

**The University of New Mexico Faculty Senate**  
**Draft Meeting Minutes**  
**November 28, 2023**  
**3:00-5:00 P.M.**  
**Zoom**

*(Pending approval at the January 30, 2024, Faculty Senate Meeting)*

**1. Call to Order**

The meeting was called to order at 3:06 p.m.

**2. Approval of the Agenda**

The agenda was approved.

**3. Approval of the October 31, 2023, Meeting Minutes**

The October 31 minutes were approved.

**4. Consent Agenda**

Fall 2023 Degree Candidates

Committee Appointments

Curricula Changes

The consent agenda was approved.

**5. President's Report**

President Garnett Stokes reported the following.

- The 2024 legislative priorities are not UNM specific. The various higher education institutions in New Mexico decided together what would be the major legislative priorities to be shared by all those institutions.
- When President Stokes joined the University of New Mexico there was a notion that the higher education institutions were not working together, that they were in conflict, and at the legislature trying to get funding and take it away from other institutions.
- Over the last 5 years there has been a real push to demonstrate to the legislature, and the executive, that higher education does have priorities that are in common. UNM is part of one of the organizations that represent higher education, the Council of University Presidents (CUP). It is a group of seven that represent the seven four-year institutions. There are two other associations, the Independent Colleges, and the Association of Community Colleges. The executive director of CUP met with the Independent Colleges and the Association of Community Colleges leaders, and they created a set of unified priorities for this next legislative session.
  - Larger increase to the Instruction and General (I&G) budget. The request is \$83.1 million across the institutions. It is used to fund general operations and invest in programs that are important.

- Student support initiatives are about \$14.4 million of the request, tutoring, academic advising, student basic needs, student behavioral and mental health, etc.
- Another \$11 million of the ask includes funding to help campus safety services.
- There are often unfunded mandates. UNM is asking for funds for these mandates.
- The compensation request will be six percent for all employees. The state does not fully fund the compensation increases. The state covers about 80%.
- Additional funding for recruitment and retention will be requested that UNM can use to address some of the inequities that exist. Three percent additional funding is being requested.
- The rest of the funding requested is non-recurring money.
  - The Endowment Higher Education Fund
  - Additional one-time funding for campus safety
  - Funding for technology enhancement that exists to help provide matching funds for those who write grants.
  - Building Renewal and Replacement (BR&R)
  - Equipment replacement
  - Expanded cybersecurity initiatives
- UNM continues to support the Opportunity Scholarship and the Lottery Scholarship.
- The Board of Regents has some concerns about UNM buildings built over the last several years that have diverged from a Regent's policy that focuses on what the buildings should look like (especially on Central Campus). The style of the external facilities. The Chair of the Board of Regents created a subcommittee on architecture at UNM.
- The Board of Regents is looking at possibly restructuring its subcommittees. They are reviewing if they are structured in the most effective way. The first discussion began at the Regent's retreat over the summer.
- The Hanging of the Greens is this Friday night. Please take advantage of this rich tradition.
- President Stokes' last traveling office hours for the semester is Tuesday December 5, at 10:30 a.m., at the Physics and Astronomy Interdisciplinary Studies (PAIS) building).

## 6. Provost's Report

Provost James Holloway reported the following.

- There are three dean searches ongoing on central campus: Anderson School of Management (ASM), Graduate Studies (chaired by Dean Leo Lo, College of University Libraries and Learning Sciences (CULLS)), and University College (chaired by Professor and former A&S Dean Mark Peceny, Political Science). Graduate Studies Dean and the University College Dean will be internal searches. ASM is a national search and is currently interviewing candidates.
- There is a search starting on north campus for the College of Nursing dean.

- UNM 2040: all Schools and Colleges are being asked to undertake a strategic planning exercise under that framework. All units have completed, begun, or are about to begin, this process. Branch campuses are included.
- Student retention from Fall 2022 to Fall 2023 is about 73%. It has gone up. The historic high is 77%. There is a goal to increase the fall-to-fall retention.
- This point in time compared to last year at this point in time, there are about 11% more students registered for classes for the spring 2024 semester. Some enrollment increase is expected for spring but not 11%.
- A new area of work that is starting is to encourage students to look at what is after college: graduate school, professional school, career, etc. Work will be done to aid students to see great opportunities in New Mexico. The Career Center will be running a program called *What's Next* a college to career lecture series.

## 7. Faculty Senate President's Report

Faculty Senate President Cris Elder reported the following.

- The capital outlay competition that the Governmental Relations Committee administers is running. The application deadline is December 1, 2023, at 5:00 p.m. Please remind your colleagues.
- There were 24 Research Allocation Committee (RAC) grant applications submitted.
- Nominate yourself or your colleagues to run for Faculty Senate. The College of Arts and Sciences has already sent out their call.
- Faculty Senate priorities will be discussed during the second hour in closed session.
- The Provost has provided an additional \$3,000 for fall and spring commencement ceremonies to provide snacks and drinks to faculty for participating in University Commencement.
- January 16, 2024, begins the short 30-day legislative session. January 29, 2024, is UNM Day.

## 8. FHB Policy C80 Faculty Assigned Duties Commitments, and Availability to Students

Faculty Senate Policy Committee Chair Karen Patterson presented the following revisions to Faculty Handbook Policy C80 Faculty Assigned Duties Commitments, and Availability to Students.



# C80: Faculty Assigned Duties, Commitments, and Availability to Students

Approved By: Faculty Senate

Effective Date: **Draft 11/8/23**

Responsible Faculty Committee: Faculty Senate Policy Committee

Office Responsible for Administration: Provost's Office of Academic Affairs or Executive Vice President for Health Sciences' Office Academic Affairs.

**Legend for highlights:** Text from current policy shown in black; ~~strikeouts~~ show proposed deletions; recommended changes to address current practice are shown in red, underlined.

Revisions to the Policy Rationale, Policy Statement, and Applicability sections of this document must be approved by the full Faculty Senate.

## POLICY RATIONALE

University of New Mexico (UNM) faculty's teaching and service responsibilities require clear communication pertaining to their scheduled availability to students and other constituents. This Policy details faculty responsibilities pertaining to assigned duties, commitments, and availability to students outside of classroom instruction.

## POLICY STATEMENT

### 1. ~~Campus Duty~~ Faculty Duties and Commitments

Except for authorized holidays, vacations, or other breaks ~~recesses~~ listed in the academic calendar, described in Faculty Handbook policies C220 "Holidays" and C260 "Religious Accommodations," or otherwise announced, it is the obligation of each faculty member to perform all assigned duties and commitments within the period designated by the beginning and ending dates of service in a particular contract period.

Standard faculty appointments are for the academic or fiscal year. For academic appointments, faculty members will be notified of the date they are expected to be available for duty. (Normally, one (1) week before the start of Monday classes at the beginning of each regular semester.) The period of duty for department chairpersons, if different from that of other faculty members, will be as determined by the college or school.

### 2. ~~Faculty Office Hours~~ Availability to Students Outside of Classroom Instruction

It is expected that each faculty member teaching a course will be available for student consultation outside of classroom instruction. ~~at regular hours.~~ The faculty member shall notify each class of the hours during which the faculty member is available for consultation and publish this information in the class syllabus. The syllabus should also state that if these options do not

address a student's scheduling needs, the faculty member will reasonably accommodate the student outside of regular or stated fixed hours.

Consultation hours shall be in accordance with departmental procedures which determine the minimum hours required and the modality. If appropriate, these procedures may allow:

- a faculty member to have fixed hours each week and/or offer flexible times for students, and
- consultation may be either in person and/or electronically.

These hours are to be posted on the faculty member's door. Although the situation will vary among departments and individuals, a total of from three (3) to five (5) hours per week is recommended. If only a single hour is to be set aside for a given day, it should be chosen to cover parts of two class periods to accommodate more students.

---

## APPLICABILITY

---

All UNM faculty including the Health Sciences and branch community colleges.

---

## DEFINITIONS

---

No specific definitions are required for the Policy Statement.

Revisions to the remaining sections of this document may be amended with the approval of the Faculty Senate Policy and Operations Committee in consultation with the responsible Faculty Senate Committee listed in Policy Heading.

---

## WHO SHOULD READ THIS POLICY

---

- Faculty
- Department Chairs, academic deans and other academic administrators and executives.

---

## RELATED DOCUMENTS

---

Faculty Handbook

C50 "Faculty Contracts"

C220 "Holidays"

C260 "Religious Accommodations"

---

## CONTACTS

---

Direct any questions about this policy to the Provost's Office of Academic Affairs or Executive Vice President for Health Sciences Office of Academic Affairs.

---

## PROCEDURES

---

No specific procedures are required.

---

## DRAFT HISTORY

---

November 8, 2023 -- suggested revisions to address Operations Committee and campus comments

September 13, 2023 – change to address Policy Committee concerns.

September 6, 2023 –suggested revision to address campus comment.

March 29, 2023 – place existing policy in new policy format with minor edits to update policy.

---

## HISTORY

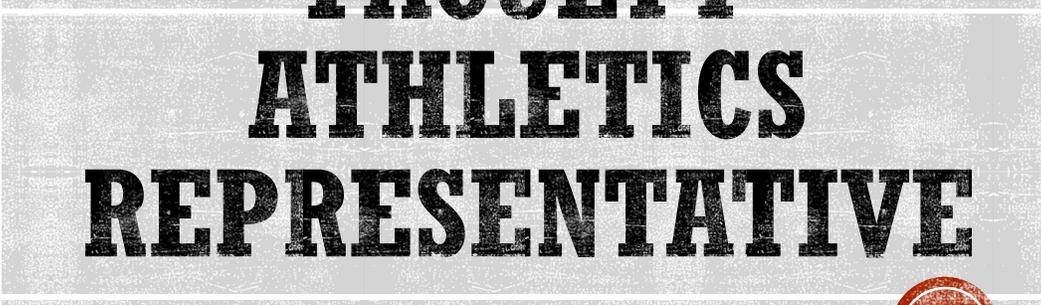
---

unknown

The FHB Policy C80 revision was approved.

### 9. Faculty Athletics Representative's Report

Faculty Athletics Representative (FAR) Karen Lux Gaudreault presented the following.

A graphic with a grey, textured background. The text "FACULTY ATHLETICS REPRESENTATIVE" is written in large, bold, black, distressed-style capital letters, centered on the graphic.

# FACULTY ATHLETICS REPRESENTATIVE

**Dr. Karen Gaudreault**

*Associate Professor*

*College of Education and Human Sciences*

*Department of Health, Exercise, and Sport Sciences*



# NCAA AND THE FAR

- Each member institution is required to appoint a Faculty Athletics Representative (NCAA Constitution 6.1.3)
- The FAR is recognized as the representative of the institution and its faculty in the relationship between the NCAA and the local campus (NCAA Constitution 4.02.2)
- Faculty athletics representatives provide oversight and advise in the administration of an institutional athletics program.



## RESPONSIBILITIES OF THE FAR

1. Involved in the assurance of academic integrity of Athletics
2. Monitor academic performance of student-athletes
3. Involved in the delivery of academic services to studentathletes
4. Senior faculty advisor on Athletics to President and Provost
5. Monitor personal welfare of student-athletes
6. Involved in institutional compliance with NCAA regulations



- This is a new Health-Profession program, otherwise known as the Master of Science in Anesthesia Sciences.
- The goal is to expand the healthcare workforce throughout New Mexico.
- This degree is not currently offered in the state.
- The graduates would become Anesthesia Assistant, working side-by-side with Anesthesiologists.

# UNM

- The FAR role is different on every campus due to unique context of each institution
- Work closely with Lobo Center for Student-Athlete Success
- Lobo Athletics Administration (AD Nunez and Associate ADs)
- Regular communication with President Stokes
- Support faculty in issues with student-athletes academic performance, attendance, and progress
- Support student-athletes in academic performance and personal welfare



## FOR FACULTY AND SENATORS

- Awareness of my position and availability to you
- Faculty may contact me at any time for support and assistance
- NCAA Constitution 6.1.3:
  - “... a member of the institution’s faculty...and shall not hold an administrative or coaching position in the athletics department.”
  - “...denotes the perceived need on the part of the NCAA to involve a faculty viewpoint in the administration of intercollegiate athletics programs.”





**DR. KAREN GAUDREULT**  
**ASSOCIATE PROFESSOR**  
**COLLEGE OF EDUCATION AND HUMAN SCIENCES**  
**DEPARTMENT OF HEALTH, EXERCISE, AND SPORT SCIENCES**

[kgaudreault@unm.edu](mailto:kgaudreault@unm.edu)

**10. Public Comment**

There was no public comment.

**11. Closed Session-Honorary Degree Consideration**

The Faculty Senate met in closed session for discussion and confidential vote of the Honorary Degree candidate(s).

No other action items were discussed during the closed session.

**12. Closed Session-Discussion**

The Faculty Senate continued in closed session for discussion of goals and priorities.

No action items were discussed during this closed session.

**13. Meeting adjourned at 5:00 p.m.**