March 30, 2012

TO: Faculty, Deans/Directors, Chairs, and HR Agents

FROM: Vivian Valencia, University Secretary

SUBJECT: Policy Updates to the UNM Faculty Handbook

Provided below is a list of important policy revisions and additions to the UNM Faculty Handbook. Deans, directors, and department heads are responsible for ensuring that all related departmental processes, procedures, and/or documents are updated to reflect new or revised policies.

Section A – The University

- **Health Science Center Council - A61.23** (New Policy)

Section B - Policy on Academic Freedom and Tenure

- **Term Teaching Faculty 2.3.15** *(Created and added as a new faculty title in Section 2 Faculty Ranks and Titles.)*

- **Term Teaching Faculty 3.6.5** *(Created and added as a new faculty title in Section 3 Standard Contracts.)*

- **Lecturer 2.3.2** *(Creation of new ranks of Lecturer, Senior Lecturer, or Principal Lecturer in Section 2.3 Non-Tenure-Track Faculty Titles.)*

- **Lecturer 3.4.2** *(Revision of terms of appointment for Lecturer in Section 3 Continuing Non-Tenure-Track Appointments.)*

- **Lecturer 5.4.** *(Revision of terms of renewal of annual contract in Section 5.4 University-Initiated Termination of Contract of a Non-Tenured Faculty Member.)*

Section C – Faculty Rules and Benefits

- **Faculty Disciplinary Policy - C07** *(New Policy)*

- **Parental Leave – C215** *(Revised Policy formerly titled Maternity Leave)*

- **Respectful Campus – C09** *(New Policy)*

- **Appointment and Continuation of Deans – C35** *(Revised)*

Section E – Research

- **Effort Reporting Policy – E120** *(New Policy)*

The policies set forth in the **Faculty Handbook** are subject to revision at any time. It is the responsibility of the user to determine that he/she is relying on the most current version by accessing policies on the web at [http://handbook.unm.edu](http://handbook.unm.edu). Questions about the material contained in the **Faculty Handbook** should be directed to the Office of the Secretary.