

**DEGREE/PROGRAM CHANGE
FORM C
Form Number: C1070**

Fields marked with * are required

Name of Initiator: Catherine Krause **Email:*** kkrause@unm.edu **Date:*** 07-11-12

Phone Number:* 505 277-3429

Initiator's Title* Professor: Economics and Interim Dean, UC

Associated Forms exist?*

Yes ▼

Faculty Contact* Rosalie Otero

Administrative Contact* Lee Clark

Department* University Honors Program

Admin Email* x

Branch

Admin Phone* x

Proposed effective term:

Semester Spring ▼ **Year** 2013 ▼

Course Information

Select Appropriate Program Undergraduate Degree Program ▼

Name of New or Existing Program * Interdisciplinary Studies Minor

Select Category Minor ▼ **Degree Type** Undergraduate

Select Action New ▼

Exact Title and Requirements as they should appear in the catalog. If there is a change, upload current and proposed requirements.

See current catalog for format within the respective college (upload a doc/pdf file)

[Minor in HonorsSept10\[1\].doc](#)

Does this change affect other departmental program/branch campuses? If yes, indicate below.

Reason(s) for Request * (enter text below or upload a doc/pdf file)

Interdisciplinary studies programs teach students to integrate knowledge and insight from multiple academic traditions. This ability prepares students for graduate school and the workforce. An interdisciplinary minor would complement the discipline-specific tools and knowledge gained by the student in pursuing his or her major. The current University Honors Program offers a transcripted designation that a student has graduated with Honors. Currently, graduation with Honors in University Honors requires a similar credit hour load, but does not serve as a minor in meeting graduation requirements. As a result, students who seek the designation must meet the Honors requirements in addition to all other graduation requirements. A minor would allow high-achieving students to use this rigorous, interdisciplinary curriculum to satisfy a minor requirement. This would make participation in Honors a feasible option for more students, particularly students in the STEM disciplines who face major or degree requirements that grant little flexibility. This Request follows adoption of the Honors College Proposal by the Faculty Senate. The College of Arts and Sciences has agreed to accept this proposed minor in satisfaction of their requirement that students complete a minor.

Upload a document that includes justification for the program, impact on long-range planning, detailed budget analysis and faculty workload implications. *

[Planning Budget for Honors Form C.doc](#)

Honors College Interdisciplinary Studies Minor

The Honors College Interdisciplinary Studies Minor is intended to complement, broaden and enhance a student's educational choices while at UNM. Academic standards for the minor are rigorous. Students who complete a Minor in Honors Interdisciplinary Studies will be expected to produce original work that integrates ideas and methods from different disciplines, to analyze and evaluate foundational and primary works, to gain knowledge of diverse cultures and to acquire civic knowledge and apply ethical reasoning. These expectations form the minor's learning outcomes and will be the basis for program assessment.

Requirements

Admission to the Honors College.

Maintenance of a 3.20 GPA.

Successful completion of 24 credit hours:

3 hours of UHON 121 or 122;

3 or more hours of UHON taken from the following:

201, 202, 203, 204, 205, 207, 221, 222, 299;

12 or more credit hours of UHON courses taken at or above the 300-level.

6 or more hours of Honors College experiential interdisciplinary seminars taken from UHON:

324 and 324L, 492, 493, 495, 496, 498.

Implementation of the new Minor in Honors Interdisciplinary Studies can be addressed with current faculty staffing and workload. The requirements are the same as what is currently required to graduate with University Honors. As student participation grows, additional new faculty, both Core Honors Faculty and Honors Fellows can address the increased load. The increased faculty numbers and increased student participation are provided for in the Honors College Proposal adopted by the Faculty Senate. That proposal called for three new faculty hires in the Honors College plus support for Honors Fellows, faculty with disciplinary homes who teach in the Honors College. The Budget approved by the Regents in May 2012 included provisions for these hires and faculty support.

The Budget prepared by the Provost's office follows. This is for all programs included in the proposal, not just the Minor requested in this Form C.

APPENDIX E



APPENDIX E
Cost Estimation and Sources of Funding

COST ESTIMATION

Faculty	
Dean	\$ 160,000
Associate Dean - SAC and course buy-out	40,000
T/TT Faculty(1)	75,000
T/TT Faculty	75,000
T/TT Faculty	75,000
Honor Fellows (6) - 4 course buyouts/year @ \$7000/course (2)	168,000
Lecturer (1)	45,000
Part Time Instructors - 12 courses/year @ \$3,800/ course	45,600
	\$ 683,600
Staff	
Accountant I	\$ 40,000
Admin I for Deans Office	27,000
Development Associate	54,000
Admin I for Scholarship Office	27,000
CAELD, NISF Program Specialist	45,000
Academic Advisors (4)	144,000
	\$ 337,000
Benefits	
Fringe Benefits (29%)	\$ 289,134
Total Salary and Benefits	\$ 1,309,734
Other	
Recruitment Budget	\$ 25,000
Supply and Equipment Budget	50,000
	\$ 75,000
Total	\$ 1,384,734

Tuition & Funding Formula Assumptions

Assumptions:
 - 90 new students to the University that graduated within the top 25% of their class.
 - Each student averages 26 credit hours per year to graduate in 5
 - 85% retention rate
 - Half of a student's credit hours are lower division/half upper _ _
 Instruction/Instructional Support Expenditure calculation used by the State Funding Formula.

Gross Tuition & Formula Revenue

Freshman Year 90 students * 26 ch * \$151.48 = \$354,463
Sophomore Year 77 students * 26 ch * \$151.48 = \$303,263
Junior Year 65 students * 26 ch * \$242.96 = \$410,602
Senior Year 55 students * 26 ch * \$334.44 = \$478,249
5th Year Senior 45 students * 26 ch * 334.44 = \$391,295

Total Gross Tuition & Formula Revenue = \$ 1,937,872

Notes: (1) Market Salaries for tenure stream faculty vary widely depending on discipline; \$75000 is an estimated average that would include humanities, physical and social sciences
 (2) Course buy-out costs will depend on current college policies. For example, A&S is moving to a policy that charges 1/8 of annual salary for one course buy-out.

Scenarios included in the Honors College Proposal are copied below:

Enrollment Examples

The following examples assume that courses are taught at capacity and that

- 10% of the undergraduate student population will participate in the Honors College at some level;
- The Honors Major will require 39 credit hours of Honors-designated course work (thirteen 3-credit courses, including thesis or capstone hours);
- The Honors Minor will require 24 credit hours (eight 3-credit courses), similar to the current UHP Honors designation;
- The Honors Certificate will require 15 credit hours (five 3-credit courses);
- Some students admitted to the Honors College will take only a few honors courses; and
- Courses that satisfy degree and certificate requirements will include lower division honors courses, upper division honors courses and disciplinary honors courses.

Example 1, requiring approximately 50-60 courses per semester:

2,000 students participate in the Honors College, distributed as follows:

- 50 students seeking an Honors major;
- 150 students seeking an Honors minor;
- 500 students seeking an Honors certificate; and
- 1,300 students enrolled in three Honors courses over a four-year undergraduate career.

Total student-seat demand over 8 semesters:

- 50 Majors x 13 courses = 650
- 150 Minors x 8 courses = 1200
- 500 Certificate Students x 5 courses = 2500
- 1300 x 3 courses = 3900

Total for all students over 8 semesters = 8,250, or just over 1,031 student-seats per semester.

- Capped at 17 students per course, 61 courses per semester
- Capped at 20 students per course, 52 courses per semester

The core Honors College faculty of twelve could offer 24 of these courses. Six Honors Fellows temporarily housed in the Honors College could offer an additional 12. Disciplinary honors and courses taught by non-tenure stream faculty would need to offer up to 25 additional courses, for example, 10 in the disciplines and 15 by non-tenure stream faculty.

Example 2, requiring approximately 56-66 courses per semester:

2,000 students participate in the Honors College, distributed as follows:

- 60 students seeking an Honors major;
- 200 students seeking an Honors minor;
- 700 students seeking an Honors certificate; and
- 1,040 students enrolled in three Honors courses over a four-year undergraduate career.

Total student-seat demand over 8 semesters:

- 60 Majors x 13 courses = 780
- 200 Minors x 8 courses = 1600
- 700 Certificate Students x 5 courses = 3500
- 1040 x 3 courses = 3120

Total for all students over 8 semesters = 9,000 or 1,125 student-seats per semester.

- Capped at 17 students per course, 66 courses per semester
- Capped at 20 students per course, 56 courses per semester

The core Honors College faculty of twelve could offer 24 of these courses. Six Honors Fellows temporarily housed in the Honors College could offer an additional 12. Disciplinary honors and courses taught by non-tenure stream faculty would need to offer up to 30 additional courses, for example, 7 in the disciplines and 23 by non-tenure stream faculty. Over time as new tenure/tenure track faculty are awarded by the Provost to the Schools and Colleges more courses can be taught by tenure track faculty in the disciplines. The Honors Dean would have flexibility in how to structure the non-tenure stream faculty budget within Honors and perhaps convert part-time instructors to lecturers.