

## Faculty Senate Policy Committee

Meeting Minutes

October 5, 2016

3:30 p.m. to 5:00 p.m.

- Members Present:** Martha Muller (Co-Chair), Kimberly Gauderman (Co-Chair), Barbara Hannan, Leslie Oakes, Jamal Martin, and Marsha Baum
- Ex-Officio:** Kimberly Bell, Deputy University Counsel, University Counsel Office, Carol Parker, Senior Associate Provost, Office of the Provost & EVP for Academic Affairs, Kenedi Hubbard, University Secretary, Office of the Secretary
- Members Absent:** Melinda Tinkle
- Ex-Officio Absent:** John Trotter, HSC Vice Chancellor Emeritus, and Leslie Morrison, HSC Vice Chancellor
- Staff Present:** Candyce Torres, Office of the Secretary, Administrative Coordinator  
Carol Stephens, Office of the Secretary, Professional Consultant
- Guest Present:**

### Meeting began at 3:30pm

1. The regular meeting of the Faculty Senate (FS) Policy Committee was called to order at 3:00PM on Wednesday, October 5, 2016 in Scholes Hall, Room 101 by Co-Chairs, Kimberly Gauderman and Martha Muller.
2. **Approval of Agenda.** Approved
3. **Approval of Minutes.** Approved
4. **Updates.** Regarding **E40: Research Misconduct**, the Committee has been dealing with **E40** and **E90: Human Beings as Subjects in Research** since the middle of last year. Currently, **E40** was sent to RPC. **E90** was sent the RPC but it was pulled back by HSC Vice Chancellor Richard Larson. They have not met yet this semester but will be gearing up to meet the third Wednesday of every month. Candyce Torres from the University Secretary's office will follow-up with RPC

to found out where **E40** stands. In addition, the FS Policy Committee will reach out to Dr. Trotter to inquire about where **E90** stands as Dr. Trotter was in contact with Dr. Larson previously about this policy. **Section F branch campus policies taskforce.** Dr. Leslie Oakes is the FS Policy Committee representative on this taskforce. Dr. Oakes reported that there are two major changes that are going forward but not formally approved. One is that to formalize the rights of branches campuses to have their own governance structure. Policy permits them to do so if it does not conflict with other faculty handbook policies. It should not conflict with main campus faculty senate structural procedures. Two of the campuses do have policy manuals that are specific to their campuses. These manuals were officially voted on. However, there has been no mention within the manuals to have the right to such things. This effort formalizes the right to have these policies. The second effort is to formalize evaluation of faculty retention at the branch campuses. If the requirement for scholarly work is the same at the branch campuses as it is for main campus, it would make it nearly impossible for branch campus faculty to attain tenure. The branch campuses of instituted a formal recognition that in the place of scholarly work members of the branch campuses would be able to submit a portfolio of activities that enhance the faculty, member's ability to achieve excellence in teaching.

**Action-** Dr. Oakes will inform the taskforce that once they vote and approve the proposed policy changes it will then go to the Committee on Governance for review. After that it will go to AF&T.

#### **Work status table.**

Carol Parker reported that C50 and C205 noted "no action". Sr. Vice Provost Parker indicated that she sent some proposed draft language last June for C50 and C205. She will resend that language to the FS Policy Committee.

**Progress report on CoG Taskforce.** Considerable progress has been made in addressing the CoG Task Force recommendations. Five Faculty Handbook policies have been completed and eight Faculty Handbook policies are under comprehensive review.

**Action-** The FS Policy Committee voted to approve sending the report to the CoG Taskforce. These recommendations pertain to the implementation of the Faculty Constitutional amendments.

**Meeting with Dean of Students to align Pathfinder with D175: Student Grievance.** The relationship between the Pathfinder and Faculty Handbook was discussed. Dean Torres was very clear about the need for the FS Policy Committee to be responsible for initiating changing to policy D175 and D176. D176 is the graduate student version of the student grievance process.

The two policies need to be looked at and both are out of compliance with Regents policy for appeal processes.

**Action-** There is a necessity to form a task-force that would include representatives from the FS Policy Committee. In addition: a representative of Dean Torres's office, a representative from ASUMN, and a representative from GPSA. The FS Policy Committee moved to approve requesting the endorsement from the FS Operations Committee to form a taskforce. Co-Chairs Martha Muller and Kimberly Gauderman will draft a memo to Operations asking for approval.

5. **C09: Respectful Campus.** A motion to send this policy to the FS Operations Committee for approval to send out for 30-day campus comment to all faculty was voted and approved.
6. **A61.7 Curricula Committee.** A motion to send this policy to the FS Operations Committee for approval to send out for 30-day campus comment to all faculty was voted and approved.

**Next Meeting:** Wednesday, November 2, 2016

**Adjourn:** 5:00pm