

**DEGREE/PROGRAM CHANGE  
FORM C  
Form Number: C2704**

Fields marked with \* are required

**Name of Initiator:** Kristopher Goodrich    **Email:** [kgoodric@unm.edu](mailto:kgoodric@unm.edu)    **Phone Number:** 505-277-4063  
**Date:** 04-08-2020

Associated Forms exist? Yes  Initiator's Title Dr.  
Faculty Contact Kristopher Goodrich    Administrative Contact Cynthia Salas  
Department IFCE    Admin Email casalas@unm.edu  
Branch Main    Admin Phone 2774535

**Proposed effective term**

Semester Fall  Year 2020

**Course Information**

Select Appropriate Program Undergraduate Degree Program   
Name of New or Existing Program UG Minor: Human Services (new)  
Select Category Minor  Degree Type Undergraduate  
Select Action New

Exact Title and Requirements as they should appear in the catalog. If there is a change, upload current and proposed requirements.

See current catalog for format within the respective college (upload a doc/pdf file)

[1\) HSMinorExecutiveSummary REVISED.docx](#)

☐ **Does this change affect other departmental program/branch campuses? If yes, indicate below.**

Reason(s) for Request (enter text below or upload a doc/pdf file)

The proposed undergraduate minor is proposed by the faculty of the Counselor Education program as a consequence of witnessing the increased demand for undergraduate level professional and paraprofessional human service providers. The demand for various types of mental health professionals are growing in New Mexico and across the region, thus positioning the program to continue its leadership in training the most prepared service providers. The major goal of this program is to introduce the various helping professions to students and provide the basic skills required for entrance into these careers.

Upload a document that includes justification for the program, impact on long-range planning, detailed budget analysis and faculty workload implications. (upload a doc/pdf file)

[25MinorChangeJustificationANDBudget.docx](#)

☐ **Are you proposing a new undergraduate degree or new undergraduate certificate? If yes, upload the following documents.**

Upload a two-page Executive Summary authorized by Associate Provost. (upload a doc/pdf file)

Upload memo from Associate Provost authorizing go-ahead to full proposal. (upload a doc/pdf file)