

## **Faculty Senate Policy Committee**

Meeting Notes

June 6, 2018

3:30 p.m. to 5:00 p.m.

**Members Present:** Martha Muller (Co-Chair), Marsha Baum, Jamal Martin, Kimberly Gauderman (Co-Chair), Michele Marsee, and Leslie Oakes

**Ex-Officio:** Richard Wood, Senior Vice Provost, Provost Office, Amy Levi, HSC Vice Chancellor, John Trotter, HSC Vice Chancellor Emeritus, HSC, Katherine Miefert, Associate University Counsel, University Counsel Office, Kenedi Hubbard, University Secretary, Office of the Secretary

**Members Absent:** Barbara Hannan and Melinda Tinkle

**Ex-Officio Absent:**

**Staff Present:** Candyce Torres, Office of the Secretary, Administrative Coordinator, Carol Stephens, Office of the Secretary, Professional Consultant

**Guest Present:** Finnie Coleman, Faculty Senate President-Elect, Jennifer Phillips, Clinician Educator Professor, and Jacqueline Hood, Academic Freedom and Tenure Committee Chair

**Meeting began at 3:30pm**

1. The regular meeting of the Faculty Senate (FS) Policy Committee was called to order at 3:30PM on Wednesday, June 6, 2018 in Scholes Hall, Room 101 by Co-Chairs, Kimberly Gauderman and Martha Muller.
2. **Approval of Agenda.** Agenda was modified to switch the first and second actions.
3. **Approval of Meeting Notes.** Approved with one correction to incorporate Vice Chancellor, Amy Levi's attendance.
4. **Discussion on UNM Hospitals Policy "Medical Staff Disruptive Practitioner Policy".** This policy was discussed to help find a remedy. It was indicated that the intention of this policy is

really about resolving a problem and safety. Credentialing to work in the hospital is a separate process than faculty appointments. There needs to be a way to interrupt patient care without the faculty position being lost. Number two of this policy is most important. The point was made that there are times when a physician needs to interfere quickly with patient care. In addition, this policy was written too generally/broadly. Another problematic issue identified is how this policy apply to faculty? One recommendation was made that the hospital should develop a conduct policy. The concern between how this policy links to other university policies was mentioned. It was clarified that this policy was designed just for physicians. One member expressed that this policy is essentially unproblematic except for number two in terms of content. Structurally this policy is contradictory, and applicability is unclear. This policy does not just reach people it needs to address situations. It was recommended to include some situational language under applicability. Another recommendation was made about ensuring there is an appeal process to be consistent with overarching Board of Regents policy on right to appeal. The recommendation was made to replace “negative” behavior with disparaging. A policy office at the Health Sciences was recently created to be a policy office for development and enforcement. This office is under development by Senior Quality Administrator, Gail Mora. The Academic Freedom and Tenure (AF&T) Committee is concerned that this policy conflicts with the Faculty Handbook. From their perspective they want to ensure that the Faculty Handbook is followed and that faculty rights are protected.

**Action-** Professor of Family and Community Medicine, Dr. Jennifer Phillips (co-author of this policy) is willing to work on adjusting this policy to bring it into compliance with the Faculty Handbook. She will take the Faculty Senate Policy Committee’s suggestions back to Health Sciences.

5. **A83: Annual Reports.** There are various administrative units that are required to provide annual reports. The Provost Office is requesting that the HLC Re-accreditation report be substituted for their annual report. More importantly what is being asked of the Faculty Senate Policy Committee is to interpret policy A83 to determine if this is allowable. The HLC report consists of 100 pages with an executive summary. The committee discussed that in general, there should be a yearly report that is published. It was asked if the annual reports are a vehicle for self-reflection, information, and vision. Two points were made: again, these reports should be conducted annually. Also, the reports should be properly communicated throughout the institution. One member clarified that she does not see the HLC and annual reports being the same thing. There is not disaggregated data. It was pointed out that Academic Affairs failed to file.

**Action-** An electronic vote was proposed. The following motions will be voted upon:

**Motion 1. A83:** Annual Reports-The Faculty Senate Policy Committee requests a change to the Procedures section be sent to Operations for their approval and updated in the Faculty Handbook.

**Motion 2. A83:** Annual Reports- The Faculty Senate Policy Committee approves the one-time exception granted to the Provost Office to use the HLC Re-accreditation report in place of this year's annual report and the past two years' reports.

- 6. Policy Committee Membership, Terms and Meeting Schedule.** The Committee discussed membership reappointment for Professors: Marsha Baum, Martha Muller, Jamal Martin and Leslie Oakes. It was clarified that Professor Leslie Oakes's term would be specifically for one year. The remaining reappointing members would have a two-year term rather than three. All new members would serve for three years. This is so the terms would be staggered to avoid all members cycling off the committee at the same time. It is difficult to recruit when this occurs. The Faculty Senate President-Elect, Dr. Finnie Coleman would prefer to fix the committee membership issue outside of the box.

Professional Consultant Carol Stephens went over Faculty Handbook policy A53: Development and Approval of Faculty Policies to guide Dr. Coleman through the policy process.

- 7. F70.** There is a concern with some of this policy language. The concern is over the policy language regarding the terms "transferrable" as opposed to "non-transferrable". It was recommended to incorporate some language about courses being "transferrable" within the UNM system. The Faculty Senate Policy Committee approved of the minor changes.

**Action-** An electronic vote was proposed. The following motion will be voted upon:

**Motion 1.** Articulation Degree Approval, Transfer of Course Credit, and Faculty Approval. The Faculty Senate Policy Committee requests that their identified changes be approved, and the draft go out for another campus review/comment period September 2018.

- 8. D170: Student Attendance.** There was lengthy discussion over the policy changes that reflected the D170: Student Attendance Task Force's revisions. One member indicated that the proposed policy changes are burdensome and could be punitive. For example, replacement assignments will not work for certain disciplines. It was clarified that this policy applies to all students. It also needs to be clarified within the procedures section of the policy that it also applies to undergraduate students. One member explained that there is a course expectation issue. For example, at the branch campuses, faculty do not have control over dropping students from a course due to poor attendance. At the branch campuses there is a Dean of Instruction, Director of Student Services, and the CEO. The CEO is the one who makes the student withdrawal determination.

**Action-** Carol Stephens will redraft language for D170 to be considered in the fall. Co-Chair Dr. Martha Muller will write to the D170: Student Attendance Task Force members and thank them for their service.

**Adjourn:** 5:00pm