

FACULTY SENATE SUMMARIZED MINUTES

2009-2010 Faculty Senate
March 23, 2010

The Faculty Senate meeting for March 23 was called to order at 3:05 p.m. in the Lobo Room of the Student Union Building. Senate President Douglas Fields presided.

1. ATTENDANCE

Guests Present: Deputy Provost Richard Holder (Office of the Provost), Senior Research Scientist Bruce Huckell (Anthropology), Merle Kennedy (Staff Council), Professor Antoinette Sedillo Lopez (School of Law), Director Sue Queen (Physical Therapy), Professor Charlie Steen (History), and Deputy Executive Vice President John Trotter (Health Sciences Center).

2. APPROVAL OF THE AGENDA

The agenda was approved as written.

3. APPROVAL OF SUMMARIZED MINUTES FOR FEBRUARY 23, 2009 MEETING

The minutes were approved as written.

4. FACULTY SENATE PRESIDENT'S REPORT

Faculty Senate President Douglas Fields presented the following slideshow:

Summary

- Wherever possible, we are working with the administration and Regents, to bring about positive change at UNM.
- When necessary, we will argue against policies and procedures that we believe weaken the university.

Faculty Requested ~~Audit~~ Special Procedure

- I have signed Agreed-Upon Procedures.
- I have signed Confidentiality agreement.
- Engagement is under way.
- A draft report will be provided before the April 15 BoR Audit Committee meeting.

Intellectual Property Policy

- Had a meeting with HSC, VPR, STC, OUC and FS ~1month ago to iron out some small remaining issues.
- It has now been forwarded to the VPR and HSC office of Translational Research for any further comments.
- Should be ready by our last FS meeting for consideration.

Curricula Forms

- Vote by email next month as a consent agenda item in early April.
- Because deadline for printing of catalog.
- Why are we printing the catalog!?!?!

Grade Input Task Force

- Devil is in details.
- Important to not rush this, and get it right.
- Platforms change often...

Elections Coming Soon

- We still need more nominations for Academic Freedom and Tenure (must be tenured).
- Please go to your departments and talk with people.

HLC Survey

- Ambiguous questions...
 - "In general, how satisfied are you with the faculty's role in shared governance?"
 - Very Satisfied
 - Somewhat Satisfied
 - Neither Satisfied Nor Dissatisfied
 - Somewhat Dissatisfied
 - Very Dissatisfied
 - Don't Know/Not Applicable
 - If lots of us answer, for example, "very dissatisfied", might that not be used as evidence that the faculty is very dissatisfied by the way their leadership engages in shared governance??
- Discussed with Provost.
 - This particular question is verbatim from AAUP survey.
 - Will collect comments and concerns to help understand results

LFC Site Visit

- The Legislative Finance Committee announced at a Regent's Audit Committee meeting that they would be conducting a performance audit of UNM and NMSU.
- They will be meeting with OPS tomorrow.

Faculty Senate Structure

- Task Force continues to meet.
- Recommended the creation of pilot Councils.
- First pilot to be considered today...
- Next pilot could be Academic Council... will begin to discuss with FS committees and administration on April 2 meeting.
- President Schmidly recommended making a presentation at the next BoR A&SA subcommittee.

Budget Issues

- President Schmidly has a list of things to try to find ~\$5M in savings.
- Some seem reasonable (although we didn't have access to the way cost savings were calculated)...
- Several will impact faculty:
 - Increased student capacity in classes
 - Increased teaching loads
 - No one-semester sabbaticals
 - Departmental administrative consolidation
 - 10% cut to Faculty Senate budget (0.1 x \$55k = \$5.5k)
 - So...Enjoy the food service at the Faculty Senate meetings for the last time

5. FACULTY SENATE HEALTH SCIENCES CENTER COUNCIL PROPOSAL

The HSC Pilot Project was presented as follows:

DRAFT – 3/21/10

PROPOSAL One-year pilot project of the UNM Faculty Senate HSC – COUNCIL

- 1) Purpose of the pilot project:
 - a) To evaluate whether a revised Faculty Senate structure would facilitate and improve the role and visibility of faculty in shared governance;
 - b) To evaluate whether an HSC Council can be an effective mechanism to conduct Faculty Senate business related to the HSC;
 - c) To enhance the role and visibility of HSC faculty in shared governance.
- 2) Functions of the HSC Council during the pilot year
 - a) Discussion of HSC-specific policies, procedures, and issues in all areas, including but not limited to: organizational structure, financial issues, and educational, clinical, and research matters that affect HSC faculties and programs.
 - b) Recommendations to HSC Leadership and Faculty Senate Leadership on matters of importance to HSC faculty
 - c) Consideration and recommendation of:
 - i) New units or programs within the HSC in conformity with the POLICY AND PROCEDURES FOR NEW UNITS AND INTERDISCIPLINARY REORGANIZATION OF ACADEMIC AND RESEARCH UNITS AT THE UNIVERSITY OF NEW MEXICO (Faculty Handbook Policy A88)
 - ii) Other changes that directly affect HSC faculty members and HSC academic needs
 - d) Consideration and modification of all aspects of HSC Council structure and function with the aim of optimization of structure and function during the pilot year
 - e) Formation of sub-councils and ad hoc committees as needed to conduct Council business
 - f) Develop in collaboration with the Curricula Committee, the Undergraduate Committee, and the Graduate Committee mechanisms to expedite approval processes for:
 - i) New courses taught by HSC components or educational programs
 - ii) Curricular changes within HSC educational programs
- 3) Voting Members of the HSC Council
 - a) All HSC Faculty Senators
 - b) Faculty Senate President or designee
 - c) Chairs or their designees (preferably HSC faculty members) of relevant Faculty Senate Committees who are willing to serve on a 12-month basis
- 4) Non-voting Members of the HSC Council
 - a) Deputy Provost (Richard Holder)
 - b) HSC Deputy EVP (John Trotter)
 - c) Others to be decided
- 5) Authority of the HSC Council
 - a) The HSC Council will have decision-making authority on those areas that fall within its functions, subject to ratification by the Faculty Senate. Decisions of the Council will take effect at the time specified by the Council; implementation will not be held until Faculty Senate Ratification has been obtained. The Faculty Senate will have the authority to modify or annul the decisions of the Council.

- 6) Relationship of the HSC Council to the Faculty Senate as a whole and to specific components of the Faculty Senate and the University
 - a) The HSC Council will not replace any existing Faculty Senate Committees. However, the representatives of those committees who serve as members of the HSC Council will have the authority to act within the Council on behalf of their committees. This authority will continue for 12 months of the year.
 - b) The HSC Council will work with the office of the Registrar, the Secretary of the University, and with other University offices to expedite matters within the responsibility of those offices.
- 7) Leadership of the HSC Council
 - a) During the pilot year the President of the Faculty Senate will appoint a chairperson, a vice-chairperson, and a secretary, from the elected HSC faculty senators. Before the end of the pilot year the Council will formulate a leadership structure and mechanisms for the appointment and removal of leaders.
- 8) Meetings of the HSC Council
 - a) The HSC Council will meet monthly or as otherwise needed at a place to be determined.
- 9) Staff needs of the HSC Council
 - a) The EVPHS will provide staff support for the HSC Council meetings
 - b) Minutes of the meetings will be posted on the websites of the Faculty Senate and the HSC

After brief discussion, the proposal was unanimously approved with three abstentions, for adoption as written. The first charge of the council is to develop goals and objectives for review and approval by the Faculty Senate in early Fall 2010.

6. PROVOST'S REPORT

Deputy Provost Richard Holder reported the following on behalf of Provost Suzanne Ortega:

- The Workload Study for Fall 2009 has been completed and presented to the Board of Regents (BOR). There were no comments or questions when it was given to the BOR. According to the policy it is due every semester. The results were good. The policy is old and should be reworked in the next year. The report indicates that faculty workload is perfectly adequate.
- There are two dean searches, one for the School of Engineering (SOE) and one for the School of Architecture and Planning (A&P). There are three candidates for the SOE search and four candidates for the A&P search.
- The president's approach to the budget situation is two-pronged. Cost containment to save \$5-6 million this year and a moderate tuition increase. About \$25 million has been cut over the last two years. More is possible if the economy worsens.
- The Budget Summit is April 2, 2010 in SUB Ballroom C at 9:00 a.m. The current tuition increase proposal is between nine and ten percent. Only twice before has the tuition increase been this large. Most increases have been in the three to four percent range.

7. POSTHUMOUS DEGREE REQUEST FOR MELISSA STERLING

Director Sue Queen (Physical Therapy) presented the following posthumous degree request for Melissa Sterling. The degree was approved by unanimous vote of the Faculty Senate.



Health Sciences Center
Physical Therapy Program

February 4, 2010

To Whom It May Concern:

It is with greatest hope and sincerity that I write this letter of request for the granting of a posthumous degree for Melissa Ann Sterling. Melissa entered our Master of Physical Therapy Program in May 2007 with an intended graduation in May 2010. During the summer of 2008, while Melissa was being a TA for the new incoming class in gross anatomy, she became ill. She started to feel very fatigued and bruises began to appear. She was diagnosed with acute myeloid leukemia. This came as a shock to us all. At this point, Melissa had completed the first three semesters of our program with a cumulative GPA of 3.70. Her medical treatments limited her ability to be a full time student. Because our curriculum is very sequenced, it was challenging to find courses for Melissa to take to continue to advance toward degree. Fall 2008 brought the first rounds of chemotherapy, yet she was still able to complete one additional second year course and one of the third year electives. She received a 3.86 that semester. Spring 2009 brought more chemotherapy and radiation, yet Melissa registered for an additional 6 credits. She completed 4 of these. Her overall GPA at this point was 3.68 for 49 graduate credits. These would be her last classes. Throughout this time, a search was underway for a bone marrow donor. Classmates spearheaded a campus wide bone marrow registry drive, signing up hundreds here on the UNM campus and also in Las Cruces. Finally an acceptable match was found and after three series of chemo and radiation, Melissa went to the City of Hope in Los Angeles to begin the transplant in September of 2009. She never returned to New Mexico. She had an up and down course at City of Hope, but finally succumbed to the leukemia and passed away on January 22, 2010.

Melissa moved to Albuquerque from Las Cruces to begin our program. Her Mom was concerned that she didn't know anyone here. She gained 24 "brothers and sisters" in her classmates and nine more parents and friends in the faculty. She was a bright spot of humanity in a profession that has many warm and caring people who just want to help others. After even brief encounters with Melissa, everyone would make the comment that they never met anyone so nice. Melissa had an upbeat attitude and a smile on her face to the very end of her earthly journey- a truly amazing person. She is so greatly missed by us all.

Melissa accumulated 49 graduate credits towards our degree with a GPA of 3.68. Our curriculum has a total of 104 credits, however 21 of those are clinical credits, leaving 83 credits of on-campus classroom work. I realize that technically, Melissa is just under the Handbook criteria of having completed half of the credits required for the degree. However, she gamely tried to continue and

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complete more but her medical care and our sequencing made that impossible. She did however complete well over half of the required classroom credit hours.

The entire PT faculty requests that you please consider the granting of a posthumous degree in physical therapy to Melissa Ann Sterling.

Sincerely,

A handwritten signature in cursive script that reads "Sue Queen".

Sue Queen, PT, PhD
Associate Professor and Director
UNM Physical Therapy Program

8. FACULTY SENATE ADMISSIONS AND REGISTRATION COMMITTEE

Faculty Senate Admissions and Registration Committee Chair Charlie Steen provided the following report from the committee:

- The committee meets the first Wednesday of the month.
- The committee needs members, there are four faculty vacancies.
- The committee needs a new chair as Dr. Steen is stepping down from that role.
- Multi-term registration is coming back to the committee for discussion.
- Establishment of a waitlist for high-demand classes is being proposed and will be considered by the committee. Please email comments and suggestions to csteen@unm.edu
- Grade reporting issues are being investigated.
- The Student Veterans request for observance of Veterans Day by UNM will most likely cost a Fall Break day. The committee asked for student input and the Associated Students of UNM (ASUNM) declined to comment

9. FACULTY SENATE UNIVERSITY PRESS COMMITTEE REPORT

Faculty Senate University Press Committee (UPC) Chair Bruce Huckell (Anthropology) provided the following report from the committee:

- The committee has met five times since September 2009.
- Bruce Huckell is the new committee chair and the Vice Chair is Professor Miguel Gandert (Communication and Journalism).
- Thirty four manuscripts have been approved for printing.
- Ten manuscripts have been approved for pre-completion.
- The search for a new Director of University Press was launched in February and should be filled by July 2010. There are two UPC members on the search committee.

10. FACULTY SENATE UNIVERSITY PRESS COMMITTEE CHARGE

University Press Committee Chair Bruce Huckell presented the following revised charge for the UPC committee. The revised charge was unanimously approved with one abstention.

A61.21 *Policy*

UNIVERSITY PRESS COMMITTEE

General supervision of the editorial and publishing policies of the University of New Mexico Press is vested in the University Press Committee. The charge of the UPC is as follows:

- It is the custodian of the University imprint for all publications issued by the Press
- It has general responsibility for ultimate disposition of manuscripts*
- The committee makes recommendations to the Administration regarding the appointment of the Director of the Press

- The committee submits to the Faculty Senate an annual report on the state of the press

COMMITTEE MEMBERSHIP

Twelve faculty members, appointed by the Faculty Senate in consultation with the Director of the Press, comprise the committee. No more than two members shall be from any one department. The terms of office shall be for three years, set up on a staggered basis so that the terms of four members will expire each year. A member may be appointed for a second three-year term, after which the member must rotate off the committee for at least one year. A Chairperson and a Vice Chairperson are elected by the Committee each year at the first meeting of the fall semester, and can serve consecutive terms at the discretion of the committee.

PRESS MISSION AND PROCEDURES

The emphasis of the press is on the publication of new scholarship. However, the press also occasionally publishes textbooks, manuals, and other synthetic works, as well as translations, anthologies, field guides, reissues of out-of-print works, and books intended for a regional and general, non-scholarly market. Such works shall be consistent with high standards of scholarship, and shall be vetted by senior scholars or authorities in the same manner as original scholarly work, but judged by criteria that are appropriate to the genres.

PUBLISHING PROCEDURE

Projects are initially reviewed by the Press. If, after evaluation, the project does not meet the standards or falls outside the guidelines, the Press can decline the project outright. If a project evidences potential, but is not ready to send to reviewers, the Press can request further development.

If a project appears to meet the standards, falls inside the guidelines, and, in the estimation of the Press, is ready to merit further consideration, then the Press can submit the project for formal review. To obtain timely decisions, reviewers will normally be asked to submit their reports within a period of a month to six weeks.

Once it has received the formal reports, the Press once again evaluates the project. The project can then be declined outright; the author be requested to develop the project further (to account for issues raised by the reviewers); or the project may be submitted to the UPC for approval.

Each project proposed to the UPC for publication by the Press will be supported by ample documentation, including, for example, a cover memo giving summary information on the project and the reason the Press seeks to publish it; a statement of the author's professional qualifications; the project's table of contents; the reviewers' reports and their qualifications; and, usually, some representative section or sample from the project itself. All members of the UPC are encouraged to raise questions or requests for more information about a particular project at any point in their consideration of it. The Press will endeavor to supply the UPC members with any and all information at its disposal. UPC members will discuss the merits of proposals and are responsible for voting to approve a project prior to the Press offering any contracts.

Under special circumstances, to compete successfully for the best manuscripts in the Press's chosen fields, the Press may need to offer pre-completion contracts before a proposal is brought to the UPC. In all such cases, however, the manuscript, upon completion, will still pass through full peer review and will be brought to the UPC for final approval.

11. FACULTY SENATE GOVERNMENTAL RELATIONS COMMITTEE REPORT

Faculty Senate Governmental Relations Committee Chair Antoinette Sedillo Lopez (Law School) provided the following report from the committee.

- Chair Lopez explained the charge of the committee: The Governmental Relations Committee (GRC) is responsible for identifying issues of concern to faculty, developing strategies to address these issues, and communicating with the executive and legislative branches of government regarding them. The Committee will monitor developments at the state and local levels that affect higher education and will inform the Senate of these developments and recommend appropriate response.
- The committee is going to become more proactive rather than monitoring and reporting government activity.
- The new objective of the committee is to engage legislators and develop a dialogue to identify issues of the university.
- An open conference on the role of a public university is being developed. Legislators, community leaders, and faculty will be invited. The conference will guide the type of communication going forward with government officials. The conference is being planned for spring or early summer.
- Chair Lopez asked senators for their support in hosting 'faculty coffees' with legislators. The intent is for faculty to open their homes for small meetings over coffee with legislators and government officials in UNM legislative districts. The coffees would be scheduled after the conference.
- The GRC would also like the Faculty Senate to host a gubernatorial debate on campus in the fall for the candidates of governor and possibly lieutenant governor.
- Chair Lopez also asked faculty to invite legislators to visit their classrooms and labs to see what faculty do.
- It is critical for the faculty to develop better relationships with legislators.
- The GRC is meeting with Provost Ortega on March 31 to get her involved and inform her of the committee's activities.

CONSENT AGENDA

12. FORMS C FROM THE CURRICULA COMMITTEE

The following Forms C were approved by voice vote of the Faculty Senate:

- Revision of Associates in Health Careers, UNM-Gallup
- Revision of Major in EMS Academy, School of Medicine

- Revision of Degree and Major in Master of Public Health, School of Medicine
- Name Change of Master of Public Health, School of Medicine
- Deletion of Master of Physical Therapy, School of Medicine
- Revision of Degree in Master of Public Health, School of Medicine
- Revision of Undergraduate Music Minor, College of Fine Arts
- Revision of BA of Fine Arts-Art History, College of Fine Arts
- Revision of AA in Physical Education and Recreation, UNM-Gallup
- Revision of Undergraduate Music Minor, College of Fine Arts
- Revision of BA of Fine Arts- Art Studio, College of Fine Arts
- New Major of AS in Pre-Engineering, UNM-Valencia
- Revision of Signed Language Studies Concentration in BA of Linguistics, College of Arts and Sciences
- New Basics in Addiction Counseling Concentration in BA/BS of Psychology, College of Arts and Sciences
- New Subject Code in Peace Studies-Anthropology, College of Arts and Sciences
- Revision of Ethnology Concentration in MA/MS of Anthropology, College of Arts and Sciences
- Revision of Peace and Justice Studies Certificate - Anthropology, College of Arts and Sciences
- Revision of Peace Studies Minor - Anthropology, College of Arts and Sciences
- Revision of History Concentrations in Ph.D. of History, College of Arts and Sciences
- Revision of Ph.D. in Communication, College of Arts and Sciences
- Revision of Major in BA of Languages, College of Arts and Sciences
- Revision of MA in Communication, College of Arts and Sciences
- Revision of Minor in Human Development and family Relations, College of Education
- New Basics in Addiction Counseling Concentration in BA/BS of Psychology, College of Arts and Sciences
- Deletion of Human Services Minor - Family Studies, College of Education
- Deletion of Major in BS of Human Services - Family Studies, College of Education
- Revision of Major in BS of Human Development and Family Relations, College of Education
- New Degree of ASN in Nursing, UNM-Valencia
- Revision of Math Education Concentration in BS of Math, College of Arts and Sciences
- New Communication Concentration in MA of Latin American Studies, College of Arts and Sciences
- Revision of Major in BA of Economics, College of Arts and Sciences
- Revision of AA in Pre-Business, UNM-Los Alamos
- Revision of AA in Liberal Arts, UNM-Los Alamos
- Revision of Instrumental Concentration in BA of Music Education, College of Fine Arts
- Revision of BS in Psychology, College of Arts and Sciences
- Revision of Major in BA of Journalism and BA of Mass Communication, College of Fine Arts
- Revision of Major in BS of Psychology, College of Arts and Sciences
- Deletion of Major in BA of Mass Communication, College of Arts and Sciences
- New Minor in Design Performance, College of Fine Arts
- Revision of Marketing Concentration in MBA, Anderson School of Management
- Revision of Marketing Concentration in Post Masters Certificate in Management, Anderson School of Management

- Revision of Journalism and Mass Communication Minor, College of Arts and Sciences
- Deletion of Broadcast Journalism Concentration, College of Arts and Sciences
- Deletion of BA in Journalism, College of Arts and Sciences
- Name Change of Emphasis in MA of Art History, College of Fine Arts
- New Multimedia Concentration in BA of Communication and Journalism, College of Arts and Sciences
- Revision of Digital Field Broadcast Concentration in BA of Communication and Journalism, College of Arts and Sciences
- Deletion of Print Journalism Concentration in BA of Communication and Journalism, College of Fine Arts
- Revision of MA in Art History, College of Fine Arts, College of Arts and Sciences
- Revision of Vocal Concentration in BA of Music Education, College of Fine Arts
- Revision of Conducting Concentration in MA of Music, College of Arts and Sciences
- Revision of MA in Latin American Studies, College of Arts and Sciences
- Revision of Major in BA of Languages, College of Arts and Sciences
- Revision of Major in MS of Computer Science, School of Engineering
- Revision of Major in BA of Theatre, College of Fine Arts
- Revision of Major in BA of Design Performance, College of Fine Arts
- Revision of Concentration in PhD of Anthropology, College of Arts and Sciences
- Revision of Concentration in MA/MS of Anthropology, College of Arts and Sciences
- Deletion of AA of School health Promotion, UNM-Gallup
- New Subject Code of NURS for UNM Valencia, UNM-Valencia
- Revision of Music Education Minor, College of Fine Arts

AGENDA TOPICS

13. FACULTY SENATE BUDGET COMMITTEE REPORT

Faculty Senate Budget Committee Chair Ann Brooks (Anderson School of Management) presented the following slideshow report from the committee:

BUDGET COMMITTEE CHARGE

- The Budget Committee has the responsibility to make recommendations to the Faculty Senate for advising the budget office in developing the university budget.
- In particular, the functions of the committee include, but are not limited to: (a) the presentation to the Faculty Senate each September of an analysis of the previous year's disbursement of incremental resources; and (b) the development with the central administration of the university budget for presentation to the regents.

MEMBERS

- Ann K. Brooks (Chair) - Accounting
- Catherine Krause – Economics
- Mary Power – English
- Timothy Imeokparia - Architecture
- Jerry Hall - Civil Eng'g
- Eric Lau – Fine Arts
- Judith Harris – Nursing
- Martha Miller – School of Medicine
- Carol Parker – School of Law
- Fran Wilkinson – University Libraries
- Andrew Cullen & Curt Porter – Ex Officios

OVERVIEW OF ACTIVITIES

- Committee currently meets on the first Wednesday of each month at 1 pm
 - Meeting Agenda
 - UNM Budget (Andrew Cullen)
 - Understand changes within the year as well as year to year
 - UNM Financials (Ava Lovell)
 - Understand changes within the year as well as year to year
 - Understand transfers in and out
 - Regents' F & F meeting agenda items

MEMBER REPRESENTATION

- Budget Committee member attends monthly Regents' F & F Meetings
- Budget Committee chair is member of President's Strategic Task Force
- Budget Committee chair was a member of the performance based budget task force

14. FORM D FROM THE CURRICULA COMMITTEE

Operations Committee members Nikki Katalanos (Physician's Assistant Program) and Mary Lipscomb (Pathology) presented the following Form D since Deborah Helitzer did not attend. After brief description, the new certificate was approved by unanimous voice vote of the Faculty Senate.

- New Certificate Program in Clinical and Translational Science

15. OMBUDSMAN/DISPUTE RESOLUTION SERVICES FOR FACULTY AND STAFF

Director Jean Civikly-Powell (Faculty Dispute Resolution) was unable to attend the Faculty Senate meeting. Her Ombudsman presentation will be rescheduled. .

16. NEW BUSINESS AND OPEN DISCUSSION

Two new items were addressed:

On Friday April 2, at 1:00 p.m. in the Scholes Hall Roberts Room is a meeting on improving the Curricula Workflow system. This is a joint meeting of the Faculty Senate Undergraduate Committee, the Faculty Senate Graduate Committee, the Faculty Senate Curricula Committee, and any other interested parties.

The Faculty Senate unanimously approved the following resolution. The resolution is in response to a proposal from the Provost's Office to not approve one-semester sabbaticals. The proposal would be used as a means of cost containment.

Whereas the University of New Mexico is a Carnegie Research Extensive university, and

Whereas one of the three main goals of the University of New Mexico is high quality research and other scholarly creation, and

Whereas sabbaticals play a vital role in the research and creative works mission of the institution, therefore,

Be it Resolved that the Faculty Senate recommends that the University of New Mexico make no changes to the Sabbatical Leave Policy and its implementation.

11. ADJOURNMENT

The meeting was adjourned at 5:00 p.m.

Respectfully submitted,

Rick Holmes
Office of the Secretary