members: Qi, West

Barbara West - OVPR update is given at every ERAC meeting - lately, focus has been on the OVPR search. Semi-finalists have been selected. De Oliveira suggested the candidate meet with RPC. Barbara McCrady chairing the search.

Taxation issue on grants - if the stipend is more than \$600 for participating in studies/research, they have to withhold taxes. OVPR is working with Comptroller (Liz) to figure out how that will work. How we will implement it. Carlos R. will be presenting at the meeting today on what is defined as on campus and what is off campus space because there are different taxation withholding rates. There is an ERAC meeting today. They meet bi - monthly.

The UNM graduate research conference that will be held in April.

Barbara West reported the new sign for research lecturer awardees will be installed in the OVPR soon.

Walter Gerstle thinks there should be more overlap between ERAC and RPC.

### **9. RAC Policy subcommittee:**

Current members: Lau (chair), Hanson, Newhall, Freundsuh, Gerstle

Walter Gerstle – There are more proposals than money. RAC is asking for an additional \$100,000. Tim Ross suggested Gerstle submit a letter on behalf of the committee to Faculty Senate President Amy Neely with a CC the Office of the Provost requesting to increase the budget.

De Oliveira suggested RPC pay more attention to RCM. TR recommended that business as usual should not be held up waiting for RCM decisions.

### **10. Next meeting time and venue**

8:30AM – 9:30AM, Wednesday, March 20, 2013, Zimmermann, Rm. B48

### **11: Adjourn**

Meeting Adjourned at 9:22am

Next meeting: Wednesday, March 20, 8:30 AM Zimmermann B48