



## Faculty & Staff Business Council

### DRAFT 1

#### Minutes

Thursday, 12/1/2016

2:00pm – 3:00pm

Herzstein Latin American Reading room, Zimmerman Library

#### *Attendees: (taken from sign-in sheet – for those who signed in)*

Fran Wilkinson	Chair, Business Council
Jon Wheeler	Information Technology Use Committee
Robert Gary	Budget Committee
Lee Brown	Government Relations Committee

*Excused:* Carol Bernhard, Steven Yourstone, Janie Chermack.

*Minutes:* Dennis Dunn Office of University Secretary

**Meeting called to order – 2:05pm.**

**Quorum was not met.**

#### **Introductions:**

Fran Wilkinson began the meeting at 2:05pm. This was the first meeting of the year and Fran announced that she was appointed chair of this Council in November 2016. This meeting will focus on reports from committees that the Business Council oversees. They will report on the past year and goals for the coming year. Those committee chairs not in attendance will submit their reports via email to Fran. Introductions were then made around the conference table.

Once all committee chairs have reported to the council Fran would like all chairs to meet and begin to formulate plans for the Business Council as a whole. Fran will have Dennis Dunn send out a Doodle Poll to all Business Council members in order to lock in meeting dates for the spring 2017 semester.

#### **Faculty Senate Business Council Committees:**

Faculty & Staff Benefits Committee (*Fran Wilkinson, Chair*)  
 Budget Committee (*Janie Chermak & Robert Gary, Co-Chairs*)  
 Campus Development Advisory Committee (*Steven Allan Yourstone, Chair*)  
 Governmental Relations Committee (*Lee Brown, Chair*)  
 Information Technology Use Committee (*Jon Wheeler, Chair*)

**Budget Committee Report – Robert Gary**

*Janie Chermak & Robert Gary, Co-Chairs*

- The committee has met three times this semester.
- The committee is still working on a report based on last year's survey.
- The committee is reviewing the budget for FY 16/17.
- Fran updated the committee on some of the history of the Budget Committee, including the Budget Committee Taskforce that initiated the survey the current Budget Committee is still working with.
- Representatives from UNM's Budget Office will speak at the next Budget Committee meeting.

**Information Technology Use (ITU) Committee Report**

*Jon Wheeler, Chair (until a new chair is elected).*

- The ITU Committee has met twice during the fall 2016 semester.
- They are working with the Academic Technology Advisory Board, which is one of the new governing boards of the Information Technology Organization.
- The committee has an opening for a Faculty member who they hope will become the new chair of the committee.
- Jon's goal is to get the committee fully appointed, hold the chair election and set the agenda for the spring semester.

**Faculty & Staff Benefits Committee Report**

*Fran Wilkinson, Chair*

- Fran informed the council that this committee is unique in that its members are appointed by both the Faculty Senate President and the Staff Council President. Five seats on the faculty side and five seats on the staff side. Currently the staff side is fully appointed and the faculty side still needs two more appointees. The seat for the Retiree Association is currently filled.
- The Benefits Committee meets year-round primarily due to staff availability for the meetings.
- Members of the Benefits Committee also serve on other committees, including:
  - Dental RFP Committee
  - Flexible Spending Account RFP Committee
  - VEBA Committee
  - Budget Leadership Team
- The committee spent a good deal of time examining the Fair Labor Standards Act, which forced the move of a number of exempt UNM employees to non-exempt status, which affected Grade 12 and below employees.

## Faculty & Staff Business Council

- Recommendations on the tuition waiver to reinstate the benefit for Central New Mexico College (CNM) classes. This would mean that UNM employees could take classes at either UNM or CNM. It has not yet passed.
- Proposed changes to the Education Retirement Board, that would affect working retirees, were not supported by the Benefits Committee.
- There was to be a faculty/staff Climate Survey that UNM Human Resources was going to do, but that may not be going forward.
- Health Insurance Incentive Based Health Screening: This is a voluntary program where faculty and staff can earn a \$200 savings on their health insurance for participating in this screening. The committee has requested a copy of the cost benefit analysis of this program.
- Numerous policy changes have been reviewed by the committee during the Fall 2016 semester.
- Annual Leave Accrual: This affects twelve-month faculty and staff and is a study that the UNM Administration asked Aon, UNM's financial consultant, to prepare to find additional cost savings. This would also affect UNM's Health Science Center (HSC). If adopted, this change would go into effect July 1, 2017, and only affects new employees hired after this date.

### Governmental Relations Committee Report

*Lee Brown, Chair*

- The committee has had one meeting this semester.
- The next meeting is scheduled for December 14, 2016.
- Elections for a new chair have not been held. Until an election is held Lee will continue as chair.
- Lee is in the process of creating a committee agenda for the coming year. This will include becoming involved in the 2017 Sixty Day Legislative Session in Santa Fe, through the Legislature's UNM Day, January 30, 2017. This is being coordinated through the Governmental Relations Committee and the Health Science Center Council, which Lee is past chair.
- Another committee goal for the coming year is to have members of the Governmental Relations Committee and the Health Science Center Council make an effort to identify their Legislative representative and open a line of communication with them to promote UNM.
- A third goal involves joining with "Lobos for Legislation", which is tied into the Alumni Association, and has a meeting every year to discuss legislative priorities that affect UNM. Faculty Senate President, Pamela Pyle, helped organize UNM faculty leadership to attend this meeting.
- An ongoing goal for the Governmental Relations Committee has been to have a Faculty Regent appointed to the Board of Regents, since the position of Student Regent already exists.



## Faculty & Staff Business Council

### **Other Business –**

**ACTION:** Dennis Dunn will send out a Doodle Poll in early January 2017 to find dates for the coming semester when all members of the Business Council can meet. The results of this poll will be forwarded to Fran Wilkinson.

**ACTION:** Lee Brown asked if he could use the Business Council ListServe to recruit volunteers from the Business Council committees to travel up to Santa Fe for UNM Day on January 30, 2017. Fran agreed to this request.

Finally, Lee presented a suggestion that council and committee meetings be held from Noon – 1:00pm in UNM’s Faculty Club to increase attendance. Fran agreed that this is an option to consider further.

### **Next Meeting –**

February 23, 2017

3:30pm – 4:30pm

Zimmerman Library, Herzstein Latin American Reading Room

**Adjourn: 3:00pm**