

**DEGREE/PROGRAM CHANGE
FORM C
Form Number: C2791**

Fields marked with * are required

Name of Initiator: Jon Saatvedt **Email:** jasaatvedt@unm.edu **Phone Number:** 505 863-7634
Date: 10-29-2020

Associated Forms exist? Yes Initiator's Title Visiting Lecturer II: Gallup Branch
Faculty Contact Ann E. Jarvis Administrative Contact Loretta Notah
Department CTE Admin Email lbillie@unm.edu
Branch Gallup Admin Phone 505.863.7679

Proposed effective term

Semester Fall Year 2021

Course Information

Select Appropriate Program Undergraduate Degree Program
Name of New or Existing Program CERT Process Technology (GA) (NEW/BOR)
Select Category Certificate Degree Type UG
Select Action New

Exact Title and Requirements as they should appear in the catalog. If there is a change, upload current and proposed requirements.
See current catalog for format within the respective college (upload a doc/pdf file)

[200916_Certificate in Process Technology - Advisement Checklist.docx](#)

☐ **Does this change affect other departmental program/branch campuses? If yes, indicate below.**

Reason(s) for Request (enter text below or upload a doc/pdf file)
Please see attached Form C for the new Process Technology (PTEC) Program.

[201028_RoutingslipformCSIGNED.pdf](#)

Upload a document that includes justification for the program, impact on long-range planning, detailed budget analysis and faculty workload implications. (upload a doc/pdf file)

[200818_UNM-PTEC-Proposal_Summary-Rev_2.docx](#)

☐ **Are you proposing a new undergraduate degree or new undergraduate certificate? If yes, upload the following documents.**

Upload a two-page Executive Summary authorized by Associate Provost. (upload a doc/pdf file)

[201029_UNMG-PTEC-Executive_Summary.docx](#)

Upload memo from Associate Provost authorizing go-ahead to full proposal. (upload a doc/pdf file)

[200815_process technology_Pre.pdf](#)