

The University of New Mexico Faculty Senate

Meeting Agenda August 27, 2013 3:00 P.M. Scholes Hall Roberts Room

	AGENDA TOPICS	TYPE OF ITEMS/ PRESENTER(S)
3:00	1. Approval of Agenda	Action: Richard Holder
	2. Acceptance of the April 23, 2013 Summarized Minutes	Action: Richard Holder
3:05	3. Faculty Senate President's Report	Information: Richard Holder
3:20	4. President's Report	Information: Robert Frank
3:35	5. Provost's Report	Information: Chauoki Abdallah
3:50	6. UNM West	Information: Michael Richards for Paul Roth/Chauoki Abdallah/Wynn Goering/Carol Parker
4:00	7. 120 Credit Hours for Bachelor of Arts	Information: Greg Heileman
CONSENT AGENDA TOPICS		
4:10	8. Summer degree candidates	Action: Pamela Pyle
	9. Confirmation of Chair Charlie Steen as elected by the Faculty Senate Academic Council Membership	Action: Pamela Pyle
	10. Confirmation of Chair-Elect Cindy Mendelson-Klauss as elected by the Health Science Center Council	Action: Pamela Pyle
	11. 2013-2014 Faculty Senate Committee Appointments	Action: Pamela Pyle
AGENDA TOPICS		
4:15	12. C170 Endowed Chair Policy	Action: Richard Holder
4:20	13. C180 Special Administrative Components Policy	Action: Richard Holder
4:30	14. A53 Development and Approval of Policies	Action: Richard Holder
4:50	15. New Business and Open Discussion	
5:00	16. Adjournment	

NOTES:

1. All faculty are invited to attend Faculty Senate meetings.
2. Full agenda packets are available at <http://www.unm.edu/~facsen/>
3. All information pertaining to the Faculty Senate can be found at <http://www.unm.edu/~facsen/>
4. Questions should be directed to the Office of the Secretary, Scholes 103, 277-4664
5. Information found in agenda packets is in draft form only and may not be used for quotes or dissemination of information until approved by the Faculty Senate.

FACULTY SENATE SUMMARIZED MINUTES

2012-2013 FACULTY SENATE

April 23, 2013

(Draft – Awaiting Approval at the August 27, 2013 Faculty Senate meeting)

The Faculty Senate meeting for April 23 was called to order at 3:00 p.m. in the Roberts Room of Scholes Hall. Senate President Amy Neel presided.

1. ATTENDANCE

Guests Present:

Mark Emmons (University Libraries), Fran Wilkinson (University Libraries), Amy Wolherth (School of Public Administration), Deborah Helitzer (HSC FCM), Kristine Tollestrup (Family Community Medicine), Richard Wood (Sociology), Kiran Katira (Community Engagement Center), Jackie Hood (Organizational Studies), Kevin Comerford (University Libraries), Sever Bordeianu (University Libraries), Marisa Silva (GPSA)

2. **Acceptance of the March 26, 2013 Summarized Minutes Action**

The agenda was approved as written.

3. **Memorial Minute for Howard Rodee**

After Chair of Art & Art History Joyce Szabo presented, the Faculty Senate observed a moment of silence in memory of Associate Professor Emeritus Howard Rodee.

Associate Professor Emeritus Howard Rodee

Howard Rodee, a faculty member in the Department of Art and Art History at the University of New Mexico, passed away on January 26, 2013. Associate Professor Rodee came to UNM in 1969 after receiving his PhD in Art History from Columbia University. He retired from UNM at the end of fall semester 2001. Rodee was known as a specialist in decorative arts, and was an excellent teacher; he was named Teacher of the Year in 1975-1976. Those of us who knew him also celebrated his great sense of humor.

4. **Faculty Senate President's Report**

Faculty Senate President Amy Neel thanked the Faculty Senators of her year as the Faculty Senate President for serving and dedicating their time. In terms of Curricula the Faculty Senate passed the B.A. in Chicana/Chicano Studies, added introduction to Chicano Studies to the Core Curriculum, approved the Honors College Curriculum, approved changes to the Bachelors of Undergraduate Studies and now there is a Bachelor of Liberal Arts degree. The Bachelors of Integrated Studies moving forward. The Faculty Senate approved procedures to delete/add courses to the Core Curriculum, reduced the number of hours for Branch Campus certificates, voted to approve for the Admissions and Registration Committee proposal to accept transfer courses with a grade D from out of state institutions. During this meeting a potential College of Public Health will be discussed. The Faculty Senate Policy Committee is working on Policy A88 (Policy and Procedures for New Units and Interdisciplinary Reorganization of Academic and Research Units at the University of New Mexico) to make the procedures more explicit.

In terms of policies this year the Faculty Senate approved the C100 Academic Workload to reflect the importance of research in the UNM Faculty Workload which is now in the Faculty Handbook. The Faculty Senate approved the C250 Academic Leave for Lectures Policy which is being held by the Board of Regents due to President Frank's misgivings but Faculty Senate President Neel will be working with him to get it moved forward. The Lectures and Procedures Policy is being reviewed and discussed by the Faculty Senate Policy Committee who is working with the Health Sciences Center to intertwine them in

the policy for promotion. At today's meeting the Faculty Senate will be voting on the C170 Endowed Chair Policy.

In terms of resolutions the Faculty Senate passed a solvency regarding the Education Retirement Board (ERB) plan. The Faculty Senate advocated for a higher minimum retirement age with minimal change to employee contributions and no change to the cost of living adjustment to the retirees. After passing the resolutions Faculty Senate President Neel participated with the Staff Council President Mary Clark in the ERB Stake Holder's meetings. Faculty Senate President Neel conveyed the sense of the resolution to Director of the ERB Jan Goodwin, spoke to many legislatures including New Mexico State Representative Mimi Stuart who introduced Faculty Senate President Neel to the House Legislation on the ERB. The outcome was a retirement age of 55 for new hires only, an increase in employer's contributions to the ERB Plan and some reduction of the Cost of Living Adjustment (COLA) for new hires.

In terms of compensation the Faculty Senate advocated for across the board increases at 6%, receiving a 1% increase from the state for all state employees. The Board of Regents added funds to the budget this year for a 3% increase on average for faculty members. The Operations Committee lobbied the Provost and the Deans for an across the board strand of 3% but the Provost authorized a small range of merit pay from 2% to 4%.

The Faculty Senate passed resolutions honoring Board of Regents Don Chalmers, Carolyn Abeita and Jake Wellman. The Faculty Senate established a Community Engaged Scholarship Task Force that is in the works in being put together. Resolutions regarding UNM utilizing Massive Online Open Courses and eTextbooks, and the Diversity Council's report will be discussed today.

In terms of other issues and information, President Frank attended two of the Faculty Senate meetings and Provost Abdallah attended the majority of the meetings. This is an improvement from previous years. There was a presentation given regarding the impact of the State Funding Formula from Associate Vice President of Development Enrollment Management Terry Babbit. There was a presentation given regarding Lobo Lovelace ABQ Health Partners split from Human Resources and UNM Hospital. There was a presentation given regarding a legislative update from Director of Government Affairs Marc Saavedra. The alignment of Spring Break was discussed with Albuquerque Public Schools and it has been said that our Spring Break will not align with APS next year because of their national testing schedule. A better University calendar is in the works. Director of University Advisement Vanessa Harris presented to the Faculty Senate regarding the new University Advising tool called Lobo Achieve that will allow faculty to send out earlier alerts to struggling students and to communicate with advising staff. Police Chief Kathy Guimond discussed safety issues on campus with the Faculty Senate; she is working with the Faculty Life, Support and Scholarly Council on faculty safety training. National Expert on Student Success George Kuu discussed the importance of faculty and student success as part of the Foundations of Excellence process. The Global Education Office is working on bringing in more international students. There are members from the Faculty Staff Benefits Committee working on the Retiree Healthcare Task Force to address the \$150 million liability that UNM faces in supplying healthcare benefits to its retirees. Faculty Senate President Neel encouraged the Faculty Senate to pay attention to all emails that are in regards to this subject because all will have to make a decision on their healthcare benefits before June 2013. Staff and faculty need to opt-in or opt-out of being able to have access to post employment retirement healthcare benefits. There has been a lot of controversy on what the Retiree Healthcare Taskforce proposed, the solution to the problem would be to reduce our unfunded liability to 50% in the coming years to establish a Voluntary Employee Beneficiary Association (VEBA). VEBA is a trust fund that staff and faculty will pay money into and UNM will have to pay so that staff and faculty will have access to healthcare benefits when they are a pre-65 retiree or to have supplemental insurance when they get Medicare at age 65. The Retiree Healthcare Task Force did not propose instituting a higher deductible healthcare plan. The Retiree Healthcare Task Force and the Faculty Senate Benefits Committee worked their hardest to preserve the healthcare benefits after retiring.

In terms of Faculty Senate Committee's the Research Allocation Committee is more effective, the procedures have been streamlined for faculty members to apply for grants. The Research Policy Committee selected Scott Burchiel as the Annual Research Lecturer. The Honorary Degree for Dr. Dale Kempter of Albuquerque Youth Symphony was approved. The UNM Instructional Assessment Committee is looking at replacing the IDEA evaluation forms. The Teaching Enhancement Committee approved Teaching Allocation grants and Teaching Awards to select the Director of Enhanced Teaching on

campus. The Faculty Senate President and Operations Committee participated in governance around campus and held a town hall with President Frank in October. Members of the Responsible Center Management (RCM) Steering Committee are working on changing the university's budget. The results should be coming out in the next couple of months. Faculty Senate President Neel participated on the Strategic Budget Leadership Team, Tuition and Fee Team and had an advisor to the Student Fee Review Board. Faculty Senate President Neel attended monthly meetings with President Frank, Provost Abdallah, Executive Cabinet, Provost Cabinet, Deans Council and UNM Faculty Senators were on the majority of committees this year.

5. Provost Report – (Associate Provost, Michael Dougher representing Provost Abdallah)

There will be compensation increases for faculty and staff with a \$1000 allocation. There is a deficit of \$3 million which the majority will fall on the Office of Academic Affairs. The Deans will be notified of their budget for the fiscal year so they can plan how they will reduce their spending by making them choose to sweep balances or they can engage in a pause and hold. The estimate on half way through the semester on a pause and hold a school or college can generate close to \$3 million that will cover this year's deficit.

University's searches:

Center for Effective Teaching: An offer has been made, that person has accepted and will be joining UNM August 1, 2013.

School of Law: An offer has been made, there are some negotiations going on.

Vice President for Research: The search committee is holding final negotiations with the preferred candidate.

Honors College: Third candidate, the interviews should be done within the week and an offer will be made.

Gallup: The search is ongoing and three finalists have been identified. Unfortunately one had to drop out for health reasons.

Extended University: There are four finalists and are in the process of interviewing.

The Interdisciplinary Studies Committee is working on developing develop a policy instead of procedures to bring in interdisciplinary programs for ways to support and evaluate. The committee has made their recommendation to the Provost he has tentatively accepted the proposal. There will be a committee appointed by Faculty Senators and Deans to explore ways to implement the recommendation.

CONSENT AGENDA TOPICS

6. Forms C from the Curricula Committee

The following Forms C the Faculty Senate approved by voice vote of the Faculty Senate:

Concentration in Integrative Biology
Interdisciplinary Film & Digital Media Program
M.A. Latin American Studies-Brazilian Studies Concentration
M.A. Latin American Studies
Certificate in Early Childhood Multicultural Education (TA) Core Course - Chemistry and Chemical Biology
MA, PhD, & Ed Spec in Organizational Learning and Instructional Technology
University Libraries
Organization, Information, and Learning Sciences (OILS) subject code
Organizational Learning and Instructional Technology program
Town Design Certificate
AAS Construction Technology (TA) AAS Administrative Assistant (TA)

Certificate in Internet Technology (TA)
Certificate in Multimedia Technology (TA)
MA LLSS - Concentration Educational Thought and Sociocultural Studies
MPA/BUS Shared-Credit Degrees Program
Geography/Economics Shared-Credit Degree Program
Shared Credit B.A. Communication and B.A. Journalism & Mass Communication with M.A.
Communication
BS Radiologic Sciences

7. 2012-2013 Faculty Senate Committee Appointments

Additions to the 2012-2013 Faculty Senate Committees were approved by unanimous voice vote of the Faculty Senate.

First	Last	Title	Department	Committee	Date
Glenda	Balas	Instructor	Communication and Journalism	KUNM Radio Board	4/12/2013

AGENDA TOPICS

8. Global Education Office

Special Assistant to the President for Global Initiatives, MaryAnne Sanders reported on the Global Education Office.

Global Education Office

Presentation to UNM Faculty Senate

April 23, 2013



Global Education Office

Globalization

- Remaking the World's Higher Education Community
 - New Student Flows around the world
 - Erasmus Program and Bologna accords in the EU
 - Tremendous innovation among Universities across East Asia
 - The Shift toward *Comprehensive Internationalization* in the U.S. and abroad

Charge from the President

- The University of New Mexico must take its rightful place as a leading institution of higher education that understands we are in an environment where we are obligated to prepare our students to live, work, compete, and thrive in a globalized community.
- To the extent possible, we must see that by the year 2020, 100% of our students have some type of international experience. This may come from a variety of options, including, but not limited to: meaningful contact with students from abroad, a study abroad experience, or from studying a globally enriched curriculum.

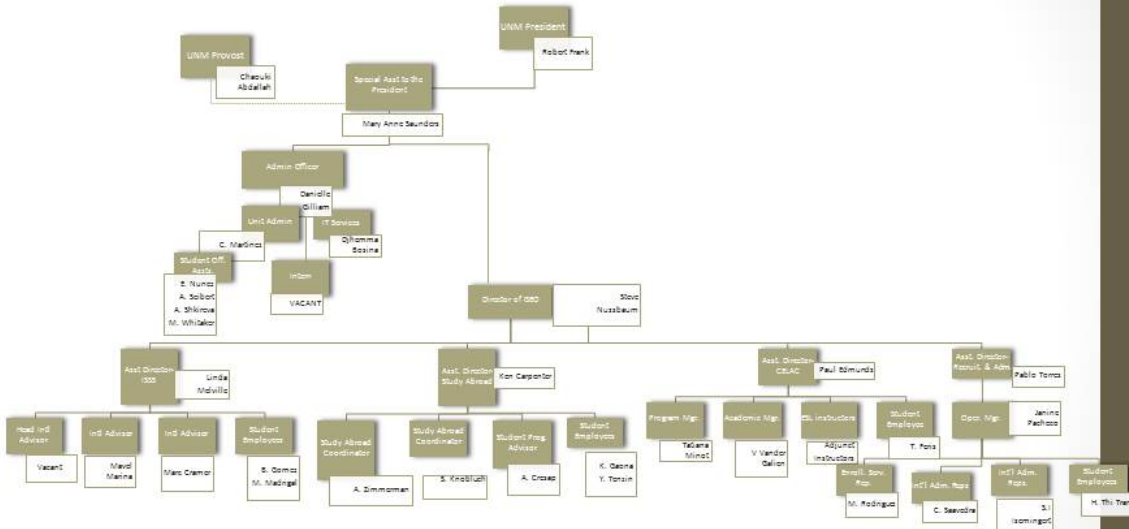
Comprehensive Internationalization

- Requires the university community to come together to rethink -- within a global context –its mission and activities
- Well developed process at many peer institutions and professional organizations
- GEO will facilitate this process, working with faculty, departments, and colleges

Changes

- Name change from Office of International Programs & Scholars (OIPS) to Global Education Office (GEO)
- Physical space in Mesa Vista Hall (2nd floor) enlarged and renovated
- Staff augmented to provide services for projected increase in numbers of international students and international admissions

GEO Organizational Chart



GEO GOALS

GOAL 1

Facilitate the *comprehensive internationalization* of the University.

Strategies

- Create Advisory Board (comprised of deans, college-level faculty representatives, senior administration, community representatives, undergraduate and graduate students)
- Formulate strategic internationalization plan
- Remove institutional barriers to comprehensive internationalization
- Create data sources on internationalization
- Work with units across the university to understand and develop international plans and engagements

Note: See definition and sources in Handout

GOAL 2

Increase number of international students at UNM, both graduate and undergraduate, working collaboratively with deans and department chairs.

Strategies

- Transfer all International Recruiting and Admissions to GEO from Enrollment Management
- Hire Associate Director of Recruitment and Admissions
- Open & staff recruiting office in Beijing, China
- Develop Recruitment Plan
 - Attend recruitment fairs in strategic locations (Brazil, Mexico, Saudi Arabia, China, India, etc.)
 - Develop recruitment materials
 - Develop strong relationships with government sponsoring agencies (Saudi Arabian Consular Mission, Omani Consulate, Indonesian Embassy, CSCSE, etc.)
- Widely advertise Amigo Scholarship opportunities

GOAL 3

Improve and increase services to international students and scholars.

Strategies

- Hire additional personnel in ISSS (International Student & Scholar Services), particularly to handle greater immigration burden
- Consider utilizing software that will improve communication and interaction with international students and scholars, especially via social media
- Consistently monitor satisfaction with UNM via mechanism such as the International Student Barometer, making improvements to campus/community environment & services where necessary
- Strengthen CELAC by adding additional ESL instructors

GOAL 4

Increase the number of domestic students studying abroad, working collaboratively with faculty to increase the number of short-term, faculty-led study abroad programs.

Strategies

- Investigate sources of financial support for students
 - Begin process to assess student fee for international opportunity (e.g., the “Texas Plan,” a \$5/per student per semester fee to be used solely for student scholarships for study abroad)
 - Develop Saving Plan so students can better afford study abroad
- Work collaboratively with faculty to develop improved support for Short-term programs:
 - Develop improved Handbook for faculty to design short-term programs
 - Offer workshops for faculty intending to lead short-term programs
- Target information campaigns towards incoming Freshmen & First Year Experience via class visitation & informational events
- Investigate potential partnerships that might lead to a platform program in either Spain or Latin America (in collaboration with LAII)
- Develop learning outcomes & assessment procedures for Study Abroad programs

GOAL 5

Improve International “Memoranda of Understanding” practices and procedures.

Strategies

- Assess current situation vis-à-vis international MOU and Letter of Intent development
- Develop and maintain comprehensive database of international MOU’s available on GEO website
- Assess viability of current relationships & terminate those that are unproductive
 - Add “Sunset Clause” to all future memoranda
- Develop strategic plan for crafting future MOU’s
- Develop clear & consistent protocols for MOU’s

GOAL 6

Improve the risk management environment of all international programs at UNM.

Strategies

- Deploy new Director of GEO to assess current risk management policies and procedures
- Benchmark best practices at similar institutions
- Develop improved risk management policies & procedures for students, faculty & staff traveling abroad
- Develop Emergency Response Team and procedures for events affecting both study abroad students and international students studying at UNM

GOAL 7

Improve interaction and communication between the Global Education Office, other units on campus, the greater Albuquerque community, and the state of New Mexico.

Strategies

- Work with GEO Advisory Board to develop and implement best practices in international education
- Initiate the GEO Globalization Taskforce, comprised of service units interacting with international students and study abroad students
- Work with the NM Secretary of Higher Education, to initiate NM Higher Education Globalization Coalition, comprised of institutions of higher education in the state
- Work collaboratively with business community and economic development agencies to promote economic development in NM

The faculty at UNM are key to the success of these globalization efforts.

If faculty are not involved in our efforts, we cannot succeed.

If faculty are involved in effective ways, we cannot fail.

Thank you!

Mary Anne P. Saunders
masaunders@unm.edu

9. College of Public Health

Executive Director of Health Science Research Education Deborah Helitzer and Public Health Program, Kristine Tollestrup reported on the College of Public Health.

What is Public Health?



Focus on Population Not the Individual!

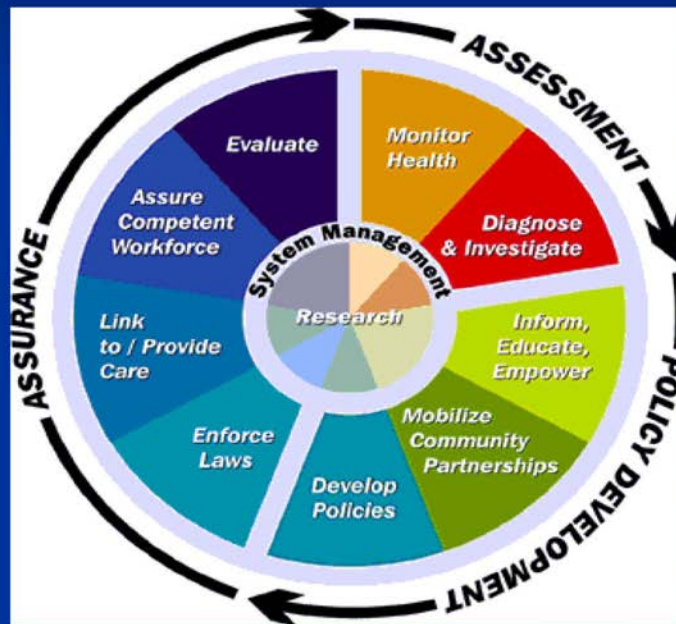


20th Century's Top Ten Achievements in Public Health



1. Fluoridation of drinking water
2. Control of infectious diseases
3. Motor vehicle safety
4. Safer workplaces
5. Safer and healthier foods
6. Healthier mothers and babies
7. Recognition of tobacco use as a health hazard
8. Family planning
9. Decline in deaths from coronary heart disease and stroke
10. Immunizations

What Do We Do in Public Health?



www.health.gov/phfunctions/public

UNM Public Health Program

- Master of Public Health degree with 3 concentrations:
 - Community Health, Epidemiology, and Health Services, Systems and Policy.
- Dual degrees with several other departments.
- 10 full-time faculty.
- 55-60 MPH graduate students enrolled in classes per semester plus other program students.
- 230 graduates.

College of Public Health

- Must offer a MPH degree in each of five core areas of public health:
 - Biostatistics, Epidemiology, Environmental Health Sciences, Health Services Administration, and Social/Behavioral Sciences.
- Must offer a doctoral degree in at least three of these areas.
- Plus...undergraduate major in public health.
- Five primary, full-time faculty for each area.

10. Diversity Council Strategic Action Plan

Faculty Senate President Amy Neel reported on the Diversity Council Resolution. The Faculty Senate unanimously approved the Diversity Council Strategic Action Plan with four objections and no abstentions.

Faculty Senate Resolution on the “Diversity Council Framework for Strategic Action”

Whereas the Faculty Senate recognizes the central value of diversity in accomplishing the mission of the University of New Mexico and the importance of accessibility, inclusion, and equity in achieving excellence in education, research, and public service,

Be it resolved that the UNM Faculty Senate endorses the work of the Provost’s Diversity Council expressed in its report, “Diversity Council Framework for Strategic Action.”

Be it further resolved that the Faculty Senate makes the following recommendations to the Diversity Council regarding its plan for strategic action:

1. The report should include specific action items with measurable outcomes, timelines, and responsible parties;
2. The Diversity Council action plan should incorporate more organizations and groups on campus, including those with religious affiliations and international students, in order to broadly reflect diversity at UNM and have the greatest impact on student success;
3. The plan should emphasize better coordination of existing resources and organizations on campus to accomplish diversity goals; and
4. The Diversity Council should continue collaborating with the Faculty Senate and its committees in order to accomplish diversity goals.

11. UNM West

Professor of Law Carol Parker reported on how to create a distinct academic mission and identity for UNM West.

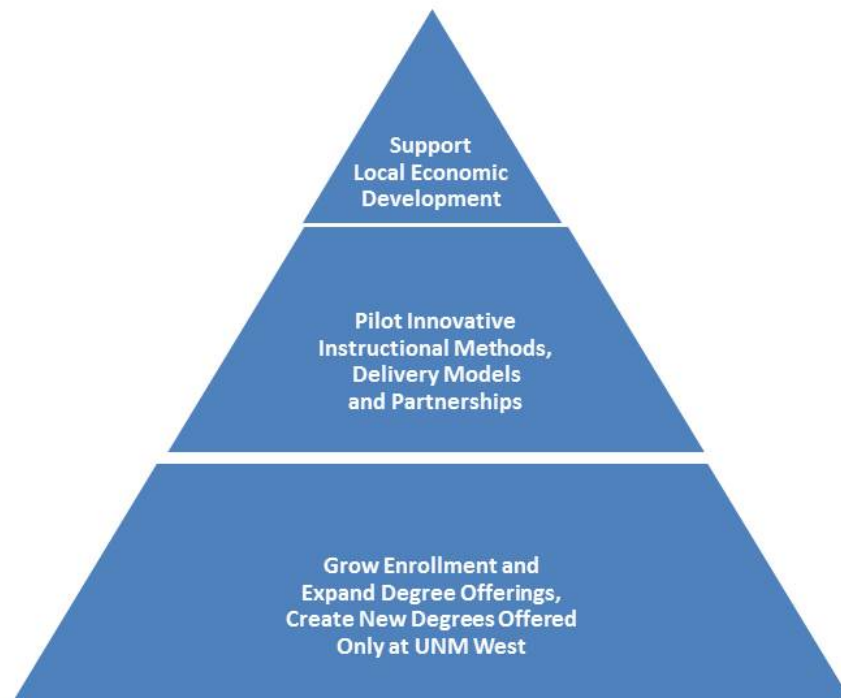
UNM West: *Creating a Distinct Academic Mission & Identity*



Carol A. Parker
ACE Fellow (2012-2013)

Structural Barriers to Success

- Has the admin. structure of a branch campus but offers few lower division courses
- Offers upper division courses but its admin. structure does not support creation of own Baccalaureate programs
- Needs admin. structure of an academic unit to hire own faculty and offer own distinct degrees



Own Degrees + Innovation = Unique Identity

- Unique Degrees:
 - Health professions??
 - Model: U. Minn. Rochester
 - Applied technology??
 - Models: ASU Polytechnic, Central Mo. Innovation Campus
 - Others??
- Pilot Innovation:
 - Learning Methods
 - Self Sustaining Business Models

Framework and Timeline

Concept is just a framework

- Academic input needed to put flesh on the bones
- HSC conversations about Health Professions needed
- Leadership must address admin. structural barriers

Timeline

- Gather Input (internal & external)
- April 29th public meeting in Rio Rancho

12. Endowed Chair Policy

Policy Committee Chair Jackie Hood and Policy Committee member Richard Holder reported on the changes made to Policy C170 Endowed Chair. Faculty Senator Christine Sierra gave the floor to Associate Professor of History Elizabeth Hutchison representing the Academic, Freedom and Tenure Committee Chair Victor Strasburger.

Professor Hutchison referred to the language in the policy: "The search committees will be constituted in the usual way, except that the Faculty Senate, Provost or HSC Chancellor, and the donor may suggest one or more additional members. A majority of the members of the search committee must be full-time University of New Mexico (UNM) faculty." This allows for the participation of representatives named by the donor and approved by the hiring unit up to half of the committee.

Donor participation undermines a core faculty prerogative, mainly the vetting of candidates for a position. The vetting is for the vested interest in scholarships, experience as UNM Faculty through the vested interest in preserving the independence and the excellence of the university.

In redeeming the established Endowed Chair policies at UNM Peer Institutions most of them reaffirm existing faculty procedures. They do not institute anything special for an Endowed Chair that is not part of the procedure for regular faculty hires.

Professor Hutchison requested that this policy be passed with changes to the language stated above with restrictions of participation of donor representatives along the lines that were recommended by the Academic, Freedom and Tenure Committee.

Chair Hood stated that the decision in the language was made to balance being able to receive endowments with keeping everything within faculty control. The wording stated does give control to the faculty; they do make the decision that is stated in the policy, "While a donor may suggest potential candidates, UNM retains the responsibility and authority to name the successful candidate and confer the rank and/or tenured status according to its existing standards and by its existing procedures." The more restrictions, less endowments will be available. The wording has more restriction than in the past because it states that the majority must be faculty vs. the practices before was undefined so it didn't have to be a majority of faculty.

Regarding regular faculty hires, UNM often has outside non-faculty members on committees. The choosing of the person has a vote but the control is with the faculty. Policy member Richard Holder stated that the search committee is not the hiring officer. The hiring officer remains the university official.

Faculty Senator Patricia Risso gave the floor to Associate Professor Samuel Truett. The restriction of the language will deter donors. A good scholarly endowment is one that is invested in scholarly integrity, it's preserved by a firewall and it lets scholars do their jobs. If donor representatives are put on a search committee the integrity is lost. This is why development officers cultivate trust, convincing donors that they can trust schools to invest their legacy wisely. If a leading national center builds his reputation by preserving a firewall between donors and scholars then shouldn't UNM? If our own foundation builds endowments by building donor trust in faculty programs why couldn't the university adopt that same principle in our Endowed Chair policy?

Former member of the Faculty Senate Richard Wood agrees to the suggested language that it gives structure to the policy.

Past Faculty Senate President Tim Ross met with the UNM Foundation regarding the Endowed Chair Policy. They wanted a policy that was flexible to use to approach donors. There was never a request for a donor to have interest in serving on a committee.

Faculty Senator Margo Milleret gave the floor to Associate Professor Kimberly Gauderman. Even though these search committee's do not hire, they are the one's excluding those people who will be brought to campus. Faculty are critical in maintaining faculty freedom that needs to be protected. The donor's interest isn't of the academic institution as the faculty.

A motion was made by Faculty Senator Christine Sierra to amend suggesting this is approved that, "The search committees will be constituted in the usual way, except that the Faculty Senate, Provost or HSC Chancellor, and the donor may suggest one ~~or more additional~~ members. A majority of the members of the search committee must be full-time UNM faculty. While a donor may suggest potential candidates, UNM retains the responsibility and authority to name the successful candidate and confer the rank and/or tenured status according to its existing standards and by its existing procedures." Motion was seconded by Faculty Senator Patricia Risso with one objection. This motion failed by the majority.

A motion was made by Faculty Senator Scott Hughes that C170 Endowed Chair Policy be sent back to the Policy Committee for reconsideration. The motion was approved by voice vote of the Faculty Senate with no abstentions.

13. Moocs and EBooks Resolution

Faculty Senate President Amy Neel asked for approval on the Faculty Senate Resolution on Massive Open Online Courses and the use of E-Textbooks.

Faculty Senator Jeffrey Norenberg made a motion to amend item #5 to change the word issues to policies related to Intellectual Property. Faculty Senator Scott Hughes seconded the motion all were in favor none opposed.

The Faculty Senate unanimously approved the Faculty Senate Resolution on Massive Open Online Courses with four objections.

Faculty Senate Resolution on Massive Open Online Courses

Whereas the UNM faculty have the right of review and action regarding formulation of institutional aims and major curricular changes, and

Whereas the Provost seeks faculty input on massive open online courses (MOOCs),

Be it resolved that the Faculty Senate endorses the exploration of MOOCs for UNM credit and the offering of MOOCs by UNM faculty with the following provisions:

1. MOOCs are not used to displace UNM faculty members but to improve student success through hybrid or "flipped" courses that allow greater faculty involvement in active learning, remediation for poorly prepared students, enrichment for advanced students, dual-credit for appropriate high school students, and other educationally beneficial opportunities,
2. MOOCs are subject to the same curricular policies and procedures as UNM face-to-face and online courses, successful course completion is verified in a manner approved by the Faculty Senate and periodic review of MOOC usage is carried out by the Faculty Senate to ensure that it is academically sound,
3. Departments will review MOOCs that they accept for credit to ensure that they are of high educational quality and value for students and that completion rates are reasonable for students,
4. The university will provide support to faculty members to develop MOOCs and use MOOCs for credit similar to the support provided to online course instructors through New Media and Extended Learning,
5. Issues of intellectual property regarding MOOCs developed by UNM faculty members are approved by the Faculty Senate,
6. The Provost will seek broad faculty input (including the Faculty Senate) in choosing MOOC corporate or other external partners and will review the financial model for MOOCs with the Faculty Senate to ensure that the MOOC usage is reasonable for faculty members, departments, students, and the university as a whole.

Faculty Senate President Amy Neel asked for approval on the Faculty Senate Resolution on the use of E-Textbooks.

The Faculty Senate unanimously approved the Faculty Senate Resolution on E-textbooks with no abstentions.

Faculty Senate Resolution on E-textbooks

Whereas the cost of college textbooks has risen substantially more over the last thirty years than college tuition and fees and the Consumer Price Index, and

Whereas full-time students on average may spend between \$650 and 1150 per year on textbooks, and

Whereas e-textbooks now have valuable features for learning that traditional paper textbooks do not have,

Be it resolved that the UNM Faculty Senate endorses the consideration of e-textbook use for appropriate courses in order to save money for students and facilitate better learning.

Be it further resolved that the Faculty Senate recommends that the Provost seek broad faculty input, including that of the Faculty Senate, in selecting e-textbook vendors and partners.

14. Faculty Senate Structure

Committee on Governance (CoG) member Doug Fields reported on the results on the Faculty Senate Council feedback survey. The general comments is that the Faculty Senate Council structure is better than what it was in the past but there is room for improvement. Doug Fields will be meeting with the Faculty Senate Council Chairs to get feedback

Faculty Senate Reorganization Evaluation Invitees: Councils and FS Committees

Report info	
Report date	Monday, April 22, 2013 11:55:06 AM MDT
Start date	Thursday, April 4, 2013 8:00:00 AM MDT
Stop date	Thursday, April 18, 2013 11:55:00 PM MDT
Number of completed responses	51
Number of invitees	327
Invitee response rate	16%

Member of:

Frequency table		
Levels	Absolute frequency	Adjusted relative frequency
Academic Council	13	28%
Athletic Council	5	11%
Business Council	6	13%
Faculty Life and Scholarly Support Council	9	19%
Health Sciences Center Council	10	21%
Research and Creative Works Council	4	8%
Sum:	47	100%
Not answered:	4	0%
Total answered: 47		

What do you see as the purpose of the councils?

Text input

To facilitate Shared Governance, improve the effectiveness and voice of Faculty Senate, especially in the eyes of upper administration.

Share information from various groups related to overarching theme of the council. In my case, it was the Academic Council and had members from undergrad, grad, and several other committees.

To improve cross-disciplinary engagement and a stimulating scholarly culture

To provide oversight and guidance on all aspects of the Athletic Department. These include participating in hiring coaches, setting goals for the student-athlete success in the classroom, marketing, review of student fee requests, etc.

This is unclear from the official council charge. Is "research oversight" intended to include pursuing initiatives across FS committees? Proposing changes to committee procedures? Proposing new committees? All/none of the above?

I do not know who or what they are

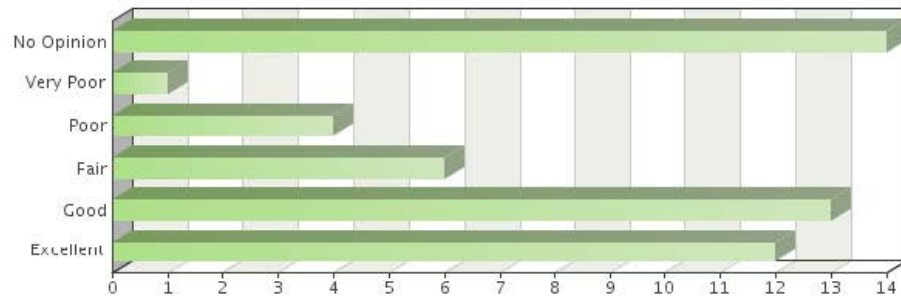
Faculty Senate Reorganization Evaluation Invitees: Councils and FS Committees

To provide a voice for the faculty of the HSC on matters that affect them.
To integrate Athletics ever more closely with the academic component and to provide an important communication bridge between university components with somewhat different goals, missions, and cultures
It provides a forum for discussion of issues that are moving through the committee structure-- chairs and others can discuss things instead of just assessing reports.
To have a direct link to the athletic department, the coaches, and players regarding any issue of academics and competition.
Coordinate the activities and provide oversight of the FS committees.
To represent the interests of the faculty in the area of research and creative works
Faculty engagement with University financial concerns- including salary, retirement, benefits, student fees, legislative concerns
Oversee student athletes to make sure their academic performance is good and to ensure they are treated appropriately for academics and athletics.
It is a way to get the various committees working together.
Improved function and flexibility of a faculty program.
Greater efficiency in completing tasks/procedures that are dissimilar from those of Main Campus
The academic council is a body that draws representatives from the various committees and the faculty senate and provides communication and feedback between these organizations. The council is also a venue to discuss issues that are more broad in scope than the typical committee agenda and also gives the committee access to the faculty senate and the university administration. This leads to the committee being able to take decisions that are more informed and in-step with the other committees.
Provide a voice for the HSC faculty and a formal mechanism for HSC faculty to participate in shared governance of the academic mission of the HSC. Improve the efficiency and effectiveness of faculty senate processes as they relate to HSC-specific matters.
An over-arching entity to filter information that is deemed needed to the full FS, or from opposite (info from the full FS that needs to be disseminated to the various committees).
Oversee and govern all areas connected with scholarship of both faculty and students
I see it as a venue to communicate between the Council Chairs and other members of the Faculty Senate. It also serves as a communication device for the FS Ops.
Coordination and communication
Not an idea.
The AC serves as a liaison between the university faculty and the athletic department, two groups that traditionally, both at UNM and other universities, that have numerous misconceptions and even dislikes of one another.
Do consider important issues that affect faculty at the HSC
We have not met as yet so thus far we serve no purpose.
To make sure the HSC issues are represented and adequately discussed.
To govern faculty issues relevant only to the HSC, and to facilitate the HSC voice in faculty governance issues at UNM as a whole.
Provide a forum for the HSC faculty to engage the HSC leadership in issues of faculty concern on the HSC campus; allow HSC Faculty to be a part of the UNM faculty; Better communicate faculty concerns regarding both the HSC and the university to the larger UNM faculty
To coordinate several disparate committees who often need to integrate information in order to make judicious decisions and move progress faster on important issues.
Not sure what the council actually does to oversee or facilitate research at UNM. There does not seem to be a unified strategic or action plan for research across the UNM schools/colleges so unclear what the Council would use to assess or measure performance.
voice of the faculty as well as a way to deliver information to the faculty through the counsel members
Consolidate and track the complex communications of faculty business at UNM.
I see this structure responding to the immediate needs and demands of faculty life at UNM
Helping to address the unique needs of the Health Science Center students, staff, and faculty
I must admit that I am unfamiliar with the role of Academic Council.
It manages the curriculum of the university.
I believe that the Academic Council's purpose is to provide broad oversight for and serve as a consultative body to the teaching, curriculum and admissions processes at UNM.
The role is to address areas of policy and concerns that would be covered by UNM Faculty Senate but are impacted

Faculty Senate Reorganization Evaluation Invitees: Councils and FS Committees

by some of the unique needs of the HSC>
 Brings different committees who have no representation in the FS together to discuss issues of common concern. Involves FS members in the discussion. There are two parts to this purpose- one which I think is effective (the first), the other which is questionable (the second).
 Don't know - didn't realize it existed
 Sad to say that I never heard of it. Thus I can't comment on the remainder of the survey.

Please rate the effectiveness of the Councils.



Frequency table

Levels	Absolute frequency	Relative frequency	Adjusted relative frequency
Very Poor	1	2%	3%
Poor	4	8%	11%
Fair	6	12%	17%
Good	13	26%	36%
Excellent	12	24%	33%
Sum:	36	72%	100%
No Opinion	14	28%	-
Not answered	1		
Total answered: 50			

Faculty Senate Reorganization Evaluation Invitees: Councils and FS Committees

What factors have helped or inhibited the effectiveness of the Council structure and what can be done to increase its effectiveness?

Text input

Committee membership, and so council membership, seems pretty random. For example, the council that governs curriculum does not seem to have members with particular expertise or even interest in curriculum.

I don't think there is anything wrong with the council structure itself, but I do question the value of having FS members on it. I had little if anything to contribute and the information was rarely of interest to the colleagues I represent.

Better understanding of the purpose of the council and what their strategic plans are. More publicity, more planning, more involvement of the rest of the faculty

It seems that in the cases of hiring, requesting student fees, or facility improvements the AC is omitted from these discussions. As I currently am a member of the AC I know these issues have been brought to the attention of Mr. Krebs. As a whole, while the AC can bring some pressure on certain matters, it is still in the best interest of the University if a more diverse group of faculty senators and in general, faculty paid closer attention to the AD

I'm not sure I have enough information/evidence regarding RCWC activities or initiatives to evaluate the effectiveness of this body.

I do not know who or what they are

Keeping membership up. There have been too many vacancies recently. Faculty have to commit to the time.

It actually seems to be going along well. It might help if there was a mechanism for getting new members up to speed.

Absences are an issue to some degree.

In my opinion, we simply have to get used to this as an opportunity for contact and achieving a better understanding of sensitive issues.

The A/C should have the ability to direct certain concerns to faculty members regarding some faculty members decisions on athletes such as not allowing athletes for whatever reason to not be able to take a course or make up classes and tests. It appears that the faculty senate has little if any effect on such faculty members.

The Council Chair for the Undergraduate Committee attended several meetings and kept momentum going - with the change in committee chairs during the academic year it was a bit rough at times.

We are just getting started. So far, the council has worked to increase RAC funding, and to rewrite several faculty handbook policies, including E60 and E70, to promote shared governance.

Engagement with the legislature and committees regarding retirement plan issues has been more effective and has helped

Same structure as before.

It currently seems like an extra meeting built into the month that many do not attend. Without a clear purpose and adequate attendance, it does not seem entirely effective.

Have not been involved.

I am not familiar with the workings of this group.

Give Council greater autonomy

At present my limited experience with the council has been highly productive. I should be able to answer this question in a future survey.

The chairs of the committees that make up the Academic Council coming together seems to be an opportunity for sharing ideas of how their meetings are ran. Not sure that I could determine its effectiveness at this point. A report is given to the committee by the chair on the meetings of the Council and the Council Chair has attended meetings (this is nice to see the efforts in place).

I think the Council members should be voting members on FS Operations Committee. But that adds a lot of meetings for whoever is Chair of the council and/or also a chair of a committee.

I also think Council Chairs should be elected by the Faculty Senate.

lack of clear lines of communication

Its invisibility

Having a diversity of faculty from around campus as well as broad participation from the Athletics Department helps a great deal.

More active and consistent student participation would help a lot.

Faculty Senate Reorganization Evaluation Invitees: Councils and FS Committees

With such a large group it is difficult to find meeting times convenient to everyone.

Cannot think of any

We could meet and play a role in the University's strategic planning activities.

1. busy people which prevents attendance at monthly meetings
2. Representation of all HSC programs- seems like Nursing and Pharmacy have limited representation

Lack of clarity in which issues we have independent decision-making authority.

HSC administration has no real desire for faculty to play a role in the operation of this campus. There is no sense of shared governance on this campus.

Scheduling can be difficult since it is an additional meeting.

Not familiar with its organizational structure or influence

increase participation at faculty senate meeting and HSC present in more committees

I cannot say since I only know the Academic Council through visits by its chair to the UG and GP CCs. Those visits are nice, but having had so few, it is hard to assess their effectiveness one way or the other.

More communication and organized structure

NA

More inclusion.

I am not sure that the other committees require regular sight or if they need a consultative mechanism to to break impasses.

The HSC Council is new and members and leaders are still struggling to determine the roles and responsibilities of the council as well as how to proceed with policy issues. There seems to be very little administrative support for this council.

The chair of each AC reports back to OPS, which seems like a good idea, and I have seen problems solved in the committee that then were taken to the FS for a vote. It would appear that communication was stream-lined, although I have no way to compare. At the same time, we had problems finding a time to meet and rarely did everyone attend the meeting.

How would you compare the effectiveness of the Council structure this year to the committee structure last year?

Text input

I actually don't notice any difference.

I did not serve on a council last year.

Not much better

The new structure had little impact on the AC as it's been its own separate Council for many years.

I'm not sure I have enough information/evidence regarding RCWC activities or initiatives to offer an opinion on this question.

I do not know who or what they are

Not as effective due to change in chair and membership.

I am uncertain because I was not involved in either the senate or the athletic council last year

Last year we were on islands-- now there is communication.

no change

Council structure can provide continuity from year-to-year which should minimize the impact of the frequent changes in faculty membership on committees.

I think the research council is a big improvement over the previous flat committee structure.

not clear

Same.

It seems less productive because of the added meetings with little purpose.

Have not been involved.

N/A

cant comment.

The council continues to define and clarify its roles and ways to carry them out. The committee structure is evolving along these lines.

Faculty Senate Reorganization Evaluation
Invitees: Councils and FS Committees

Does not seem to be different. The committee did not change the way it operates. The Council Chair attended 2 meetings this year, the committee chair reports to the committee each time the Council meets.

I am on the Undergraduate Committee currently and am not aware of an Academic Council in effect this year.

In reading over the proposal I like the reorganization idea. It seems you are asking for my opinion of effectiveness of something not in place yet. Simply said, I am confused.

Having the opportunity to share issues with FS Ops was beneficial.

Don't know.

No basis for comparison.

It is about the same, with perhaps slightly better leadership.

continuing to improve

No idea.

I think we have continued to be effective. Under the leadership of Nicki and Tom has allowed our Council to grow. I greatly respect the time, energy and commitment of both of these excellent leaders. They have developed a structure that allows for discussion in a respectfully way.

more organized and evolved

The Council was just getting started and trying to figure out it's role or whether it could have a role in HSC affairs.

There is a huge improvement in understanding and connectivity of critical information that crosses over committees.

No opinion

equally as good

Better because of the visits above, allowing for the chair to see the other committees in action. The UG CC needs help--it does not effectively represent UG education at UNM because so few appointees actually attend.

I see a lot more action this year

The HSC council has not performed any differently this year than last but the relationship with the Faculty Senate Operations committee and communications seem improved

Structure is less flat and utilizes more faculty. We must communicate through more people, but this is a sacrifice worth making because it spreads the burden of work around. This is true for the entire "Council" structure.

NA

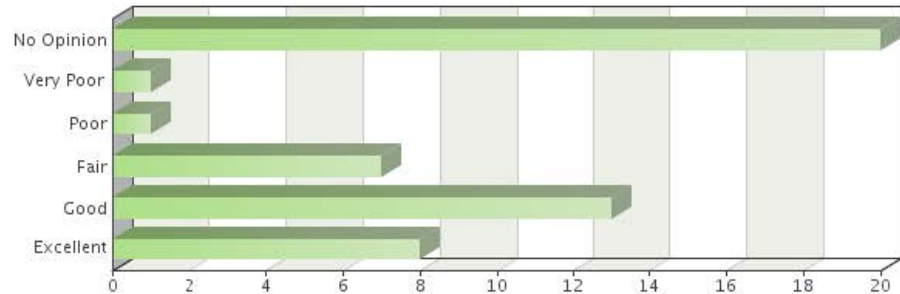
I am not in a position to judge its effectiveness as a committee.

NA

No opinion. I did not participate earlier because I am a FS member.

Faculty Senate Reorganization Evaluation Invitees: Councils and FS Committees

Please rate the effectiveness of the Council committees in the current structure.



Frequency table

Levels	Absolute frequency	Relative frequency	Adjusted relative frequency
Very Poor	1	2%	3%
Poor	1	2%	3%
Fair	7	14%	24%
Good	13	26%	43%
Excellent	8	16%	27%
Sum:	30	60%	100%
No Opinion	20	40%	-
Not answered	1		
Total answered: 50			

What factors have helped or inhibited the effectiveness of the committees of the Council and what can be done to increase their effectiveness?

Text input

see above. I think it is hard for faculty to be actively involved in governance since we are all so busy. So, it falls on the shoulders of a few non-representative individuals.

It seemed difficult to find times for all the members of the council to meet and many meetings were not well attended.

Communication could always be better between the various groups in the faculty senate

The current chair of the Faculty Life and Scholarly Support Council is not appropriate for the role.

Many who chair subcommittees have a great deal on their plate; thus their effectiveness is limited. In the future it might be necessary to vet potential members to ascertain their reasons for requesting membership.

It might be helpful for FS committees under each Council unit to have a memorandum that explains the intended purpose/role of the reorganized unit structure. Does the Council unit have certain annual goals or tasks, or is it purely an reactive body?

I do not know who or what they are

More commitment from members. More administrative support from HSC Administration to support council.

The committees are working well, often through the efforts of one or two key individuals.

Some of the committees (particularly Undergraduate) lack clear authority to act on issues that they must review'. A&R and Curriculum are better positioned.

as stated above, the faculty senate must recognize the A/C and act upon concerns expressed by the A/C.

Faculty Senate Reorganization Evaluation Invitees: Councils and FS Committees

Encourage/require frequent communication and contact between the committee, committee chair and Council chair.
 The RAC and RPC committees are functioning well, as is the University Press. The IP committee is not functioning, and is being sunsetted.
 Less "yes" people. Some members tend to go along with whatever athletics says, without question.
 Lack of attendance and lack of clear purpose.
 Have not been involved.
 N?A
 cant answer.
 Its probably too soon to say.
 Guidance was provided regarding the Open Meetings Act; the committee has since taken a vote with the program representatives in the room.
 The Council's do not have any voting power nor are they in line for any formal approval on issues.
 meetings would be good, but scheduling them is a nightmare
 Having members who are on leave or cannot make AC meeting times hurts the effectiveness.
 cannot think of any
 The Chair could reach out to all members of the committee, committee members could be informed of ongoing work
 I think that sometimes we need to have committees. I was asked to be on a Curriculum Committee 2 years ago but this has never met as far as I know!
 Clarity
 Various committees discussed are yet to be organized.
 Not clear what the council has done or can be credited with.
 Continual strong voice in HSC council leadership helps in the effectiveness of the mission
 The GP CC has good attendance and demonstrated ownership of graduate level curriculum. The UG committee is struggling. It needs faculty committed to UG curriculum over time.
 communication
 NA
 Perhaps, there should be fewer meetings and a set of prescriptions as to when they provide their input.
 I think the meetings could be a bit more structured and follow Roberts Rules. I think Council members are all busy people but some work needs to be done outside of the Council meetings in order to move actions forward.
 Many members of a committee often make it difficult to find a common time to meet. We had monthly meetings which were sometimes needed and sometimes not. Maybe fewer meetings?

Is there communication among the committees of the Council? How and when does that happen?

Text input

I have no idea.
 There are minutes of each meeting taken by the council chair, in addition to meetings themselves. We often get additional e-mails from the council chair.
 Yes, at our meetings
 Do not know
 There is but limited, most of the time, do the monthly meetings.
 Not in any organized way, to my knowledge.
 I do not know who or what they are
 Mostly by emails. Not as effective as it could be. Website needs to be updated with minutes on a more timely basis.
 It occurs at the meetings, via e-mail, and in informal conversations
 The communication is the Academic Council and the chair of it attending some of the other meetings. That is very helpful.
 yes-often and appropriately
 There appeared to be good attempts at communication between Curriculum Council chair and Undergraduate Committee.

**Faculty Senate Reorganization Evaluation
Invitees: Councils and FS Committees**

There is some communication, mostly at the behest of the Council Chair, who coordinates committee activity. So far, there has been only one Council Meeting, which was attended by the Committee Chairs, but not by the other council members.

Not aware of any

There are subcommittees on the Athletic Council, but how well they work depends on the chair of the subcommittee. For example, my subcommittee has not met this year although there were a couple of key issues we were to address.

Very little. Sometimes happens at their meetings, but usually outside of the council structure as needed.

Have not been involved.

N?A

This is typically achieved by the chairs of the committees. The chairs of the committees discuss issues in the council and this information is then passed on to the committee members.

Don't know.

I am staff support for one committee and also am exofficio on another committee so when possible I share from one committee to the next as needed.

Council Chairs meet with FS Ops. I haven't had any cross over with other Council members or Chairs.

not that I am aware of. A little communication when we meet with ops

No idea.

Yes, but generally only at the overall meetings.

Do not know

No.

Our monthly meetings are effective. I believe notes should be sent within the week if possible. Usually they are distributed at the next meeting. In order to communicate with our colleagues we should have written notes. Also when I am unable to attend I would like to review the notes earlier.

Not much yet

Yes, at the meetings and through list serve distribution.

Do not know

yes. Sub committees report to the HSC council and give report when they are active.

As far as I know, I am the only member of both the GP CC and the UG CC, and I am ex-officio. I occasionally share actions and topics from both to both, but not through the Academic Council. I am unaware of anything else in terms of communication other than the occasional visit by the AC Chair herself.

no, not that I'm aware of and I'm on a committee and task force through this group. I only see the committees responding to administration's initiatives

NA

I understand that the committee meets at least once a month.

Emails

I cannot say. I think it happens at meetings, but I suspect it also happens outside of meetings between the chair and the committee chairs.

Faculty Senate Reorganization Evaluation Invitees: Councils and FS Committees

Is Central Administration working effectively with the Councils?

Text input

I don't know.

We have one member from Central Admin, Terry Babbit, and he attends fairly regularly and contributes constructively- including bringing forward important items to be voted on a FS meeting.

Appears to be

Yes, from what I know.

Not really. The AD is a very independent body and seems to operate on its own with the exception of hiring/or firing coaches.

I'm not sure I have enough information/evidence to offer an opinion on this question.

I do not know who or what they are

Seems to be but needs to provide more overall support to council.

Yes

In part-- too many obligations prevent full participation.

if the question pertains to the Athletic Department, the answer is yes. If the question pertains to other, no.

do not know

Yes, the central administration has been cooperative.

I don't know- I have not seen any significant communication in that area

Since Breda is on it, I guess you could say yes.

Not applicable.

Have not been involved.

N?A

i have not been on the council long enough to determine this. However the chair of the council frequently communicates to the council about interactions with the central administration. It is my impression that the central administration is definitely working closely with the academic council chair.

Yes.

Not sure. I do not serve on Academic Council itself.

Terry Babbitt works very closely with the Academic Council. Zip from the Provost's office.

Probably should have meetings with administration, but Administration is responsive when we reach out to them.

No idea.

Yes, the liaison is an active participant in AC discussions.

Yes

They have not reached out to the Council as far as I know. Well, at least as a member I have never received any communication from administration.

It seems so as when asked they are present. Leslie has been a consistent contributor and able to answer questions.

What does Central Administration mean, is that HSC or Main Campus?

Absolutely not.

I believe so, certainly more than the committee structure. It is the one place several issues crossing multiple committees can be discussed.

Do not know

Administration appears to support and maintain a presence at meetings for availability

Wouldn't have a clue! I'm not sure about the effectiveness of Central Administration in a variety of areas, but I am very aware of its ineffectiveness in one area, none of which have to do with the AC.

yes and no. I see the administration (e.g. Provost's office) coming up with initiatives too quickly without adequate faculty knowledge or response.

Yes

As far as I can see.

NA

I am not in a position to judge this relationship.

Yes Leslie Morrison has been really helpful

Faculty Senate Reorganization Evaluation Invitees: Councils and FS Committees

We have one member from Admin and he has only missed 1-2 meetings.

Has the Councils effectively dealt with current substantive issues (such as RCM for the Budget Council)?

Text input

I don't know. So, maybe that is telling, that I don't know. I try to be pretty up on stuff, but maybe others are more in the loop than I am.

NO

don't know

No

The AC has discussed with the AD the impact RCM might have on the budget. Given that financial resources are drawn from a number of avenues, it is difficult to ascertain how much of an impact RCM might have.

I'm not sure I have enough information/evidence to offer an opinion on this question.

Yes

It has.

No -- that has yet to come up fully.

yes but could be more effective.

do not know - see that Pres Neel is involved, but not certain of Council chairs.

The Research and Creative Works Council has been dealing with re-writing research policy, but has not addressed RCM so far.

?

No.

No

Have not been involved.

N?A

These issues have been brought up for discussion. However i have not been in the council long enough to determine how effectively the issues have been dealt with.

Don't know.

Not that I'm aware of. When the committee chair reports to the committee on the Council meetings it's information that pertains to the committee (budget and RCM do not).

The Academic Council, in collaboration with President Amy Neel, managed to change branch certificate wording in Catalog.

We discussed many issues but it was just that... discussion.

This year has just been a learning curve, I think,

Probably not since RCM is still being considered.

Yes.

I believe so

No

It seems so also.

don't know

No.

Somewhat.

Unknown

not sure

Not sure--it's all still too real. The AC does need to be aware of the early stages of credit hour inflation so that programs can pad their revenue generating capabilities unnecessarily.

no, as this has not been discussed on the committees I serve in this branch.

Yes

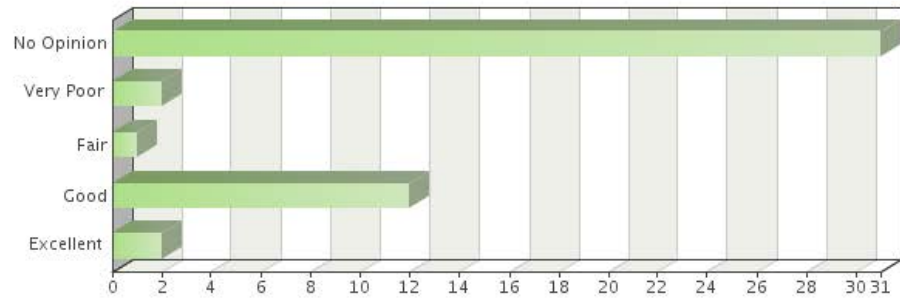
NA

Not that I am aware of to date.

Faculty Senate Reorganization Evaluation Invitees: Councils and FS Committees

Not yet
No comment.

Please rate the effectiveness of the Council's interactions with the Operations Committee.



Frequency table

Levels	Absolute frequency	Relative frequency	Adjusted relative frequency
Very Poor	2	4%	12%
Poor	0	0%	0%
Fair	1	2%	6%
Good	12	25%	70%
Excellent	2	4%	12%
Sum:	17	35%	100%
No Opinion	31	65%	
Not answered:	3		-
Total answered: 48			

Faculty Senate Reorganization Evaluation Invitees: Councils and FS Committees

What has helped or inhibited the effectiveness of the Council's interactions with the Operations Committee?

Text input

I understand that our chair meets with OPS but I am not clear what happens beyond that.

don't know

The current Chair should take a more proactive role in reporting issues, concerns or other matters that bear faculty senate input.

I'm not sure I have enough information/evidence to offer an opinion on this question.

Who is the Operations Committee What do they do

I am uncertain because I don't have a longitudinal comparison point.

Regular reporting is the key, for discussion generally follows on important issues.

Have not observed any interaction.

do not know

Invitations of the Council Chair to Operations Committee meetings has been very useful.

I have no idea what interactions take place between the Athletic Council and the Operations Committee. I'd have to guess none.

Have not been involved.

N?A

cant comment.

N/A

Amy Neel was always very responsive to issues.

Chairs conflict between dean search committee at law school and scheduled ops committee

Good communication between the Chair and the OC.

Occasionally participation by OC rep.

Do not know

Lack of communication

Tom has been excellent. I have great respect for his commitment.

knowledge by the Chair based on past experience with Ops

Not much feedback from operations committee.

HSC council members participating with Ops committee meetings

Don't know.

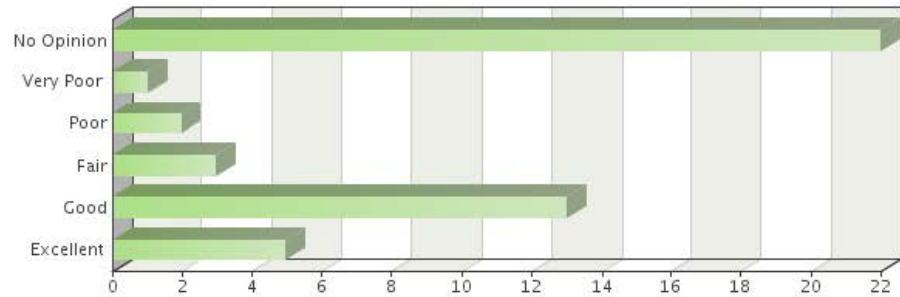
I don't see communication

As a member of OPS, I see a regular reporting mechanism that occurs.

That is the chair's duty and I am not familiar with what happens.

Faculty Senate Reorganization Evaluation Invitees: Councils and FS Committees

Please rate the effectiveness of the Council's interactions with the Faculty Senate.



Frequency table

Levels	Absolute frequency	Relative frequency	Adjusted relative frequency
Very Poor	1	2%	4%
Poor	2	4%	8%
Fair	3	7%	13%
Good	13	28%	54%
Excellent	5	11%	21%
Sum:	24	52%	100%
No Opinion	22	48%	
Not answered:	5		-
Total answered: 46			

What has helped or inhibited the effectiveness of the Council's interactions with the Faculty Senate?

Text input

The council has one piece of business before the FS that was voted.

See above

I'm not sure I have enough information/evidence to offer an opinion on this question.

I think that the leadership of both the Senate and the Athletic Council has really helped.

I really think that the Council helps to get committee business to the Senate in an orderly manner.

as stated previously

do not know

Good so far...

Again, who knows?

Have not been involved.

N?A

The faculty senate representatives in the academic council have been active participants in the discussions. Also the faculty senate president has actively communicated with the council and this has helped a lot.

Faculty Senate Reorganization Evaluation Invitees: Councils and FS Committees

N/A

Since the Council Chairs are not members of the Faculty Senate, I only attended when requested.

Good communication between the Chair and the FS.

Participation by FS reps.

Do not know

No communication

More HSC Senators need to be present at the monthly Senate meetings.

don't know

Members of the Council largely engage as individual faculty in Faculty Senate meetings and activities

HSC council present at Fac. Senate meetings

Don't know.

some presentations/communication

Strong leadership in the chair has been pivotal in the successes that I have gleaned.

I attend the meetings as a FS member, but do not contribute much to the Council. I also rarely take what happens back to my department for discussion since it rarely has an impact, or if it is a big item, it is already being addressed by my dept. through the Dean.

Please share any other feedback you may have about the council structure?

Text input

I am unsure about the intended purpose of the council format for FS members. I attended most of the meetings, appreciated knowing about the workings of the Council and its many committee chairs, but I don't know how my knowledge contributed to anything beyond me knowing it. In the end, I felt that my participation had not been productive nor did I contribute much to the council and its purpose.

I like the new structure of the faculty senate - it would be very helpful if the chairs of each council and each committee had some sort of part time support to help with scheduling, agendas, etc.

The current chair of the Faculty Life and Scholarly Support Council falls asleep at meetings.

I would like to see the AC be a more inter-active committee with not only the F-S but within the larger campus community.

The basic structure seems appropriate as illustrated, but there clearly needs to be a more concrete plan for regular information exchange between/among committees and Councils.

I think that the meetings need to be a bit longer and if they must be cancelled they should be rescheduled and not simply missed and deferred to the next month

The committees need more teeth and should be able to confront issues arising from SLOs and other compliance matters that directly affect academic life.

the A/D structure is good, however, its effectiveness is questionable due to the appearance of little recognition and response from the Senate at large.

Needs more time to evolve - seems to be a good structure, just depends on the commitment and involvement of Council chairs.

I think the Council Structure is evolving, but so far, so good...

It does not seem to really be needed.

Sorry, but just have not been involved with this program

The academic council is a very effective body in that it allows chairs of individual committees to see the university level big picture. It also provides the chairs a venue to discuss and clarify issues that may be beyond the scope of the individual committee but affects its performance none the less.

Clarify the purpose; provide more staff support for committee chairs; more active participation from the administration is needed; TRAINING: for Council Chairs and chairs of committees, please include overview of expectations, Open Meetings Act (and compliance!), Robert's Rules of order.

I think we should sit together to discuss how to improve it. I prefer face to face communication and the ideas that are generated from that to a survey.

I have no idea really want this poll was about.

15. Intellectual Property Committee

Faculty Senate Research and Creative Works Council Chair Walter Gerstle reported on the Intellectual Property Committee. This resolution to abolish the Intellectual Property Committee was brought before the Faculty Senate in March of 2013. Faculty Senator Jeffrey Norenberg objected to the resolution because he felt that this resolution would weaken the faculty's input into Intellectual Property disputes. Policy A61.16 has been re-written, the Research Policy Committee has determined that they do have the authority to change the Intellectual Properties as need be. Currently there is E70 Intellectual Policy that could be changed. Chair Gerstle requested for approval for the Intellectual Property be abolished.

The Faculty Senate unanimously approved the abolishment of Intellectual Property Committee with no abstentions.

16. Information Technology Use Committee

Information Technology Use Committee Chair Kevin Comerford reported on the actions of the Information Technology Use Committee. The committee has been exploring new areas that are developing in terms of academic technology that relate to faculty research and publishing. The focus for the remaining of the year will be to identify ways to disseminate and providing additional information on these new developments to the university's faculty at large.

17. Homecoming Committee

Program Coordinator of the Vice President Institute of Advancement Alumni Relations Office Maria Wolfe asked for faculty involvement for homecomings of the university.

Meeting adjourned 5:00 p.m.

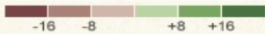
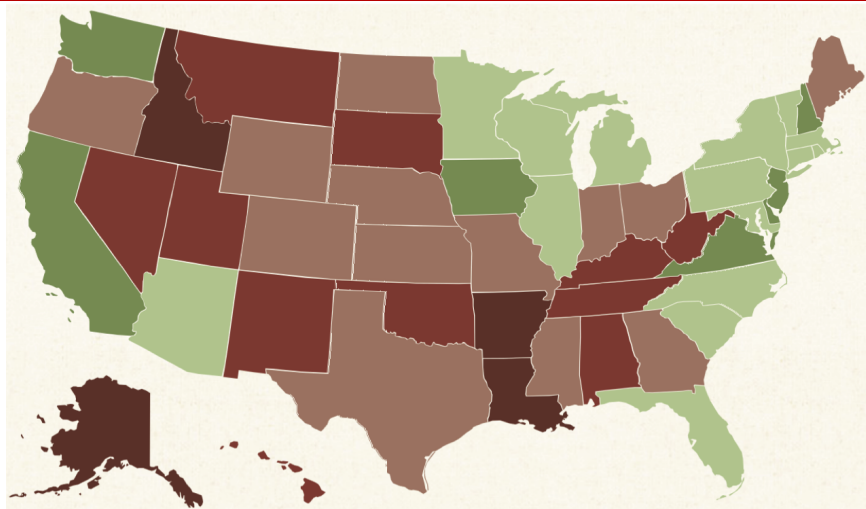
Timely Completion at UNM: Excessive Credits and Baccalaureate Degree Program Minimums

Presented to the Faculty Senate

University of New Mexico

August 27, 2013

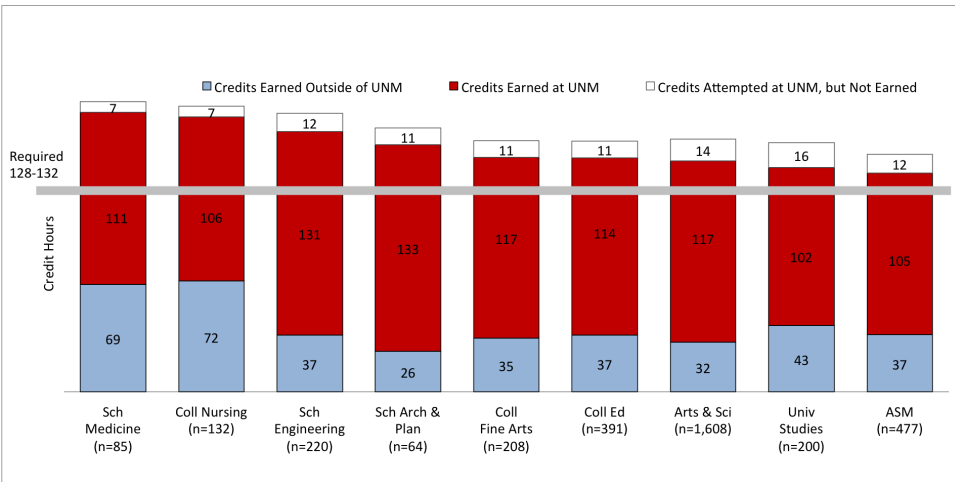
Six-year Graduation Rates



Percentage points from
national average
2006 FTFT Freshmen Cohort

Delaware	70.8%	Colorado	53.3%
Iowa	69.4%	Utah	46.9%
California	65.1%	New Mexico	40.6%
Arizona	57.1%	Idaho	37.8%
Nat'l Avg.	56.0%	Alaska	26.6%

The Credit Hour Problem at UNM



Avg. number of credit hours by college for bachelor's degree recipients at UNM during the 2011-12 academic year.

- The three manuals containing policies related to governance and operation of UNM (Board of Regents' Policy Manual, Faculty Handbook , University Administrative Policies and Procedures Manual) do not consider this issue.

- The three manuals containing policies related to governance and operation of UNM (Board of Regents' Policy Manual, Faculty Handbook , University Administrative Policies and Procedures Manual) do not consider this issue.
- The only policy we have discovered related to the minimum number of credit hours required for a baccalaureate degree program at UNM is in the University Catalog:

“Candidates for an undergraduate bachelor’s degree must meet the following University minimum degree requirements and are subject to the following University limitations:

*–A **minimum** of 128 semester hours of earned credit is required.*

– ...”

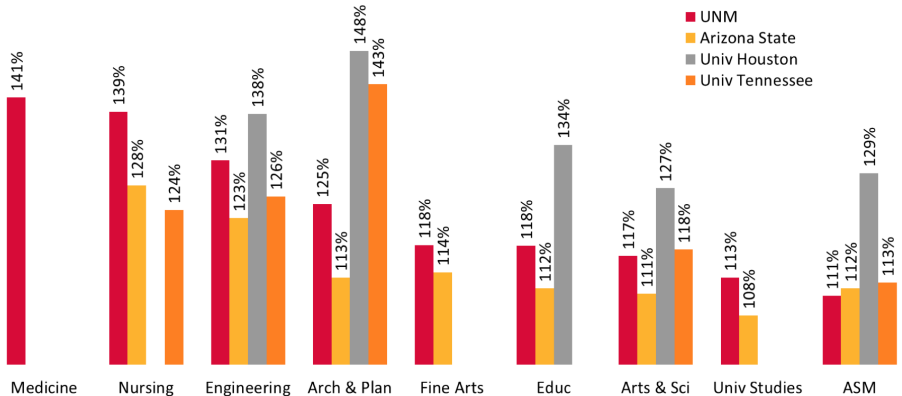
Institution	Min. Credit Hours Bachelor's Degree	Notes
Arizona State University	120	Policy allows for exceptions; however, <i>all</i> programs, including those in architecture and engineering, meet the minimum.
University of Arizona	120	
University of California–Riverside	180 (quarter system)	Equates to 120 semester credit hrs.
University of Colorado–Boulder	120	
University of Colorado–Denver	120	
Florida International University	120	
University of Iowa	120	
University of Kansas	120	
University of Missouri–Columbia	120	
University of Nebraska–Lincoln	120	
University of Nevada–Las Vegas	120	
University of Oklahoma	120	
University of Tennessee	120	
(Texas System) Texas A&M University–College Station Texas Tech University The University of Texas at Arlington The University of Texas at Austin The University of Texas at El Paso University of Houston	120	120 credit hours is the legislated maximum, with exceptions allowed. Texas State Law on Excessive Underg. Hours assesses a penalty for exceeding 30 hours beyond those required for degree.
Oklahoma State University	120	Some programs are as high as 150 credit hrs.
University of Utah	122	

Institution	Min. Credit Hours Bachelor's Degree	Notes
Eastern New Mexico University	128	
New Mexico Highlands University	128	
New Mexico State	128	At least 48 hrs. numbered 300 and above.
New Mexico Tech University	130	
Northern New Mexico College	128	
Western New Mexico University	128	
University of New Mexico	128	

UNM		Arizona State		Univ Houston		Univ Tennessee	
Degree Year	'11-'12		'11-'12		'10-'11	'11-'12	
Min. Credit Hours for Degree	128		120		120	120	
<u>Average Credit Hours by Coll.</u>							
School Medicine	180.5						
Coll. Nursing	177.7	Nursing & Health Innovation	153.0			Coll. Nursing	148.5
School Engineering	168.1	Engineering	147.0	Cullen Coll. Engineering	166.2	Engineering	151.0
School Arch. & Planning	159.5	Design & The Arts - Design	136.0	School Architecture	177.8	Architecture & Design	171.7
Coll. Fine Arts	151.5	Design & The Arts - Fine Arts	137.0				
Coll. Education	151.3	Teachers Coll.	134.0	Coll. Education	160.5		
Coll. Arts & Sciences	149.3	Liberal Arts & Sciences	133.0	Coll. Liberal Arts & Soc Sci	152.5	Arts And Sciences	141.1
University Studies	145.1	Letters & Sciences	129.0				
Anderson Schools Management	141.5	Business	134.0	Bauer Coll. Business	155.2	Business Administration	135.0

Avg. number of credit hours accumulated by graduates.

Excess Credit Hrs. – Other States



Excess credit hours accumulated by graduates as a percentage of the minimum required for the degree.

- **State of Florida.** Within six months of enacting legislation, statewide inventory of degree programs reduced by 1,571 credit hours. At the University of Florida the produced a savings of nearly 56,000 credit hours annually, i.e., approximately 400 additional four-year degrees/year without changing the overall enrollment level.

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- **Univ. of Wisconsin.** Enacted changes similar to those in Florida. Over the next sixteen years, the average number of credit hours attempted by graduates reduced from 145 to 132. This change has allowed the university to accommodate 15,000 additional students through 2009-10, as compared to what would have been possible by 1993-94 rules.

- Enact policy that reduces the minimum number of credit hours required for a baccalaureate degree at UNM from 128 to 120

- Enact policy that reduces the minimum number of credit hours required for a baccalaureate degree at UNM from 128 to 120 — before the state legislature does it for us!
(Many of our peer institutions have demonstrated that this is possible while also maintaining program quality.)

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- Work with academic departments to review all degree programs, with the goal of reducing degree requirements in order to match the 120 credit hour minimum, with exceptions allowed if compelling academic reasons are provided.

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- Enact policy that reduces the minimum number of credit hours required for a baccalaureate degree at UNM from 128 to 120 — before the state legislature does it for us!
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- Work with academic departments to review all degree programs, with the goal of reducing degree requirements in order to match the 120 credit hour minimum, with exceptions allowed if compelling academic reasons are provided.
- Create four-year semester-by-semester road maps for all programs, and provide mechanisms for tracking the progress of students relative to these road maps.
- Create degree road maps that may be customized to a student's particular circumstances — e.g., that start at the math course a student tests into, or that incorporate work completed at other institutions in the state (taking into account articulation agreements).



UNM's Academic Programs: Undergraduate Degrees:

Undergraduate Degrees

Arts & Culture

Have you been interested in how humans and societies interact with each other from a perspective of race, ethnicity, gender and nationality? Does the intersection of arts, culture and the world stimulate you to think critically? UNM prides itself on its diversity and by majoring in an arts and culture area, you will emerge with a dynamic mindset of inquiry to delve deeper into these topic areas.

[Learn More](#) ▶



Explore By Interest:

Arts & Culture

Teaching & Learning

Life Sciences, Health & Healthcare

Social Science & Transformation

Business, Finance & Economics

Energy & Environment

Humanities & Languages

Physical Sciences

Computing & Cyberspace

Engineering & Mathematics

Infrastructure, Construction & Design

Policy & Politics

Creative Expressions

Exploratory & Interdisciplinary

Law & Social Justice

Technology & Science

Explore By College:

University College

College of Fine Arts

Anderson School of Management

School of Engineering

University Libraries

College of Nursing

Honors College

College of Arts & Sciences

College of Education

School of Architecture and Planning

School of Medicine

Explore By Keyword:

Search

UNM's Academic Programs: Undergraduate Degrees: College of Education:

Undergraduate Degrees

College of Education

Major	College/School	Department	Degree	Online	Degree Plan
Art Education	College of Education	Educational Specialties	BA	No	DEGREE PLAN
Athletic Training	College of Education	Health, Exercise, and Sports Sciences	BS	No	DEGREE PLAN
Early Childhood Multicultural Education	College of Education	Individual, Family, and Community Education	BS	No	DEGREE PLAN
Elementary Education	College of Education	Teacher Education	BS	No	DEGREE PLAN
Elementary Education (Teaching English as a Second Language Concentration)	College of Education	Teacher Education	BS	No	DEGREE PLAN
Elementary Education (Bilingual Concentration)	College of Education	Teacher Education	BS	No	DEGREE PLAN
Exercise Science	College of Education	Health, Exercise, and Sports Sciences	BS	No	DEGREE PLAN
Family Studies	College of Education	Individual, Family, and Community Education	BS	No	
Family Studies	College of Education	Individual, Family, and Community Education	BA	No	DEGREE PLAN
Health Education	College of Education	Health, Exercise, and Sports Sciences	BS	No	DEGREE PLAN
Human Development & Family Relations	College of Education	Individual, Family, and Community Education	BS	No	DEGREE PLAN
Nutrition and Dietetics	College of Education	Individual, Family, and Community Education	BS	No	DEGREE PLAN
Physical Education Teacher Education	College of Education	Health, Exercise, and Sports Sciences	BS	No	DEGREE PLAN
Secondary Education (Communicative Arts Concentration)	College of Education	Teacher Education	BA	No	DEGREE PLAN



Undergraduate Degrees

2013-14 Degree Plan Computer Engineering, BS

School of Engineering: Department of Electrical & Computer Engineering

Graph View

4 Year Plan

Starting Math:150

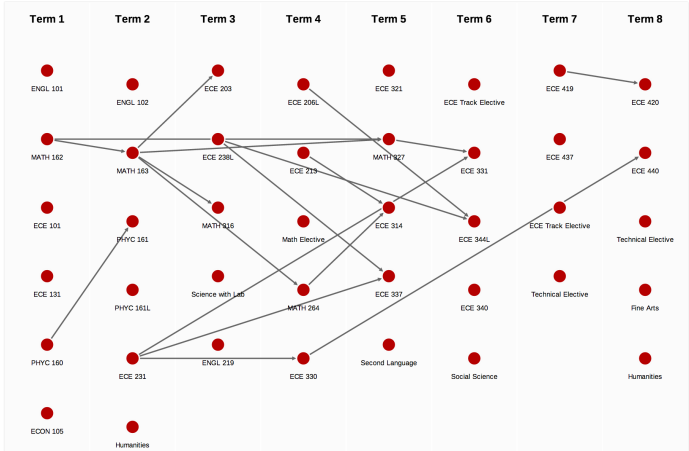
CNM to UNM Transfer

Term 1	Hours Towards Degree: 17	Crucial course: ①	Hours	Minimum Grade	Notes	
			ENGL 101: Composition I: Exposition	3	C	
			① MATH 162: Calculus I	4	C	
			ECE 101: Introduction to Electrical & Computer Engineering	1	C	
			ECE 131: Introduction to Programming	3	C	
			① PHYC 160: General Physics I	3	C	
			ECON 105: Macroeconomics or ECON 106: Microeconomics	3	C	
			Term Hours:	17		
Term 2	Hours Towards Degree: 34	Crucial course: ①	Hours	Minimum Grade	Notes	
			ENGL 102: Composition II: Analysis and Argument	3	C	
			① MATH 163: Calculus II	4	C	
			① PHYC 161: General Physics II	3	C	
			PHYC 161L: General Physics II Lab	1	C	
			ECE 231: Intermediate Programming	3	C	
			Humanities	3	C	
			Term Hours:	17		

Undergraduate Degrees

Computer Engineering Degree Plan Graph

* This graph is an experimental feature and will continue to be refined and developed.



Faculty Senate Committee Appointments Needing Senate Approval

Academic Council

First	Last	Title	Department	Committee
Charlie	Steen	Associate Professor	History	Chair of Admissions and Registration
Kathryn	Watkins	Associate Professor	Teacher Education	Chair of Curricula

Admissions and Registration Committee

First	Last	Title	Department	Committee
Donald	Bellew	Lecturer III	Chemistry	Admissions and Registration
Sally	Fortner	Professor	Anesthesiology	Admissions and Registration
Charlie	Steen	Associate Professor	History	Admissions and Registration

Curricula

First	Last	Title	Department	Committee
Michele	Chwastiak	Associate Professor	ASM Department of Accounting	Curricula
Ellen	Babcock	Assistant Professor	Art and Art History	Curricula
Kristina	Wittstrom	Research Lecturer III	Pharmacy	Curricula
Kun	Huang	Assistant Professor	School of Public Administration	Curricula
Lori	Townsend	Assistant Professor	University Libraries	Curricula
Tom	Beach	Adjunct Professor	Los Alamos Branch	Curricula
Randi	Archuleta	Dean	Taos Branch	Curricula
Kathryn	Watkins	Associate Professor	Teacher Education	Curricula
Kuppaswamy	Iyengar	Associate Professor	School of Architecture and Planning	Curricula

Graduate and Professional Committee

First	Last	Title	Department	Committee
Janie	Chermak	Professor	Economics	Graduate and Professional
Ann	Madsen	Associate Professor	Teacher Education	Graduate and Professional
Judy	Liesveld	Associate Professor	College of Nursing	Graduate and Professional
Jim	Feng	Associate Professor	College of Pharmacy	Graduate and Professional
Agustin	Leon-Moreta	Assistant Professor	School of Public Administration	Graduate and Professional
Cassiano	de Oliveira	Professor	Chemical Nuclear Engineering	Graduate and Professional
Melinda	Tinkle	Associate Professor	College of Nursing	Graduate and Professional

Undergraduate Committee

First	Last	Title	Department	Committee
Robert	Fiala	Associate Professor	Sociology	Undergraduate

Barbara	Cooke	Professor	Philosophy	Undergraduate
Leonard	Kravitz	Associate Professor	Health, Exercise & Sports Sciences	Undergraduate
Szu-Han	Ho	Assistant Professor	Art and Art History	Undergraduate
Meeko	Oishi	Assistant Professor	Electrical and Computer Engineering	Undergraduate

Athletic Council

First	Last	Title	Department	Committee
Jeffrey	Long	Professor	Anthropology	Athletic Council
Michael	Rocca	Associate Professor	Political Science	Athletic Council
Todd	Seidler	Professor	Health, Exercise & Sports Sciences	Athletic Council
Marie	Lobo	Professor	College of Nursing	Athletic Council
Alfred	Mathewson	Professor	School of Law Administration	Athletic Council

Business Council

First	Last	Title	Department	Committee
Steven	Yourstone	Associate Professor	Anderson School of Management	Chair Campus Development Advisory

Budget

First	Last	Title	Department	Committee
Douglas	Thomas	Professor	Anderson School of Management	Budget
Janie	Chermak	Professor	Economics	Budget
Marjorie	McConnell	Research Assistant Professor	Biology	Budget
O. Libby	Lumpkin	Professor	Art and Art History	Budget
Cindy	Mendelson-Klauss	Associate Professor	College of Nursing	Budget
Edl	Schamiloglu	Professor	Electrical and Computer Engineering	Budget
A. Robb	McLean	Associate Professor	Emergency Medicine Department	Budget
Fran	Wilkinson	Deputy Dean	University Libraries Admin Support	Budget

Campus Development Advisory Committee

First	Last	Title	Department	Committee
Jorge	Colon	Associate Professor	School of Architecture and Planning	CDAC
Nancy	Dennis	Associate Dean	University Libraries Facilities	CDAC
Efthimios	Maniatis	Temporary Part-time Faculty	School of Architecture and Planning	CDAC
Steven	Yourstone	Associate Professor	Anderson School of Management	CDAC
Jorge	Wernly	Professor	School of Medicine Surgery	CDAC

Governmental Relations Committee				
First	Last	Title	Department	Committee
Regina	Chavez	Temporary Part-time Faculty	Art and Art History	Governmental Relations
Mary	Kaven	Professor	Psychiatry Psych	Governmental Relations
John	Rask	Associate Professor	Anesthesiology	Governmental Relations
Barbara	Rodriguez	Chairperson	Speech and Hearing Sciences	Governmental Relations
Gabriel	Sanchez	Associate Professor	Political Science	Governmental Relations
Faculty Ethics and Advisory Committee				
First	Last	Title	Department	Committee
Luis	Campos	Assistant Professor	RWJF Center for Health Policy	Faculty Ethics and Advisory
David	Cavazos	Assistant Professor	ASM Organizational Studies	Faculty Ethics and Advisory
Martha	Faulkner	Lecturer III	Psych. Child Adolescent	Faculty Ethics and Advisory
Linda	Ferrell	Professor	ASM Marketing Info Decision Sci MIDS	Faculty Ethics and Advisory
Tiffany	Lee	Associate Professor	UC Native American Studies	Faculty Ethics and Advisory
Ann	Murphy	Assistant Professor	Philosophy	Faculty Ethics and Advisory
Victor	Strasburger	Professor	Pediatrics	Faculty Ethics and Advisory
Honorary Degree Committee				
First	Last	Title	Department	Committee
Stephen	Bishop	Associate Professor	Foreign Languages Literatures	Honorary Degree
Joyce	Szabo	Professor	Art and Art History	Honorary Degree
Information Technology Use Committee				
First	Last	Title	Department	Committee
Jedidiah	Crandall	Assistant Professor	Computer Science	Information Technology Use
Deborah	Fort	Associate Professor	Cinematic Arts	Information Technology Use
Frederick	Gibbs	Assistant Professor	History Department	Information Technology Use
Daryl	Lee	Lecturer III	Electrical and Computer Engineering	Information Technology Use
Raj	Mahto	Assistant Professor	Anderson School of Management	Information Technology Use
Bruce	Perlman	Professor	School of Public Administration	Information Technology Use
Melissa	Thompson	Assistant Professor	Anthropology	Information Technology Use

Library Committee

First	Last	Title	Department	Committee
Carolyn	Kuchera	Assistant Professor	Gallup Branch	Library
Katrin	Schroeter	Associate Professor	Foreign Languages Literatures	Library
Yemane	Asmerom	Professor	Earth and Planetary Sciences	Library
Inigo	San Gil	Research Associate Professor	Biology Department	Library
Kristin	Barker	Associate Professor	Sociology	Library
Roy	Addington	Assistant Professor	College of Nursing	Library
Patrick	Kelley	Professor	Computer Science	Library
Jennifer	Laws	Lecturer III	Law Library	Library
Donald	Zancanella	Professor	Language Literacy Sociocultural LL	Library

Research and Creative Works Council

Cassiano	de Oliveira	Professor	Chemical Nuclear Engineering	Research and Creative Works
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Teaching Enhancement

First	Last	Title	Department	Committee
Coffee	Brown	Lecturer III	Emergency Medicine EMS Academy	Teaching Enhancement
Robert	Busch	Lecturer III	Chemical Nuclear Engineering	Teaching Enhancement
Deborah	Fort	Associate Professor	Cinematic Arts	Teaching Enhancement
Timothy	Goldsmith	Associate Professor	Psychology Department	Teaching Enhancement
Balasubramaniam	Santhanam	Associate Professor	Electrical and Computer Engineering	Teaching Enhancement

Research Allocations Committee

First	Last	Title	Department	Committee
Elizabeth	Yakes	Assistant Professor	Family Community Medicine	Research Allocation
Christos	Christodoulou	Professor	Electrical and Computer Engineering	Research Allocation
Olga	Lavrova	Assistant Professor	Electrical and Computer Engineering	Research Allocation
Karola	Obermueller	Assistant Professor	Music	Research Allocation

Research Policy Committee

First	Last	Title	Department	Committee
Thomas	Turner	Professor	Biology Department	Research Policy
Mahmoud Reda	Taha	Associate Professor	Civil Engineering	Research Policy

Daniel	Barkley	Professor	University Libraries Public Services	Research Policy
Holly	Jacobson	Associate Professor	Linguistics	Research Policy

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Policy Committee				
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First	Last	Title	Department	Committee
Kimberly	Gauderman	Associate Professor	History Department	Policy
Joseph	Barbour	Temporary Part-time Faculty	Valencia Student Social Cultural	Policy
Lee	Brown	Internal Medicine	School of Medicine	Policy
Martha	Muller	Associate Professor	Pediatrics Infectious Disease	Policy



The University of New Mexico Faculty Handbook

Policy C170 Section: Faculty Rules and Benefits

Approved By: Faculty Senate

Issued:

Last Updated: Draft 8/21/13

Responsible FS Committee: Operations

**Office Responsible for Administration: Faculty
Contracts**

Endowed Chairs and Named Professorships

POLICY RATIONALE

Because the strength of a great university resides in its faculty, the identification, recruitment, appointment, and support of faculty members is a major priority of the University of New Mexico (UNM). Endowed chairs and named professorships enable UNM to attract and retain faculty members who have outstanding records of scholarly work and/or teaching. These positions, secured at least in part by an endowment, are recognized as the most prestigious honor UNM can award its best accomplished faculty.

POLICY STATEMENT

Endowed positions are established and named by the UNM Board of Regents after recommendations by the President, who will consult with the Faculty Senate and the Provost/Executive Vice President for Academic Affairs or the Chancellor for the Health Sciences Center (HSC), as appropriate. These officers, in turn, will consult with the appropriate dean, department chair, and the faculty in the disciplinary area of the contemplated position. The parameters of the positions will be governed by standard UNM faculty personnel regulations as set forth in the Faculty Handbook, together with a donor agreement negotiated by the UNM Foundation and the donor or donor's estate. Before accepting an endowment the Board of Regents, President, the Provost or HSC Chancellor, and the relevant department chair or program director will carefully consider the appropriateness of the proposed position. Not all proposed gifts or names may be appropriate to accept.

The selection of external candidates for endowed chairs or named professorships will occur through nationally competitive searches or alternative procedures as allowed by the normal faculty appointment processes, overseen by the UNM Office of Equal Opportunity (see Section III, OEO Faculty Hiring Guidelines). The search committees will be constituted in the usual way, except that the Faculty Senate, Provost or HSC Chancellor, and the donor may suggest one or more additional members. A majority of the members of the search committee must be full-time UNM faculty, and departments or units in which the appointment is made may vote to limit the number of non-faculty members. While a donor may suggest potential candidates, UNM retains the responsibility and authority to name the successful candidate and confer the rank and/or tenured status according to its existing standards and by its existing procedures.

For internal appointments, recommendations from the college or school will go to the dean of the college or school for approval.

APPLICABILITY

All UNM academic faculty and administrators, including the Health Sciences Center and Branch Campuses.

DEFINITIONS

No specific definitions are required for the Policy Statement.

Revisions to the Policy Statement, Policy Rationale, Definitions, and Applicability sections of this document must be approved by the full Faculty Senate. Revisions to the remaining sections of this document may be amended with the approval of the Faculty Senate Policy and Operations Committees in consultation with the responsible Faculty Senate Committee listed in Policy Heading.

WHO SHOULD READ THIS POLICY

- Board of Regents
- UNM Foundation officers
- Academic deans and other executives, department chairs, directors, and managers

RELATED DOCUMENTS

UNM Regents' Policy Manual

Policy [2.11](#) "Naming University Facilities, Spaces, Endowments, and Programs"

Policy [5.18](#) "Endowed Faculty Chairs"

Policy [7.13](#) "Receipt and Investment of Gifts to the University"

Faculty Handbook, [Section B](#) "Policy on Academic Freedom and Tenure"

University Business Policies and Procedures Manual

Policy [1020](#) "Naming Facilities, Spaces, Endowments, and Programs"

Policy [1030](#) "Gifts Made to the University"

Policy [7500](#) "Endowments"

Office of Equal Opportunity ["Faculty Hiring Guidelines"](#)

CONTACTS

Direct any questions about this policy to the UNM [Office of Faculty Contracts](#).

PROCEDURES

Holding an endowed chair or named professorship does not affect the faculty member's existing UNM appointment, which may therefore be permanent or visiting, probationary or tenured, at an appropriate rank. It is envisioned that most of these honorific appointments will

accrue to tenured full professors, although certain temporary or rotating positions are also possible.

Unless the donor agreement specifies otherwise the initial appointment period for endowed chairs and named professorships will be for a specific term, not to exceed five years. Faculty members holding these positions are subject to the normal faculty review procedures as described in the [Faculty Handbook](#). If the cumulative reviews on multi-year accomplishments are satisfactory, the appointment may be continued for another agreed-upon term, which is eligible for further renewal. Otherwise the appointment may be transferred to a new occupant, with the previous occupant, assuming he or she is tenured, retaining his or her normal UNM appointment.

The holder of an endowed chair or named professorship is responsible for fulfilling the duties set forth in the donor agreement at the initiation of the appointment. This will in all cases at least include an annual report of scholarly and/or teaching activities which will be made available to the appropriate chair, dean, Provost or HSC Chancellor, the UNM Foundation, and the Regents upon request.

HISTORY

Effective:

Draft— Revised policy draft will go to the Faculty Senate on August 27, 2013, for approval.

Spring Semester—Draft discussed by Faculty Senate and returned to Faculty Senate Policy Committee for further discussion.


COMMENTS TO:
handbook@unm.edu

[FACULTY HANDBOOK HOME](#)

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[UNM HOME](#)

 The University of New Mexico Faculty Handbook	Policy C180 Section: Faculty Rules and Benefits
	Approved By: Faculty Senate
	Issued:
	Last Updated: Draft 8/21/13
	Responsible FS Committee: Policy and Operations
Office Responsible for Administration: Office of the Provost and HSC VC Academic Affairs	

Special Administrative Components

POLICY RATIONALE

This policy is designed to ensure appropriate oversight, fairness, and transparency in the establishment and allocation of Special Administrative Components. A SAC is a salary amount, in addition to base salary, which is designed to provide incentive to and compensation for a faculty member who is willing to take on extra administrative duties. This policy is applicable to SACs and other similar salary components that are paid to faculty members for carrying out certain specified administrative duties.

POLICY STATEMENT

SACs cannot be paid for work that is considered a normal part of faculty service workload, for example, serving on search committees or other assignments that are limited in scope and time, and for which special qualifications are not required. All SACs are incorporated into faculty contracts, and thus are ultimately approved by the Office of the Provost or the Chancellor for Health Sciences as a part of the faculty contract approval process.

Colleges and other administrative units which award SACs must have written policies that specify the type of administrative work for which a SAC may be awarded; how the compensation is determined, including a standardized payment scale to ensure equity; and established SAC terms and criteria for renewals. These policies must be approved by the Office of the Provost or the Office of the Chancellor for Health Sciences, and be available for review in the offices awarding the SACs (e.g. offices of the chair, dean, director or other administrator).

APPLICABILITY

All UNM academic faculty and administrators, including the Health Sciences Center and Branch Campuses.

DEFINITIONS

Special Administrative Component (SAC). A SAC is a component of a faculty member’s salary that is paid to the faculty member for carrying out certain specified administrative duties that are in addition to the faculty member’s non-administrative duties.

Revisions to the Policy Statement, Policy Rational, Definitions, and Applicability sections of this document must be approved by the full Faculty Senate. Revisions to the remaining sections of this document may be amended with the approval of the Faculty Senate Policy and Operations Committees in consultation with the responsible Faculty Senate Committee listed in Policy Heading.

WHO SHOULD READ THIS POLICY

- Professors and academic staff
- Academic deans and other executives, department chairs, directors, and managers
- Administrative staff responsible for academic appointments

RELATED DOCUMENTS

Policy C50 “Faculty Contracts”

Policy C140 “Extra Compensation”

Related HSC Procedures

CONTACTS

Direct any questions about this policy to the Office of the Provost or the Office of the Chancellor for Health Sciences, as appropriate.

PROCEDURES

1. SACs are generally built into departmental budgets and based on historical labor-cost calculations. In some cases they are set by negotiation to persuade a faculty member to assume a particular responsibility. For administrative efforts within an academic department, the chair normally sets the value of each SAC, and the college or school deans review and approve the departmental SACs; for deans and directors the Provost or the Chancellor for Health Sciences sets the value of the SAC. For SACs awarded in independent centers and institutes, and for cross-college activities, SAC recommendations may be made collaboratively by appropriate administrative officers; these recommendations require approval by the Provost or the Chancellor for Health Sciences. The Chancellor for Health Sciences may define different procedures and guidelines for HSC SACs provided they are consistent with items 2, 3, 4, and 5 below.

2. The Office of the Provost or the Chancellor for Health Sciences has the responsibility to approve all SACs. Therefore, guidelines governing the creation and administration of SACs are set by those offices. The following guidelines set the appropriate values, eligibility requirements, and processes for initiating and terminating SACs. Equity considerations and the tracking and reporting of SACs are functions of those offices as well. The Associate Provost

for Academic Personnel or the HSC Vice Chancellor for Academic Affairs is charged with implementing and monitoring these guidelines.

3. Colleges and other administrative unit policies should include the following:

a. The work and title for which the SAC is awarded should be specified (this should make clear the duties and responsibilities connected with this work).

b. A compensation amount should be assigned to the SAC; this amount could be based on the following factors: the numbers of people being managed (faculty, staff, graduate/undergraduate students); budget; grants administered by the unit; and special programs or projects which have impact and contribute to the larger University mission. If other factors are used, these should be clearly identified.

c. The compensation amount referred to in 3.b. should derive from a general standardized payment scale; the amount of the SAC should reflect the factors identified in 3.b., and in the interests of equity should be awarded consistently. (The amounts could be a set dollar amount or a range, or the SAC could be a set percentage of base pay.)

d. The term of the SAC should be defined, and criteria for renewals should be clear. Once the term of service is complete, the SAC will also end.

4. In practice, when a SAC is awarded, the request to create the appropriate faculty contract should include a brief description of the specific qualifications of the individual for the carrying out the duties and responsibilities as described above. That request should also include the term of the SAC.

5. At the end of each fiscal year the Office of the Provost or the Office of the Chancellor for Health Sciences will submit a report to the Faculty Senate Operations Committee that lists all SACs. This report will be posted on the Provost's and Chancellor's websites. The report will include each faculty member's name, college or school, amount of SAC, and purpose of the SAC.

HISTORY

Effective:

Draft— Proposed policy will go to the Faculty Senate on August 27, 2013, to for approval.

August 1, 2013—Campus review and comment period, which ended August 19, 2013.

June 18, 2013 – – Approved by Faculty Senate Policy Committee.

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The University of New Mexico Faculty Handbook

Policy A53 Section: University Faculty

Approved By: Faculty Senate

Last Updated: **Draft 8/26/13**

Responsible Faculty Committee: Policy,
Research Policy, and AF&T Committees

Office Responsible for Administration: Office of
the University Secretary

Development and Approval of Faculty Policies

POLICY RATIONALE

The Faculty Handbook provides University of New Mexico (UNM) faculty with a written record of faculty policies and procedures. Policies in the Faculty Handbook are unifying documents that describe academic principles, the reasoning behind the principles, and institutional procedures necessary for implementation. Faculty Handbook policies contain governing principles and procedures that mandate or constrain actions and apply to UNM faculty; therefore, the development of policies requires input from faculty members who have extensive knowledge on the subject matter and review by faculty members from a variety of academic disciplines at UNM.

POLICY STATEMENT

All UNM policies which pertain primarily to faculty and academic matters are placed in the Faculty Handbook and are subject to the review and approval requirements defined in this Policy Document. The scope of Faculty Handbook policies is established by the Faculty Constitution and the right to review and take action on these policies is granted to the faculty by UNM Board of Regents Policy 5.1 "The Faculty's Role in the University's Academic Mission."

This policy describes the process used to develop or amend Faculty Handbook policies, solicit input, and obtain approval.

1. Proposing a New Policy or Changes to Existing Policy. Any faculty member wishing to propose a change to an existing Faculty Handbook policy or propose a new policy should send their request to the Office of the University Secretary, who will forward it to the Faculty Senate Policy Committee (FSPC, the Faculty Senate Research Policy Committee (FSRPC), or the Academic Freedom and Tenure Committee (AF&T) for consideration. The designated policy committee will review the request and work with the appropriate Faculty Senate committee(s) to determine the most effective course of action.

2. Approval. Proposed new faculty policy statements, in their entirety, and changes to the Policy Rationale, Policy Statement, Applicability, and Definitions sections of existing policies will be posted on the Faculty Senate website for review by UNM faculty members. The Office of the University Secretary in consultation with the Chair of the FSPC, FSRPC, or AF&T will address any comments received from faculty and will forward the final proposed draft to the Faculty Senate

for approval. Due to the nature of the policy or previous approval history, specific policies will also require approval by University faculty, the UNM Board of Regents, and/or the UNM President and/or Provost or the Chancellor for Health Sciences. Proposed changes to procedural and information portions of a policy document will be reviewed by the FSPC, FSRPC, or AF&T in consultation with the responsible Faculty Senate Committee(s) listed in the Policy Heading. After review and consultation, the proposed changes can be made with approval by both the FSPC, FSRPC, AF&T and the Faculty Senate Operations Committee.

3. Distribution and Notification of New or Amended Policy.

Upon approval, the new or amended policy will be placed on the [Faculty Handbook](#) website and announced to the campus. Deans and department chairs, or their designees, are responsible for:

- informing their faculty members of new policies or changes to existing policies; and
- updating all related departmental processes, procedures, and/or documents to reflect new or amended policies.

APPLICABILITY

All UNM academic faculty and administrators, including the Health Sciences Center and Branch Campuses.

DEFINITIONS

Revisions to the Policy Rationale, Policy Statement, Applicability, and Definitions sections of this document must be approved by the full Faculty Senate. Revisions to the remaining sections of this document may be amended with the approval of the Faculty Senate Policy and Operations Committee in consultation with the responsible Faculty Senate committee listed in Policy Heading.

WHO SHOULD READ THIS POLICY

- Board of Regents
- Faculty
- Academic staff
- Academic deans and other executives, department chairs, directors, and managers

RELATED DOCUMENTS

[UNM Regents' Policy Manual](#)

[5.1](#) "The Faculty's Role in the University's Academic Mission"

[Faculty Handbook:](#)

[Policy A50](#) "The Faculty's Role in the University's Academic Mission"

[Policy A51](#) "Faculty Constitution"

[University Business Policies and Procedures Manual](#)

CONTACTS

Direct any questions about this Policy to the [Office of the University Secretary](#).

PROCEDURES

Faculty Handbook policies are designed to ensure that policy level portions can only be changed with approval of the Faculty Senate, but also allow for a streamlined approval process for procedural and information oriented sections of the policy to allow for timely updating to reflect new practices and/or information.

1. Faculty Handbook policies are composed of the following sections.

1.1 Heading. In addition to policy title and number, the heading of the policy identifies:

- The approving bodies (i.e. Faculty Senate, Provost/Chancellor for Health Sciences, President, Board of Regents, and/or University Faculty).
- Responsible Faculty Senate committee(s).
- Office responsible for administration of the Policy.

1.2 Policy Rationale. Describes the reason for the policy, its relationship to UNM's academic values and/or mission, and any philosophical, stewardship, legal, regulatory, or other requirements the policy aims to meet.

1.3 Policy Statement. Includes the overall intention and direction of the policy and major mandated actions or constraints. It does not include procedures, which are placed in a separate section to allow for greater flexibility when updating is necessary.

1.4 Applicability. Identifies which individuals and/or University units are subject to the policy. Some policies may apply to the entire academic community, while others may apply only to Main Campus, the Health Sciences Center, and/or Branch Campuses.

1.5 Definitions. Defines terms that have specialized or particular meaning in the policy.

1.6 Who Should Read This Policy. Lists individuals who must understand the policy in order to make decisions and/or do their jobs.

1.7 Related Documents. Lists related UNM policy documents and other UNM and external documents that provide helpful, relevant information.

1.8 Contacts. Contains information to assist faculty members in complying with the policy.

1.9 Procedures. Includes procedures necessary for policy compliance and outlines how the policy's requirements will be met.

1.10 History. Lists dates of amendments and summary information on changes approved.

2. Approval process for Policy Level Portions of Faculty Policies. Changes to policy level portions of the policy (sections 1.2 –1.5, herein) require approval by the approving bodies listed in the policy heading. At a minimum this includes the Faculty Senate and depending on the impact of the policy, approval may also require action by the President or Provost/Chancellor for Health Sciences, Board of Regents, and/or University faculty.

3. Approval process for Procedures, Guidelines, and Information Portions of Faculty Policies. Changes to procedural and information portions of the policy (sections 1.6 –1.10, herein) can be made with approval by both the Faculty Senate Policy Committee (FSPC), the Faculty Senate Research Policy Committee (FSRPC), or the Academic Freedom and Tenure Committee (AF&T) and the Faculty Senate Operations Committee in consultation with the responsible Faculty Senate Committee(s) listed in the policy heading.

HISTORY

Effective:

Draft— Proposed policy will go to the Faculty Senate on August 27, 2013, for approval.

August 1, 2013—Campus review and comment period, which ended August 19, 2013.

June 12, 2013 —Approved by Faculty Senate Policy Committee.

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