



Business Council

Final Draft

Minutes

Tuesday, October 28, 2019

3:00-4:00PM

Zimmerman Library, Herzstein Latin American Reading Room

Attendees: (Taken from sign-in sheet-for those who signed in)

Dr. Fran Wilkinson	Business Council Chair and FSBC Co-Chair, University Libraries & Learning Sciences
Mark Maddaleni	FSBC Co-Chair; Arts & Sciences
Trenia Walker	ITUC Chair;
Pamela Pyle	Governmental Relations Chair; Associate Professor- Music

Excused:

Janie Chermak	Budget Committee Chair; Professor-Economics
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Absent:

N/A

Guests:

N/A

Minutes:

Felisha Martinez	Office of the University Secretary
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Meeting was called to order at 3:01 PM. Quorum was met.

Agenda:

- Review draft revised charge
- Report on committee activities for the fall semester
- Report on plans and goals for the remainder of the fall semester and for the spring semester

Minutes:

All previous meeting minutes had been approved.

Business Council:

Dr. Wilkinson provided background on the Business Council and the Committees that it is comprised of in FY20. The Council has tried to meet once a month in the past; however, that has proven impossible. This fall semester the Committee will attempt to attempt to meet at least twice (today's meeting and November 20th). Introductions were then made by Committee chairs.

Review of Charge:



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Dr. Wilkinson stated the Business Council should review changes needing to be made to its charge and have recommendations prepared at the next meeting. At this time, the Business Council reported changes are minor regarding wording for policy statement. The Council stated additional language might be added with broader definition to council's responsibilities. The liaison, Professor Pyle, will take this statement to Operations Committee for additional feedback. Professor Pyle also stated the wording for ex-officio vs ex-official should be examined. Dr. Wilkinson wondered if it is possible this is a typo.

Business Council

Dr. Fran Wilkinson

Dr. Wilkinson stated at this time the Business Council membership is properly appointed except for CDAC, which has not been active in recent years. She reported each committee under the Business Council is fully staffed at this time; however, there is a pending appointment for ex-officio on Faculty and Staff Benefits Committee (FSBC). She worked closely with Faculty Senate President, Finnie Coleman, and Committee chairs to assure that all vacancies on Business Council committees were filled. Dr. Coleman will work with her on the pending ex-officio appointment for the FSBC.

Campus Development Advisory Committee (CDAC)

Dr. Fran Wilkinson

Dr. Wilkinson reported CDAC appointments have been filled. She stated they called first meeting (held on October 17, 2019); however, there was not quorum. Dr. Wilkinson stated at this time CDAC is reviewing the charge and refining it in order to better reflect current needs. She asked Ms. Martinez to add a few notes (below) from that meeting, for the record, to represent what was communicated to CDAC members.

CDAC Meeting minutes notes:

Dr. Coleman communicated to the committee that the next year will be trying to redefine the charge as the committee sees fit. He reported he has had separate meetings with administrative members who have stated CDAC has support from them regarding any changes, within reason. Dr. Coleman reported the committee may not get everything regarding project input; however, it may be in better place than previous involvement in the past. He stated now would be the time to create a more flexible structure with the committee. Dr. Coleman emphasized finding what worked with previous charge and what did not work. He discussed finding someone who is willing to chair the committee and possibly having co-chair. He stated the following discussion would be how to move forward. Dr. Wilkinson reported there would be an appropriate amount of support provided by herself as she is the Business Council chair as well as Dr. Coleman. She suggested that members who have not been involved in CDAC could review previous meeting minutes in order to become familiar with how the committee operated. Dr. Wilkinson stated this would be helpful in providing insight to changes needing to be made to committee structure.

Information Technology Use Committee

Dr. Trena Walker

Dr. Walker stated the committee has met twice since the beginning of the semester, is now fully constituted and have had good attendance. She reported the committee did find issue with the 3-year term being changed and 2-year term for chair. It was suggested by Dr. Wilkinson that the changes in question for the charge would most likely be a moving forward policy rather than



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retroactive policy. Professor Walker stated that the contract is up for Learning Management System (Blackboard). She stated there is an extension for three years which gives the university time to find a new system. Professor Walker stated vendors are coming to campus and the committee is being asked to participate in order to weigh in on decision regard a new system. It was recommended by Professor Pyle the IT Use Committee be a part of the MOU Committee. Dr. Wilkinson stated if the committee does not hear back from MOU it is recommended Dr. Walker reach out to her or Faculty Senate President, Dr. Finnie Coleman. Both Dr. Wilkinson and Professor Pyle recommended Professor Walker contact Duane Arruti to also be a part of the RFP Committee. A short conversation ensued regarding use and efficiency of LMS (Learning Management Systems). Professor Pyle and Dr. Wilkinson recommended the IT Use Committee gather information from faculty regarding the pros and cons of the current system. This will narrow down which future system will ultimately be of successful.

Budget Committee

Dr. Fran Wilkinson

Janie Chermak was unable to attend. Dr. Wilkinson reported on her behalf using notes provided by Dr. Chermak. The committee is currently reviewing the draft charge and believe there will be edits; however, it will not be finalized until November meeting. The committee is reviewing the equity study commissioned by the Provost's office last year. This year will be finding a way to increase the Committee's relevance. Such as having Committee appointments filled for the following year, having the chair elected prior to end of spring semester, and working to have committee involved with the BLT.

Faculty and Staff Benefit Committee

Mark Maddaleni and Dr. Fran Wilkinson

Both Mr. Maddaleni and Dr. Wilkinson reported on FSBC. Mr. Maddaleni stated there are two major areas of focus of the FSBC at this time.

- LoboHealth - Mr. Maddaleni and Dr. Wilkinson shared that there is currently a group comprised of HSC representatives and others including HR and the co-chairs of the FSBC focusing on LoboHealth issues: the committee is called the LoboHealth Strategies Working Group. They will meet every other week for the foreseeable future and are currently discussing metrics regarding appropriate timeframes for service as well as reviewing data to determine areas of concentration. Mr. Maddaleni stated LoboHealth as an insurance option is a combination of UNM Team Health plan and BCBS and Dr. Wilkinson reported thus far, copays are lower under the new, combined plan. Mr. Maddaleni and Dr. Wilkinson reported updates from the Working Group will be provided regularly to the FSBC
- Discussion on Salary Tiers for Benefit Costs - Mr. Maddaleni reported during the President's Town Hall meeting, staff and faculty were asking about adding a 4th tier so that higher paid employees would bear a higher cost for benefits, specifically health insurance. He stated the committee is trying to determine if it is feasible and/or of benefit to add said tier. There are some legal issues (state statutes) regarding the increase of contributions by UNM (from the current cap of 60%) which could impact adding another tier. He stated the committee is trying to get a legal opinion from HR. At this time the FSBC is obtaining preliminary numbers on the impact of adding another tier. A related



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issue is that when an employee receives a pay increase causing them to crossover into a higher tier, in some cases they could see a decline in take home pay. Professor Pyle, Mr. Maddaleni, and Dr. Wilkinson discussed how this information can be provided to others in order to properly educate them about the salary/benefit tier structure.

Governmental Relations

Professor Pamela Pyle

Professor Pyle reported Governmental Relations is focusing on the capital outlay projects for faculty. She stated students request a budget through capital outlay funds for projects throughout the university. She stated the first year was to help the 911 call system for and the second year was to focus on security upgrades. Professor Pyle reported capital outlay project is in the third year and the committee is contacting all faculty to inform them that if there is interest in funds, to contact their senators. She stated she is working with Barbara Damron, as she is the new head of Government Relations office. Professor Pyle provided background on a project called Academics within Borders. She stated she had met with major officials in Farmington to focus on San Juan College as a test project for the program. Professor Pyle stated nine faculty also attended and were looking to get more individuals involved with recruiting. She said there is the idea of having faculty on call to reach out to students 24/7. Professor Pyle also reported on the idea of having TED talks with faculty from different areas of study as well as senators to meet with them. She likened this to having a job fair to meet with each senator. Professor Pyle reported Los Alamos is the next area of focus and there will be training for faculty who are interested in participating.

Next Meeting:

Wednesday, November 20, 2019 [NOTE: the November 20, 2019 meeting was canceled.]

Adjourned: 4:14 PM