

# Faculty Senate Policy Committee

## Meeting Minutes

June 4, 2014

11:00 a.m. to 3:00 p.m.

- Members Present:** Melinda Tinkle (Vice Chair), Charles Cunningham, and Kimberly Gauderman
- Ex-Officio:** Melanie Baise, Associate University Counsel, University Counsel Office  
Carol Parker, Associate Provost, Office of the Provost & EVP for Academic Affairs  
Vivian Valencia, University Secretary, Office of the Secretary
- Members Absent:** Martha Muller (Chair), Lee Brown, Christine Sierra, and Joseph Barbour
- Staff Present:** Candyce Torres, Office of the Secretary, Administrative Coordinator  
Carol Stephens, Office of the Secretary, Professional Consultant
- Guest Present:** John Trotter, Deputy Executive Vice-President, HSC

### Meeting began at 11:00am

1. The regular meeting of the Faculty Senate Policy Committee was called to order at 11:00AM on Wednesday June 4, 2014 in Scholes Hall, Room 101 with Chair, Martha Muller and Vice-Chair, Melinda Tinkle.
2. Research policies: **A88**, **A91**, and **E60**. Carol Stephens recommended stating in **A91** that categories of centers only apply to main campus. She asked that John Trotter recommend language to be included in the **Procedures** section to give reference to HSC. Given that the policy rationale intended to reference research centers, Vivian Valencia recommended adding the term “research” to the title of **A91**.

**Action-**The FS Policy Committee stated that moving forward the FS Research Policy Committee and FS Policy Committee will need collaborate to create a policy that satisfies certain objectives. A summary of the recommendations discussed at this FS Policy

Committee meeting will be drafted and sent to the new FY 15 Research and Creative Works Council Chair. The summary will include the following:

Carol Parker recommended: It is not clear if **A91** is concerning only research centers or if it should address all centers. Due to this issue, **A91** is either too broad or too narrow. In addition, the **Procedures** section that references categories of centers applies only to main campus and does not give reference to HSC. The final sentence on page 12, second paragraph under, “**The Lifecycle of a Center or Institute**” should be revised for clarification. Currently the statement reads:

*“This policy is not meant to apply organizational changes within a center or institute carrying no implications outside that center or institute.”*

In addition Carol Parker found a discrepancy on page 13 under paragraph, “**Operational Phase**”. Carol Parker recommended a change just before the “**Termination/Reinvention Phase**” paragraph to provide consistency. Currently the policy states:

*“The review shall occur on a regular basis, and at least once every five years. Guidance for the review is drawn from the proposal for the center or institute and must include criteria for evaluation of the center or institute vitality, achievement of goals, resource allocations, and budgets.”*

There is a four year appointment described earlier in the policy. There is an inconsistency given that “**Operational Phase**” references a review once every 5 years. Carol Parker indicated it should reference either 4 years or 5 as it should be internally consistent.

**Policy A88.** Carol Parker stated that the definition of **Academic Unit** is circular in its reasoning and would need revision. Carol Parker stated that **A88** is written in terms of advocacy and not policy language. She pointed to the **Policy Rationale** stating that it is an argument and not a **Policy Statement**.

Charlie Cunningham recommended including termination language in this policy. He also stated that there needs to be a clear separation of who these policies are serving.

**Action-**After the FS Research and Creative Works Council and FS Research Policy Committee review, the FS Policy Committee will compile the recommendations and provide feedback to the Operations Committee explaining the current policy issues as well as structural issues with resolving **A91**.

Carol Parker indicated that there have been some recent recommendations to **E60** from the Office of the Vice-President for Research. Provost & Executive Vice President for Academic Affairs, Chaouki Abdallah, Vice President for Research, Mike Dougher and Carol Parker reviewed the recent edits that Executive Officer for Research Operations, Barbara West applied to **E60**. Carol Parker indicated that specifically there were some

issues with the **Procedures** section of this policy. Barbara West conveyed this to Research and Creative Works Council Chair, Walter Gerstle. Carol Parker indicated that Mike Dougher, and herself are in support of Barbara West's policy recommendations. In addition, John Trotter indicated that he gave a lot of comments and that his policy recommendations for **E60** were never applied. John Trotter stated that the third paragraph within the **Policy Statement** is an issue for HSC. The language contradicts the current HSC policy. The current statement reads:

*“A person whose salary is paid in full by UNM may not engage in sponsored research for extra remuneration during the regular academic year. In rare instances and when deemed by the administration to be in the best interests of UNM and the individual involved, exceptions to this rule may be made. Such exceptions require written approval of the chairperson, the dean, and the Executive Vice President for Academic Affairs/Provost for main-campus and branch-campus sponsored research, and the HSC Chancellor for HSC sponsored research.”*

Meeting adjourned at 3:00 PM  
Administrative Coordinator  
Candyce Torres