To: Faculty Senate Undergraduate Committee

From: Greg Starr, Professor, Mechanical Engineering

Subject: Minutes of FSUG meeting held on Friday, October 3, 2008, DSH 318

FSUG Members Present: David Atencio (Education), Lee Bolschweiler (Los Alamos), Sever Bordeiann (Library), Debra Bradley (Nursing), Andy Burgess (Philosophy and Chair), John Cornish (Extended University), Burke Gurney (Medicine), Greg Starr (Mechanical Engineering)

Guests Present: Dante DiGregorio (ASM), John Schatzberg (ASM)

The meeting came to order at 1:10 p.m.

1. Approval of proposed agenda. The Agenda was unanimously approved with no changes.

2. Form B, in hard copy, from eReserves, PT 351, Clinical Exercise Physiology, 3 cr., Professor Burke Gurney, Orthopaedics.

We have a Physical Therapy (PT) program; we’re converting to a doctoral (clinical) program. PT been movin in this direction for the last ten years. We’re one of the few that don’t have a “DPT” program. It’s not mandated, but we’re losing people to other programs because of lack of doctorate. We’re trying to develop this via online courses; will aid people in rural areas and two-year programs. There is no laboratory component; this is intended to give them the background. If they enter the program they will get laboratory courses. Debra Bradley offered information about online courses in nursing. There was some discussion about duplication, but Professor Gurney pointed out that it was online, which did distinguish it. Debra said they cycle courses: one semester on-ground, next online. Prof. Gurney agreed to contact other departments (e.g. Gloria Napper-Owen, Exercise Science) for their endorsement.

3. Form C, #397. Revision of BBA in International Management Concentration, Professor Dante DiGregorio, Anderson Schools of Management.

We are undergoing two changes: (1) reducing number of hours for concentration from 18 to 15, which brings it in line with our other concentrations (except accounting); (2) Of those 15 hours, six must be earned internationally through a variety of mechanisms: one of which is UNM courses taught internationally (Mexico first, then Italy, etc.). Our rationale is that students in this program need to have some firsthand experience internationally. Exemption is provided for financial hardship but we’re making efforts to secure funding to allow the international experience for all students in the concentration.


This is a revision of the “finance” concentration. This revision is due to a problem of too many students, and not enough resources (new positions). For many semesters I’ve had to tell students the program is full.
Last spring we received email from Amy Wohlert indicating the need for revision; she suggested that in the short-term we find courses around UNM we would accept within the program, and in the long-term revise concentration. We plan to add some courses, but also took a look at our current structure, got feedback from employers, etc. The proposal is to take a concentration that was all electives, adding one elective and reclassifying two electives as required. We have eliminated the previous cap and increased room capacity.

5. Committee Actions.

5.1 Move to approve PT 351 on the condition that Andy receives a memo from the department chair of Health, Exercise, and Sports Science (HESS), Gloria Napper-Owen, endorsing the course. The motion was approved unanimously.

5.2 Revision of BBA in International Management Concentration. A motion to approve this proposal was unanimously passed.

5.3 Revision of ASM Concentration in Financial Management. A motion to approve this proposal was unanimously passed.

6. Discussion of curriculum actions in the FSUG Subcommittee’s October 2 meeting.

6.1 There was a problem with the Mechanical Engineering “Energy, Environment and Society” course; we need a letter from American Studies endorsing the course. If not, both departments will come to FSUG and “work it out.”

6.2 NATV 380: much discussion about the results of Thurs meeting...syllabus, hours, duplication, etc. It’s an ITV course. Move to change contact hours to 2.5 to match UNM requirements, change the course description to include “New Mexico,” plus a written statement from (Law, ASM, Political Science); if this is problematic we can reduce the letter requests to one.

6.3 CLST 497: FSUG was satisfied with presentation.

6.4 After more discussion, the committee moved to (a) reduce the requirement for three letters (Law, ASM, Political Science) down to one, (b) change the focus to “New Mexico” in the course description, and (c) change credit hours to 2.5 hours.

7. Discussion of undergraduate advisement issues.

Proposal from Associate Provost Wynn Goering (attached to earlier emails)

Implications for faculty advisement of proposed separation of undergraduate advisement functions between different buildings.

Formulation of proposals regarding faculty undergraduate advisement.

The FSUG meeting adjourned around 3:00 p.m.