Library Committee Meeting Minutes

Wednesday, October 13, 2021

Zoom; 1 – 2pm

Present: AJ Brody, Rich Brody, Tamara Shannon, Kathryn McKnight, Guoyi Zhang, Dean Leo Lo, Colin Olson, Jennifer Laws, Cathy Huaquing Qi, Caroline Scruggs (OUS Theresa A. Carson)

Late due to class conflict: Jackson Zinsmeyer

Absent: Mohammad Motamed, Stephanie Beene

1. Introductions
* Everyone made brief introductions
* Rich Brody
* Discussed the task of electing a new Chair and Vice-Chair
1. Election of new Chair and Vice-Chair
* Floor opened for nominations for Chair
	+ Kathy McKnight is willing and agreed to serve as Chair
	+ Jennifer Laws seconded Kathy’s self-nomination
	+ Held hand vote
	+ Kathy McKnight was unanimously elected
* Floor opened for nomination for Associate Chair
* Jennifer Laws is willing and agreed to serve as Associate Chair
* Rich Brody seconded Jennifer Law’s self-nomination
* Held hand vote
* Jennifer Laws was unanimously elected
1. Dean Lo addresses the committee
* Future Goals of Library Committee
* To establish a good communication platform between faculty and Library, as well as UNM Press and OILS program
* To make sure the college understands faculty’s needs, and is knowledgeable of trends and technologies to make informed decisions
* To explore Open Educational Resources (OER), some main points:
* There is a campus and statewide initiative for OER
* Working on hiring an OER librarian
* Increase communication to faculty about OER
* Ease the financial burden of students; making college more affordable (textbooks for one)
* Making knowledge openly accessible; openly share data
* Enhance teaching; with open access faculty can customize materials to the latest teachings, stories, technology
* Keep abreast of newest trends of technology, making research and scholarship more accessible, and reaching the most people
* Can be an incentive to build into Tenure and Retention
* Can affect grants
* There are many ways and avenues for funding
1. Meeting protocol
* There are still many vacancies on the committee which need to be filled
* The Chair, in consultation with Dean Lo, will generate topics and devise agenda
* Dean Lo will bring updates, issues, goals from the Library
* Can receive input from committee members; Kathy agreed to touch base with committee members for interests and issues for agenda items
* Can also collaborate with Ex-Officios
* Kathy will bring relevant topics discussed at the Faculty Senate to the agenda
* Kathy and Theresa will work together on scheduling meetings
* Theresa will send out When2Meet polls
* HSC Library should have representative on committee
* Michelle is Ex-Officio, get her back on committee?
* Relationship to other committees
* The four committees all report to the Council Chair, which is Rick Brody
* Each Council Chair makes a presentation, or files a report, to the Faculty Senate Operations Committee
* OUS is responsible for working with the Chair and Vice-Chair on scheduling meetings and meeting space, sending out agendas, and posting minutes
	+ New Vice-Chair Jennifer Laws agreed to take meeting minutes
1. Future committee meetings
* Kathy suggests twice a semester, and will each out to Finnie about expectations on meetings
* Theresa and Kathy will work on scheduling the next meeting, which will be the second one for fall semester
* The next meeting this semester will be on Zoom; will revisit for spring semester
* As of now, Zoom results in higher attendance, as there are concerns with Covid
* Theresa will send out When2Meet this semester for scheduling next meeting