

Faculty Senate Policy Committee

Meeting Minutes

January 13, 2016

3:30 p.m. to 5:00 p.m.

Members Present: Martha Muller (Co-Chair), Kimberly Gauderman (Co-Chair), Marsha Baum, Leslie Oakes, Barbara Hannan, Melinda Tinkle, and Jamal Martin

Ex-Officio: Leslie Morrison, HSC Vice Chancellor, John Trotter, HSC Vice Chancellor Emeritus, Vivian Valencia, University Secretary, Office of the Secretary, Kimberly Bell, Deputy University Counsel, University Counsel Office, and

Members Absent: Lee Brown

Ex-Officio Absent Carol Parker, Senior Associate Provost, Office of the Provost & EVP for Academic Affairs

Staff Present: Candyce Torres, Office of the Secretary, Administrative Coordinator
Carol Stephens, Office of the Secretary, Professional Consultant

Guest Present:

Meeting began at 3:30pm

1. The regular meeting of the Faculty Senate (FS) Policy Committee was called to order at 3:30PM on Wednesday December 2, 2015 in Scholes Hall, Room 101 by Co-Chairs, Kimberly Gauderman and Martha Muller.
2. **Approval of Agenda.** Approved
3. **Approval of Minutes.** Approved
4. **Updates**
 - 14 policies were sent out for comment. 8 were approved and issued. 6 were delayed due to the comments received. A notice will be sent out from the University Secretary's office notifying the faculty of these approvals.
 - A53 – the procedures were updated.

- A53.1 – Requested by the CoG taskforce and approved.
- 2015 Faculty Policy Work Status Report – Not yet completed. Working with Vivian Valencia on this report.
- Respectful Campus Task Force – The Task Force has met for its first meeting, and Jackie Hood is leading the Task Force. The Task Force is planning on meeting every two weeks. Discussion at this first meeting centered on the overall vagueness of the Respectful Campus policy. A second issue surrounding this policy centers on free speech.
- February Meeting – Two meetings a year. One in February and one in July, from 11:00am – 3:00pm. Lunch is provided. The next meeting will be February 3, 2016. The committee chairs will work on preparing an agenda.

5. University Secretary’s Office

- A memo was sent out electronically to the members of the Policy Committee, which was produced by the CoG Task Force regarding hiring a new University Secretary when the current Secretary, Vivian Valencia, retires in February 2016. CoG is asking the Policy Committee to endorse this memo supporting the hiring of a new University Secretary and supporting the staff of the University Secretary’s office.

6. C225 “Professional Leave”

- This issue was discussed at the last meeting and is covered beginning on page one of today’s Agenda. Items in red are new edits and items in blue are previous edits. Discussion of these edits, and how to proceed with C225, followed. A motion was made to approve of this policy, it was seconded, and all approved.

7. E60 “Sponsored Research”

- This committee has been working with the Research Policy Committee on E60. Suggested changes to this policy involve adding policies 2470 and 2480. A motion was made to approve of this policy, it was seconded, and all approved.

8. C60 “Visiting Scholars”

- The committee decided that this policy did not need any changes and that everything was correctly addressed. This policy has been put into the new format and approval process the committee approved. A motion was made to approve of this policy, it was seconded, and all approved.

9. C150 “Political Activity” and C240 “Political Activities of UNM Faculty”

- The Committee on Governance Task Force asked the committee to perform a comprehensive review of C150 and add a Regent Policy reference to C240. These policies addresses faculty freedom of speech in the classroom and running for political office.

10. C220 “Holidays”

- It was discovered that the Holidays Policy was out of date and contained the wrong holidays. A point covered was how to address a student’s religious needs that are outside of the holiday schedule. Other institutions were looked at to see how they addressed this issue and it was found that they refer to this as “religious accommodations”. Potential language for changes in this policy were taken from wordage used in other institution’s policies on this issue. It was decided to break this policy out into two separate policies and present a draft at the next meeting.

11. D170 “Student Attendance”

- Many issues were discovered to be wrong within Pathfinder and need to be addressed so that they are in compliance with the other university policy books. Correcting this issue is being coordinated through the Student Affairs Office. The “Military Withdrawal Policy” needs to be updated since it is suspected that this policy dates back to World War II.