

Memorandum

Date: November 15, 2024

To: Cris Elder, Faculty Senate President, and Faculty Senate Operations Committee

From: Nancy D. Middlebrook, University Secretary 

Re: Request Faculty Senate Approval of Proposed Revision to Policy E120 “Effort Reporting”

The attached proposed revision of Policy E120 “Effort Reporting Policy” was developed and reviewed by the Faculty Senate Research Policy Committee (RPC) and the Faculty Senate Policy Committee (FSPC). In addition to placing the policy in the new *Faculty Handbook* format, the proposed revision updates the reference to federal requirements to remove reference to a federal document that no longer exists.

The proposed policy changes were sent to the campus for a 30-day comment period. No comments were received. In addition to Faculty Senate approval of this policy, the current policy shows approval by the Provost. The FSPC proposes changing this second approval authority from the Provost to the President because this Policy is applicable to all of UNM, including the Health Sciences Center.

With this one change the FSPC approved the attached proposed revision to go forward to the Faculty Senate for approval. The Policy Committee would be happy to have a member at the Faculty Senate meeting to answer questions or concerns. Thank you for this opportunity to work collaboratively with you on this important policy.

Enclosure:

E120 “Effort Reporting” revised date 11/14/24

cc: Eve L Espey, Chair, Faculty Senate Policy Committee
Karen Patterson, Faculty Senate Policy Committee
Tito Busani, Chair, Faculty Senate Research Policy Committee