**Memorandum**

Date:   September 15, 2023

To:   Cris Elder, Faculty Senate President

From:   Nancy D. Middlebrook, University Secretary

Re:   Request for Approval of Proposed Policy E30 "Research Data Management"

Policy E30 "Research Data Management" is a <u>new</u> policy proposed and developed by the Faculty Senate Research Policy Committee. The team developing this proposed policy was led by Karl Benedict, who is the Past Chair the Research Policy Committee, and included Grace Faustino, Research IT Liaison: Vice President for Research, and members of the IT Research Technology Advisory Board. The Policy is designed to provide UNM researchers with the information and resources they need to comply with research data management laws, agreements, and regulations throughout the research lifecycle. The Policy describes rights and responsibilities concerning access, use, sharing, privacy, security, confidentiality, maintenance, storage, retention, and disclosure of research data.

Prior to presenting the proposed policy to the Faculty Senate Policy Committee for review and consideration, the team conducted an extensive comment and review process with key stakeholders in which they addressed any concerns raised.  The process is described below.

- April – May 2022:  Presented to the Faculty Senate Research Policy and IT Committees.
- April - June 2022:  Presented to the HSC Vice President for Research, HSC Faculty Council, HSC IT Executive Council, and Health Sciences Library and Informatics Center all hands meeting.

The proposed policy was sent to the campus for a 30-day comment period. Five comments were received proposing minor changes for clarification.  The Faculty Senate Policy Committee reviewed the comments and made the appropriate changes to address the comments.  The Policy is now ready for Faculty Senate review and approval.  The Policy Committee would be happy to have a member at the Faculty Senate meeting to an answer questions or concerns.

After approval of the Policy, an accompanying standard will be posted to the Resources page of the *Faculty Handbook*.  This standard has been reviewed by all the groups mentioned above; however, per Policy A53 it was not sent out for campus comment.  Thank you for this opportunity to work collaboratively with you on these important policies.

Attachment:
Proposed new draft Policy E30 "Research Data Management" dated 5/17/23
Proposed Standard E30#1 "Research Data Management"

cc:   Karen Patterson, Chair, Faculty Senate Policy Committee
   Tito Busani, Chair of the Research Policy Committee
   Karl Benedict, Past Chair of the Research Policy Committee
   Grace Faustino, Research IT Liaison: Vice President for Research