

**DEGREE/PROGRAM CHANGE
FORM C
Form Number: C2520**

Fields marked with * are required

Name of Initiator: Sabrina Ezzell **Email:** sezzell@unm.edu **Phone Number:** 505 863-7570 **Date:** 09-17-2019

Associated Forms exist? Yes Initiator's Title Chair EHHS UNMG
Faculty Contact Byron Moore Administrative Contact Sabrina Ezzell
Department Human Services Admin Email sezzell@unm.edu
Branch Gallup Admin Phone (505) 863-7570

Proposed effective term

Semester Fall Year 2020

Course Information

Select Appropriate Program Undergraduate Degree Program
Name of New or Existing Program CERT Human Services (GA)
Select Category Certificate Degree Type CERT
Select Action Revision

Exact Title and Requirements as they should appear in the catalog. If there is a change, upload current and proposed requirements.

See current catalog for format within the respective college (upload a doc/pdf file)

[HS Proposed Cert.pdf](#)
[2017-2019 Catalog HS Certificate.pdf](#)
[Cert. in Human Services Revision Side by Side Comparison.docx](#)

☐ **Does this change affect other departmental program/branch campuses? If yes, indicate below.**

Reason(s) for Request (enter text below or upload a doc/pdf file)

Changes reflect common course numbering and titles consistent with HED requirements.

Upload a document that includes justification for the program, impact on long-range planning, detailed budget analysis and faculty workload implications.(upload a doc/pdf file)

[HS Cert Justification.pdf](#)

☐ **Are you proposing a new undergraduate degree or new undergraduate certificate? If yes, upload the following documents.**

Upload a two-page Executive Summary authorized by Associate Provost. (upload a doc/pdf file)

Upload memo from Associate Provost authorizing go-ahead to full proposal. (upload a doc/pdf file)