

# Faculty Senate Policy Committee

## Minutes October, 2010

1. Members present:
  - Nikki Katalanos
  - Jane Slaughter
  - Tim Lowrey
  - Martha Muller
  - Roli Varma
  - Jackie Hood
  - Floyd Kezele
- Excused:
  - Ex Officio
  - Melanie Baise (excused)
  - Rick Holmes (excused)
  - Vivian Valencis
2. Minutes of September 2010, approved.
3. Agenda approved.
4. Policies previously approved or reviewed:
  - Respectful Campus Policy: This policy is currently sitting on the President's desk. As Dr. Schmidly is on medical leave, it was suggested that Dr. Roth, as acting President of the University, should review the policy. Nikki will contact Dr. Roth.
  - Parental Leave Policy: Jane will be presenting this policy to the FSB Committee.
  - Faculty Teaching load: Tim and Jane will work on the attachments to the faculty load policy rather than trying to develop a change in the policy itself.
5. New policy reviews/requests
  - C-05: The Committee had several concerns regarding this policy and will send it back to AF&T.
    - No clear system for due process was included.
    - It is unclear how this policy affects the HSC and Branch Campuses.
    - Policy language is unclear and confusing.
    - Policy is in the Faculty Handbook, yet contains reference to discipline of staff and students.

In summary, Policy C-05 is outdated and warrants a complete review and possible redevelopment as a new policy. We suggest that a preamble or rationale explaining the need for such a policy is indicated and that a statement regarding the due rights of faculty should be included in the new policy. We also suggest the finished policy should be sent to Faculty Dispute Resolution and/or the Ombudsman as well for review prior to coming back to the Policy Committee.
  - Faculty Senate Curriculum Committee: Change in advisement representative on the committee. The Committee approved this change with the following concern: While the committee believes the change is meant to improve representation, we

also felt that the term “representative” might lead to a lesser sense of responsibility on the part of the “representatives”. Therefore we suggest the committee delete the term “representative” so that the new members are deemed “ex officio” members of the committee. This change would designate the persons as offering regular and continuous service to the committee.

- Various policy changes to the Business Manual. The Committee felt that there was insufficient time to address these policies appropriately. This request will be tables until the next meeting, which will be devoted to review of the proposed changes. Nikki will send a letter to Carol Stephens requesting a delay in response and possible earlier notification.

#### 6. New Business

Tim Lowrey has agreed to the position of Vice-Chair. He will Chair the November meeting in Nikki’s absence.

#### 7. Meeting adjourned.

Respectfully submitted,  
Nikki Katalanos,  
Chair