Faculty Senate Policy Committee
Meeting Notes
December 6, 2017
3:30 p.m. to 5:00 p.m.

Members Present:	Martha Muller (Co-Chair), Kimberly Gauderman (Co-Chair), Melinda Tinkle, Jamal Martin, and Barbara Hannan
Ex-Officio:	John Trotter, HSC Vice Chancellor Emeritus, Kimberly Bell, Deputy University Counsel, University Counsel Office**,** Kenedi Hubbard, University Secretary, Office of the Secretary
Members Absent:	Marsha Baum and Leslie Oakes
Ex-Officio Absent:	Richard Wood, Senior Vice Provost**,** Provost Office**,**
Staff Present:	Candyce Torres, Office of the Secretary, Administrative Coordinator, Carol Stephens, Office of the Secretary, Professional Consultant
Guest Present:	Alex Lubin**,** Interim Associate Provost

Meeting began at 3:30pm

1. The regular meeting of the Faculty Senate (FS) Policy Committee was called to order at 3:30PM on Wednesday, December 6, 2017 in Scholes Hall, Room 101 by Co-Chairs, Kimberly Gauderman and Martha Muller.

2. **Approval of Agenda.** Approved

3. **Approval of Meeting Notes**. Approved

4. **Updates. F90.** This policy has finalized its review cycle and approval process. It was passed by the Faculty Senate on November 28, 2017. **F100.** This policy has finalized its review cycle and approval process. It was passed by the Faculty Senate on November 28, 2017. **C07**. This policy is under review by the Academic Freedom and Tenure Committee. The AF&T Committee review is ongoing. This policy will come back to the FS Policy Committee once AF&T has completed its final review.

5. **F70.** The branch campus Section F Taskforce has been reviewing section F policies. F70 is among those being reviewed. This policy has completed its review process by the taskforce and the changes for approval were discussed during this Committee meeting.

   Action- Motion to accept and approve all changes was approved unanimously.

6. **F80.** The branch campus Section F Taskforce has been reviewing section F policies. In addition to F70, F80 is among those being reviewed. This policy has completed its review process by the taskforce and the Committee on Governance. During their review cycle, the Committee on Governance did not identify any recommended changes. The FS Policy Committee reviewed the policy draft submitted by the taskforce and discussed the document for consideration of approval.

   Action- Motion to accept and approve all changes was approved unanimously.

7. **A61.6.** This policy draft before the Committee reflects the concerns expressed by the Faculty Senate Operations Committee. It clarifies adequate representation of HSC and main campus. It was brought up that the definition for ITAC is in question and would need further clarification from Dr. Lee Brown, member of Faculty Senate Operations Committee.

   Action- Define ITAC in the policy. Reach out to Dr. Lee Brown to provide that definition. In addition, an explanation memo will be created and send out to Drs. Richard Larson, Lee Brown and Jonathan Wheeler, Chair of the IT Use Committee.

   New Business

   There will not be a January meeting. The Committee will reconvene on February 7, 2018 for the extended meeting from 11:00AM-3:00PM.

   Adjourn: 5:00pm