# UNM Faculty Senate IT Use Committee
## Thursday, March 26, 2020
**No face-to-face meeting location**
1:00 pm – 2:00 pm
Zoom access: https://unm.zoom.us/j/816205670

Chair:  Trenia Walker

Attendees (Members): Cheryl Bryant, Dave Dixon, Mike Duan, David Hurley, Jennifer Laws, Han Li, Marek Osinski, Julia Scherba de Valenzuela

(Guests): Elisha Allen (IT/AT), Trina Altman (IT/AT), Duane Arruti (IT/AT), Jon Bocock (IT/AT), Brian Pietrewicz (IT/AT), Stephanie Spong (CDL)

Regrets: Debby Knotts, Stephen Hernandez, Mary Rice

**Topics**

1.  Welcome to new member from FS-Research Policy Committee: Marek Osinski

2.  Postponed review of meeting minutes from 2/27/2020

3.  UNM FS-ITUC charge clarification
    - Not customer service. Trying to suggest ways, if opportunity existed, we could be of service to faculty and especially students in our units

4.  UNM IT/AT updates on campus moves to online instruction
    - Elisha Allen (IT/AT) – monitoring student laptop checkout at Dane Smith Hall
        o Identify students with need
        o Services for underserved students – listed on IT Student Academic Technologies access page (https://at.unm.edu/coronavirus/student-tech-access.html)
            ▪ Laptop checkout
                - Library check-out system
                - 160 laptops available from classrooms and labs
                - Pell-eligible students complete form and return to: avdept@unm.edu
            ▪ University, city and commercial wireless, and mobile hotspots

        o Dane Smith Hall has labs available for student use (given current access guidelines which may change)
            ▪ Configured for 5 people at 6 feet apart
            ▪ Students who need equipment but not intended to serve as a class space

    - Committee members raised these concerns
        o Why aren't faculty allowed access to campus LEARN configured online rooms?

          o   Is there a list of the LEARN configured online rooms on campus?

5. Updates on *Respondus* and request for member input
   - Jon Bocock (IT/AT) and Stephanie Spong (CDL) – CDL & AT started receiving a lot of questions about how faculty can add proctoring to the courses they are trying to move online. This is challenging since the U.S. Department of Education requires disclosure of all course fees prior to registration, and the current budget model for online proctoring is a charge back model for students. This requirement was not specifically waived by U.S. Department of Education Guidance related to COVID-19. It's easy to include *Proctorio* for future semesters using the charge back but is a challenge for new online proctoring in the current semester.

     It's possible that we could support *Proctorio* online proctoring as part of a workaround solution if we found centralized funding to cover the costs. This is where *Respondus* comes into play (*Proctorio* would be prohibitively expensive to fund centrally).

     *Respondus* has a [lockdown browser feature](#) and a [virtual proctoring tool](#) that uses AI to monitor participants. The tools integrate with Blackboard (as well as Canvas, Brightspace, and Moodle). *Respondus* doesn't work on ChromeBooks.

     *Respondus* offers a demo period of 2 months at no cost, which will carry UNM beyond the end of the term.

   - Next step will be to add the tool and set up test courses/exams. Once that happens, CDL and IT/AT will ask for volunteers from FS-ITUC to test and offer feedback

6. Meeting adjourned 2:11pm


**Next Meeting:** *4/30/2020 1-2pm*