

Faculty Senate Meeting Agenda

March 25, 2008, 3:00 P.M.

Lobo Room (3037), Student Union Building

The University of New Mexico

Time	AGENDA TOPICS	TYPE OF ITEMS/ PRESENTER(S)
3:00	1. Approval of Agenda	Action
	2. Acceptance of the revised February 26, 2008 Summarized Minutes	Action
	3. Acceptance of the March 11, 2008 Summarized Minutes	Action
	4. Faculty Senate President's Report	Information Jackie Hood
3:15	5. Provost's Report	Information Viola Florez
	CONSENT AGENDA TOPICS	
3:25	6. Forms C from the Curricula Committee	Action Jackie Hood
	Revision of Creative Writing Concentration, <i>English</i> Revision of M.S. in Physical Education-Curriculum and Instruction Concentration, <i>Health, Exercise, and Sports Science</i> Revision of PhD in Physical Education-Curriculum and Instruction Concentration, <i>Health, Exercise, and Sports Science</i> Revision of B.A. in Anthropology-Archeology Concentration, <i>Anthropology</i> Revision of B.A. in Speech and Hearing Sciences Major, <i>Speech and Hearing Sciences</i> Revision of minor in Political Science, <i>Political Science</i> Revision of major in Political Science, <i>Political Science</i> Revision of B.A. in American Studies-Southwest Culture Studies Concentration, <i>American Studies</i> Revision of minor in Southwest Culture Studies Concentration, <i>American Studies</i> Revision of B.A. in American Studies Major, <i>American Studies</i> Revision of American Studies Minor, <i>American Studies</i> Deletion of M.A. in Political Science-Political Theory Concentration, <i>Political Science</i> Deletion of PhD in Political Science-Political Theory Concentration, <i>Political Science</i> New Concentration in M.A. of Early Childhood Education, <i>Teacher Education</i> Revision of A.A. in Pre-Business Administration, <i>UNM Taos</i> Revision of B.S. in Medical Laboratory Sciences, <i>Pathology</i>	
	AGENDA TOPICS	
3:30	7. Report from the Athletic Council	Information Bill Bramble

3:40	8. Report from the Ethics Committee	Information Margaret Alba
3:50	9. Report from the Admissions and Registration Committee	Information Charlie Steen
4:00	10. Ideas for the 2009 Legislative Priorities	Discussion
4:45	11. New Business and Open Discussion	
5:00	12. Adjournment	

NOTES:

1. All faculty are invited to attend Faculty Senate meetings.
2. Full agenda packets are available at <http://www.unm.edu/~facsen/>
3. All information pertaining to the Faculty Senate can be found at <http://www.unm.edu/~facsen/>
4. Questions should be directed to the Office of the Secretary, Scholes 103, 277-4664
5. Information found in agenda packets is in draft form only and may not be used for quotes or dissemination of information until approved by the Faculty Senate.

Faculty Senate Attendance 2007-2008

P - present; E - excused; U - unexcused; R - rep in attendance; H - attended half of the meeting

Full Name	Department	8/28	9/25	10/23	11/27	1/22	2/12	2/26	3/11	3/25	4/8	4/22	Comments
Jonathan Abrams	Internal Medicine	P	U	U	U	X	X	X	X	X	X	X	Resigned 11/28/07.
Margaret Alba	Pathology	P	P	P	P	P	P	P	P				
Leah Albers	Nursing	P	P	R	P	P	P	P	P				Rep: Pat Payne
Robert Berrens	Economics	P	P	E	P	P	P	P	P				
Steven Block	Music	E	P	P	E	P	P	E	P				
Jonathan Brinkerhoff	Teacher Education	P	P	U	U	P	P	P	P				
Steve Cabaniss	Chemistry	P	P	P	P	E	X	X	X	X	X	X	Resigned 2/12/07.
Mark Childs	Architecture and Planning	P	P	P	P	P	U	U	P				
Gary Cuttrell	Surgery	P	P	E	E	P	E	P	E				
Dennis Davies Wilson	Los Alamos	P	P	P	E	P	E	P	E				
Ed DeSantis	University Honors	P	P	P	P	P	P	P	P				
Lily Dow y Garcia Velarde	Family & Community Medicine	E	X	X	X	X	X	X	X	X	X	X	Resigned 9/24/07.
Deborah Evans	Chemistry	X	X	X	X	X	U	U	U				Replaces Stene Cabaniss
Santa Falcone	School of Public Administration	X	P	P	P	P	P	P	E				Replaces Constantine Hadjilambrinos
Douglas Fields	Physics and Astronomy	P	P	P	P	P	P	P	P				
Aaron Fry	Art and Art History	P	P	P	P	U	U	U	U				
Kimberly Gauderman	History	P	P	P	P	E	P	P	P				
Patricia Gillikin	Valencia	P	U	X	X	X	X	X	X	X	X	X	Resigned 9/25/07.
Larry Gorbet	Anthropology	P	P	P	P	U	P	U	P				
David Graeber	Psychiatry	U	U	U	U	U	U	U	U				
Joy Griffin	Physical Performance & Development	P	P	P	P	P	P	P	P				
Burke Gurney	Orthopaedics	E	E	P	P	U	U	P	E				
Renee Barela Gutierrez	UNM Taos	X	P	U	U	U	E	U	E				Joined 9/25/07
Constantine Hadjilambrinos	School of Public Administration	U	X	X	X	X	X	X	X	X	X	X	Resigned 9/19/07.
Steve Hersee	Electrical and Computer Engineering	P	P	P	P	X	X	X	X	X	X	X	Replaces Sanjay Krishna for Fall

Deirdre Hill	Internal Medicine	P	P	E	P	P	P	P	U				
Jackie Hood	Organizational Studies	P	P	P	P	P	P	P	P				
Kerry Howe	Civil Engineering	P	P	P	P	P	E	P	P				
Diana Huffaker	CHTM	U	U	U	U	U	U	U	X	X	X	X	Removed. No longer at UNM.
Robert Ibarra	Sociology	P	P	P	U	P	U	U	U				
Peter Ives	University Libraries	P	P	P	P	P	P	P	P				
Donna Jewell	Theatre and Dance	U	U	U	U	U	U	U	U				
Anne Jones	Family & Comm Medicine	P	P	E	P	E	U	P	P				
Kathy Jutila	Internal Medicine	U	U	U	U	U	U	U	U				
Dubra Karnes-Padilla	Valencia	X	U	P	P	P	E	P	P				Replaces Patricia Gillikin
Victoria Kauffman	Mathematics & Statistics	P	P	P	P	P	P	E	P				
Denece Kesler	Internal Medicine	P	P	P	U	E	U	P	E				
Richard Kitchen	Education Specialties	U	U	U	U	U	P	P	U				
Jake Kosek	American Studies	X	X	X	X	U	U	U	P				Replaces Gerald Vizenor
Sanjay Krishna	Electrical and Computer Engineering	X	X	X	X	P	P	P	R				On Sabbatical Fall 2007
Jeanne Logsdon	Organizational Studies	P	P	P	P	P	P	P	P				
Pamela Lutgen-Sandvik	Communication and Journalism	P	P	U	P	P	P	P	P				
Chris McGrew	Orthopaedics	U	U	U	U	U	E	U	U				
Martha Miller	Pediatrics	U	E	P	E	U	P	E	E				
Roxana Moreno	Ind, Fam, & Comm Ed	U	U	U	U	U	U	U	U				
Carol Parker	Law	U	P	P	E	U	E	E	E				
Linda Penaloza	Pediatrics	P	P	E	P	P	P	P	P				
Steven Peterson	Pharmacy	P	P	P	P	U	P	P	P				
Stefan Posse	Neurology	E	P	P	P	P	P	P	P				
Mary Power	English	P	P	P	U	P	P	P	P				
Arti Prasad	Internal Medicine	U	U	U	U	U	U	U	U				
Pamela Pyle	Fine Arts	P	P	P	P	P	P	P	P				
Timothy Ross	Civil Engineering	P	E	P	P	P	P	P	P				
Katja Schroeter	Foreign Languages & Literatures	E	P	P	P	E	E	P	E				
Retu Saxena	Internal Medicine	U	U	U	U	U	U	U	U				
Jim Sayers	Gallup	U	U	U	E	P	E	E	E				

Zachary Sharp	Earth and Planetary Sciences	P	P	P	E	E	E	P	E				
Virginia Shipman	Individual, Family and Community Education	P	P	P	P	P	P	P	P				
Howard Snell	Biology	P	P	P	P	P	P	E	P				
Victor Strasburger	Pediatrics	P	E	E	P	P	E	P	P	E		E	
Akaysha Tang	Psychology	P	P	U	U	P	P	U	U				
Maria Terry	Surgery	U	U	U	U	U	U	U	U				
Luis Vargas	Psychiatry	P	U	P	E	E	P	E	E				
Gerald Vizenor	American Studies	E	P	P	P	X	X	X	X	X	X	X	Resigned 12/03/07.
Gautam Vora	Fin Intl Tech Management	P	P	P	P	U	P	E	P				
Tom White	Family and Community Medicine	P	U	U	P	E	E	E	E				
Teresa Wilkins	Gallup Branch	U	U	U	U	U	E	U	E				
John Wills	Anesthesiology	U	U	U	U	P	P	P	P				
Said Yassin	Surgery	P	E	E	P	P	P	P	P				

FACULTY SENATE SUMMARIZED MINUTES

2007-2008 Faculty Senate

February 26, 2008

(DRAFT-AWAITING APPROVAL AT THE MARCH 25, 2008 FACULTY SENATE MEETING)

The Faculty Senate meeting for February 26, 2008 was called to order at 3:03 p.m. in the Lobo Room, Student Union Building (SUB). Senate President Jackie Hood presided.

1. ATTENDANCE

Guests Present:

Chief of Staff Breda Bova (Office of the President), Staff Council Liaison Loyola Chastain, Assistant Professor Sharon Cox (Anderson School of Management), Associate Professor Mark Emmons (University Libraries), Provost Viola Florez, Chair Julia Fulghum (Chemical and Nuclear Engineering), Chair Philip Ganderton (Economics), Vice President Helen Gonzales (Human Resources), Deputy Provost Richard Holder, Sari Krosinsky (UNM Today), Faculty Affairs and Services Director Raqui Martinez (Office of the Provost), Karin Retskin (Staff Council), and Faculty Emerita Susan Deese Roberts).

2. APPROVAL OF THE AGENDA

The agenda was approved as written.

3. APPROVAL OF SUMMARIZED MINUTES FOR FEBRUARY 12, 2008 MEETING

The minutes for the February 12, 2008 meeting were approved as written with one abstention.

4. FACULTY SENATE PRESIDENT'S REPORT

The Faculty Senate President reported on the following:

- The faculty elections are in process. President Hood asks senators to nominate someone or themselves to run for at-large senator and members of the Academic Freedom and Tenure Committee and the Committee on Governance. She explained that these are great options for university service.
- President provided a brief summary of the February 15, 2008 Board of Regents (BOR) meeting:

The BOR are reviewing the proposed revisions to policies C130 and C140. There were many questions. University President David Schmidly assured that any changes or suggestions that the BOR may make will be sent back to the Faculty Senate. The definition of the work week was a topic of discussion. President Schmidly told President Hood that an outcome of violation may be that the faculty member cannot do outside consulting for three months.

Honorary Degree Committee Chair Lonna Atkinson did a great job. President Hood thanked Professor Atkinson and the Honorary Degree Committee. The BOR wants to revise the honorary degree policy. Chief of Staff Breda Bova is conducting a survey of peer institutions' honorary degree policies, procedures, how many they award, and their honorary degree committee compositions. President Hood urged BOR President Jamie Koch to include the Honorary Degree Committee in that process.

- Vice President for Human Resources Helen Gonzales is working on some of the questions submitted by the Faculty Senate. President-Elect Howard Snell and Faculty Senate Budget Committee member Ann Brooks (Anderson School of Management) are working with Associate Vice President for Business and Finance Andrew Cullen on the remainder of the financial questions.
- President Hood spoke with Associate Vice President of Student Life and director of the Student Union Building (SUB) Walt Miller regarding the renewal of the food services contract with Aramark. There have been many complaints that Aramark provides weak food service, that it is not convenient, not accessible, and does not offer healthy choices. There is a committee that is reviewing the current Aramark contract and soliciting bids from other vendors. The committee was formed in Spring 2007. There were focus groups in the spring and a consultant was used to evaluate the current food service. There are dieticians on the committee, but no faculty. The committee is currently in negotiations with Chartwells. Chartwells currently provides food service to Louisiana State University, the University of Utah, and the University of Nevada at Reno. Senator Ed DeSantis suggests that there be at least one or two faculty in the final decision process and that the senate needs to be aware. Senator DeSantis will follow up with AVP Miller. A member of the audience stated that she is on the committee and the head chef and Chartwells is a vegan.
- Chair of the Provost Search Committee Julia Fulghum (Chemical and Nuclear Engineering) provided an update of the provost search. The search committee is outstanding with broad representation from across main campus and the Health Sciences Center (HSC) on North Campus. There are seventeen people on the committee with more than half that are faculty. The committee has been working with the search firm Greenwood and Associates. Greenwood and Associates is also being utilized for the Vice President of Diversity, the Vice President of Enrollment Management, and the Vice President for Research. As a result of leadership instability at UNM, the committee along with Greenwood and Associates, is looking for long-term candidates.

The search has remained confidential as current deans and vice presidents from other institutions can lose their present positions. To maintain confidentiality, airport interviews are being conducted. An airport interview is an interview of a prospective candidate that is held at a large anonymous airport. There should be three to five candidates put forth. The announcement of on-campus interviews of the candidates may occur the week of March 3, 2008.

- The Budget Summit is Friday, February 29 from 9:00 a.m. to noon in SUB Ballroom C. President Hood asked for any comments and suggestions on the faculty position for the summit. The Operations Committee met with the Staff Council, the Graduate and Professional Students Association (GPSA), and the Associated Students of the University of New Mexico (ASUNM) to discuss what each group's positions would be. President Hood presented the senate's recommendations for the Budget Summit. The senate proposes:

1. A minimum four percent increase for faculty, staff, and administrator salaries. Work towards parity, if possible, by increasing faculty salaries by an additional two percent.

2. Additional support for staff by increasing health insurance tiers:

Current Salary Tiers	UNM/Employee Percentage	Proposed Tiers
0-25 K	80/20	0-30 K
25-35 K	70/30	30-40 K
35+ K	60/40	40+ K

The total cost for this adjustment would be \$734,954.

3. In order to increase the numbers of enrolled graduate students, financial support which is competitive with our peer institutions is necessary.

Increasing the number of GA/TA positions by 100 each year for the next four years.

Increasing the salaries for GA/TA 10-hour positions by \$1500 for the 10-month period.

4. UNM Child Care provides care for the children of faculty, staff, and students during the day. Currently there is a 600 child waiting list.

Planning for the addition of a child care facility on the West side campus when constructed.

Opening a satellite child care center on main campus to provide additional child care to lower current demand.

5. The University of New Mexico is the only Carnegie Very High Research University (VHRU) that is a Hispanic-serving institution with over 30% of minority students.

To strategically increase the percentage of minority faculty members on our campus and to retain current minority faculty, allocate \$200,000 for hiring and retention of minority faculty.

President Hood asks for any input and comments that faculty and senators would like to provide.

5. PROVOST'S REPORT

The Provost reported on the following:

- The Vice President for Enrollment and the Vice President for Inclusion and Equity searches are underway. The search for the Vice President for Research has begun. The search committee is chaired by Associate Dean Michael Dougher (Arts and Sciences) and the committee is working with Greenwood and Associates.
- Marc Nigliazzo has been named as the Vice President for Rio Rancho. He will begin on June 1, 2008. On March 4, the proposed quarter-cent sales tax increase goes to the Rio Rancho voters. The tax will help fund the start of the design and building of a Rio Rancho campus.
- The task force that is evaluating the University College will be presenting a report of their findings at the March 3, 2008 Board of Regents Academic and Student Affairs Committee meeting as an information item. Provost Florez will send a copy to President Hood to share with the Operations Committee. One finding is that sophomore retention needs to be improved.
- The Research Audit Committee will be discussing the audit report on March 3, 2008 before it is made public.
- At the present time, there will not be a dental school at UNM. Dentistry will be a residency program incorporated within the Dental Hygiene Program. There will be stipends available for students for the beginning of their dentistry learning but they will have to go elsewhere to complete the degree.

AGENDA TOPICS

6. APPROVAL OF FORM D FROM THE CURRICULA COMMITTEE

Director Sue Queen (Physical Therapy) presented the Form D for the proposed Clinical Doctorate in Physical Therapy (DPT). The program is not for a Ph.D. It is not a research directed graduate program. It is an entry level program that will replace the current Masters of Physical Therapy program. The program is also to offer graduates of the masters program the opportunity to complete the necessary requirements for a clinical doctorate. The goal is to take the first class in 2009. Those students would graduate at the end of the summer term in 2012. It is a full three year curriculum.

Currently the program is an eight semester program and the proposed DPT will be a nine semester program. The new curriculum meets or exceeds the current accreditation standards for national accreditation. The standards were revised in 2006. More than 85% of programs nationwide are DPT programs rather than masters programs. The proposal will keep UNM competitive. Presently UNM is losing students to other institutions. A bachelor's degree is required for entry and some prerequisites are changing. The credits are being increased from 104 credits to 120 credits for the three year program. Seven new courses are being added. There will be no curricular overlaps with main campus offerings. The program requires 16 additional credits, 13 will be didactic and 3 will be clinical. Movement to the DPT curriculum will allow UNM Physical Therapy Program to continue to graduate qualified physical therapists to work in New Mexico. Advancement to the DPT will allow UNM to competitively attract the most qualified applicants. Approximately 70% of UNM Physical Therapy program graduates practice in New Mexico.

After discussion the Form D for the Clinical Doctorate in Physical Therapy was unanimously approved by the Faculty Senate.

7. DISCUSSION OF SELF-FUNDED HEALTH INSURANCE AT THE UNIVERSITY OF NEW MEXICO

Vice President Helen Gonzales (Human Resources) gave a presentation on the health benefits for 2009 and the concept of self-funded health insurance. .

- In Fall 2007, the Administration indicated their desire to maintain current medical benefits into FY09. The mandate was no change to our medical benefits. This directive was communicated to the various constituency groups:

Faculty/Staff Benefits committee meetings on:
October 17, 2007
November 28, 2007
January 16, 2008
February 20, 2008

Staff Council
Retiree Association
- 2009 Medical Benefits
In November 2007 UNM advertised for proposals for medical and prescription benefits, requesting bids under three financing options:
Fully Insured (conventional insurance)
Minimum Premium Insurance
Self Funded (ASO/TPA) with Stop Loss
- Current census:
5,942 faculty/staff/early retirees on medical benefits
12,029 covered lives
60% on Lovelace
40% UHC (Presbyterian network)
- Request for proposals (RFP) Responses. Ten responses received: AmeriBen, 1st Care, HCH, Great West, ING, BCBS, Cigna, Lovelace, Presbyterian and UHC
5 finalists: Cigna, BCBS, Presbyterian, Lovelace, UHC
- No one carrier can deliver all 3 networks (UNM, Presbyterian, Lovelace)
- Criteria used to determine finalists:

Purchase price, including long-term cost to UNM
Quality and stability of the offeror, including breadth and stability of offeror's network
Completeness and responsiveness of proposal in meeting UNM's needs
Financial strength of the offeror
Wellness and disease management proposals
Qualifications/experience of the offeror's administrative team proposing to serve UNM
- Recommendation

Based on the best and final offers, the team recommended the following option: Lovelace and Presbyterian conventional insurance for FY2009. Lovelace rates will remain flat and Presbyterian rates will increase an average of 7.5% over current UHC rates.

Advantages: low-bids will save us money, build reserves during FY2009, eliminate UHC billing problems, and offer a lower-cost alternative.

Disadvantages: Likely second year rate hikes due to under-estimation of claims, administrative difficulties with carrier change.

- Funding Medical Benefits:

Fully Insured:

The insurance company guarantees all benefits and the insurance company retains the reserves (the estimate of claim dollars that have been incurred but not yet paid).

Premium paid includes "retention," which includes premium taxes and profit after the end of the servicing year, if there is a surplus it belongs to the insurance company (e.g., when premiums exceed claims).

The insurance company is liable for any claim deficits (e.g., when claims exceed premiums).

The claims incurred prior to termination of a contract, but paid after termination are the responsibility of the insurance company.

Self-funding:

Self-Funding is a Concept NOT a Product.

For the employer, there are no guarantees except for those offered by stop loss protection (does not affect employee).

The reserves, interest, and surplus are held and maintained by the employer.

The employer or its stop loss provider are liable for any claim deficits.

An agreement with a claims administrator or a network provider is an agreement only to perform administrative services or access to providers and discounts.

ASO providers can bundle services (PPO network, utilization management, and prescription management).

Minimum Premium:

The insurance company sets a predetermined amount per month for the employer to put in a bank account from which benefits are paid. This amount is usually set as 110–120 percent of expected claims.

Benefits paid up to this amount are the responsibility of the employer. Deficits or benefits paid beyond the amount are the responsibility of the insurance company.

The employer pays an additional fee or "risk charge" for the insurance company to pay the deficits.

Annual deficits are typically carried forward to be recouped by the insurance company from future surpluses.

Interest charges may accrue on deficits and can be passed on to the employer

- Due-diligence:

Gallagher Benefits Services is UNM's benefits consultant and actuary (bid evaluations, price & reserve projections, GASB valuation).

Stop-loss insurance – transfers catastrophic claim risks to the reinsurer, thereby insulating UNM from extreme financial loss. We asked for Aggregate and Individual stop loss bids.

NM public employers that self-fund include: State of New Mexico, Albuquerque Public Schools, New Mexico State University, New Mexico Public Insurance Authority, UNM Hospital, and the City of Albuquerque.

Other regional public universities include: University of Utah, University of Wyoming, Colorado State, among many others.

- Trends:

Over 2/3 of all large employers (>10,000 employees) self-fund.

Dental plan self-funded (expected to save approximately \$250k per year).

State of NM self-funds other types of insurance (property, worker's comp.)

Medical claims increasing at approximately 20% per year.

Early retiree costs far exceed active employee costs.

UHC costs (hospital, surgery, x-ray, and lab) higher than Lovelace.

Government Accounting Standards Board (GASB) 45 unfunded post-retirement liability >\$91m. Annual Required Contribution = \$2.9m a year.

- Plans for 2009:

Disease and care management (asthma, diabetes, hypertension, arthritis, pain mgmt, etc.)

Education

Prescription mail order utilization below national benchmarks.

Promote awareness of screening programs.

Promote Nurse Advice Line.

Promote health and wellness.

Encourage use of health assessments.

Gather input and survey employees/retirees on benefits and costs.

Vice President Gonzales stated that the university has approximately \$4 million in a reserve account to be used to establish self funded health insurance. A little more than \$4 million is the recommended amount held in reserve to initiate self funding of health insurance

benefits.

8. REPORT FROM THE RESEARCH ALLOCATION COMMITTEE

Research Allocation Committee (RAC) Chair Virginia Shipman (Individual, Family, and Community Education) provided a brief summary of the committee. A survey of faculty on what they would like RAC to do and what changes might be made will be conducted soon. Chairperson Shipman asks faculty to consider RAC when signing up for committee service. The RAC allocates small grants, two types of large grants, discipline specific grants, and interdisciplinary grants. Grants have been allocated to nineteen different departments and five different colleges. Most of the grants are in the social sciences, the natural sciences, and fine arts. The second large grant requests are due March 24, 2008 at 5:00 p.m. in Dr. Shipman's office. Forty to fifty percent of small grants get awarded. Large grants are competitive at the time of submission.

9. REPORT FROM THE TEACHING ENHANCEMENT COMMITTEE

Teaching Enhancement Committee Chair Mark Emmons (University Libraries) provided a brief summary of the committee. Mark Emmons was elected chair in November of 2007. The charge of the committee is to encourage and support quality teaching and its funding. The committee is currently in the process of allocating the teaching awards. The nomination period for the teaching awards ended on February 15, 2008. The nominees are required to fill out a portfolio. There are three opportunities: the Presidential Teaching Fellowship and outstanding teacher of the year award, the adjunct teacher and lecturer of the year, and the Susan Deese Roberts outstanding teaching assistant. Later in the semester the committee will look at upgrading the process and making the awards more valuable. Faculty that are interested in participating in the committees that are going to review the applicants for the three awards should contact Mark at emmons@unm.edu.

The committee asks for ideas from faculty. Senator DeSantis has suggested improving the quality of student readiness for college. The committee is also working on the experimental faculty teaching evaluation tool that may replace ICES. The committee works closely with Gary Smith and OSET. The Teaching Enhancement Committee has a subcommittee that awards allocations for teaching enhancement.

10. NEW BUSINESS

No new business was raised.

11. ADJOURNMENT

The meeting was adjourned at 5:10 p.m.

Respectfully submitted,

Rick Holmes
Office of the Secretary

FACULTY SENATE SUMMARIZED MINUTES

2007-2008 Faculty Senate

March 11, 2008

(DRAFT-AWAITING APPROVAL AT THE MARCH 25, 2008 FACULTY SENATE MEETING)

The Faculty Senate meeting for March 11, 2008 was called to order at 3:03 p.m. in the Lobo Room, Student Union Building (SUB). Senate President Jackie Hood presided.

1. ATTENDANCE

Guests Present:

Chair Philip Ganderton (Economics), Vice Provost Wynn Goering (Academic Affairs), Government Relations Specialist Tanya Giddings (Office of Governmental and Community Relations), Deputy Provost Richard Holder (Academic Affairs), Sari Krosinsky (UNM Today), Karin Retskin (Staff Council), and Director Marc Saavedra (Office of Governmental and Community Relations).

2. APPROVAL OF THE AGENDA

The agenda was approved as written.

3. APPROVAL OF SUMMARIZED MINUTES FOR FEBRUARY 26, 2008 MEETING

The approval of the minutes from the February 26, 2008 meeting were deferred to the March 25, 2008 meeting. Senator Bob Berrens at the request of Faculty and Staff Benefits Chair Philip Ganderton, that the minutes be revised to reflect additional comments made by Vice President for Human Resources Helen Gonzales. Vice President Gonzales' comment of there being a \$4 million reserve account for the establishment of self-funded health insurance will be included.

Senator Douglas Fields (Physics and Astronomy) asked why side conversations and general discussion are not included in the minutes. The senate was informed that the minutes are summarized to capture actions only and are not a transcription of the meeting. The Faculty Senate decided several years ago that the notes from the meetings would be summarized minutes. President Jackie Hood stated that she will begin to review the minutes more closely. Another senator commented that if the minutes captured all discussion, it might stifle participation as senators might not be comfortable to express their ideas and viewpoints.

The senate meetings are videotaped and copies of the meeting are maintained in the Office of the Secretary.

4. FACULTY SENATE PRESIDENT'S REPORT

The Faculty Senate President reported on the following:

- President Hood asked senators to nominate someone or themselves to run for members of the Academic Freedom and Tenure Committee and the Committee on Governance. These are interesting committees and faculty would get a lot out of serving on them.
- The audio recording of the Budget Summit is still available through the University President's website. President Hood encourages senators and faculty to listen to the web cast. At the Budget Summit, there were presentations by President Schmidly, Executive Vice President for Administration David Harris, Provost Viola Florez, and Executive Vice President for the Health Sciences Center Paul Roth. After the initial presentations by the administration came the presentations from the advisory groups. The advisory groups include the Faculty Senate, the Staff Council, the Associated Students of UNM (ASUNM), the Graduate and Professional Students Association (GPSA) and the Deans' Council.

When it came time for the Faculty Senate presentation, Regent Mel Eaves addressed the questions posed by the faculty to the administration. President Hood said that it is a very interesting 50 minutes to listen to. The BOR and the administration were obviously not happy with the questions. The questions were posed internally to Provost Florez, President Schmidly, and EVP Harris. The questions were then given to Associate Vice President for Planning, Budget, and Analysis Andrew Cullen. AVP Cullen worked with Faculty Senate President-Elect Howard Snell. The response came in the form of pre-prepared reports on budgets and other documents that totaled approximately five inches thick. The administration's first response to the questions resulted in more questions from the Faculty Senate. Dr. Snell is now working on the questions with President Schmidly, especially for clarification on the answers that the Operations Committee does not understand. President Hood's response to Regent Eaves was to remain professional and she continued with the presentation of the Faculty Senate proposal to the Budget Summit.

The Faculty Senate position is a faculty and staff salary increase of four percent and an additional two percent for faculty parity. Faculty salaries are currently 12% behind peer institutions. The Staff Council concurred and agreed with the salary proposal. The next proposal is the raising of the salary tiers for health insurance coverage so that lower salaried faculty and staff would have a larger percentage covered by the university. There is a proposal for increased positions and salary for graduate assistants. It is also proposed that there be \$200,000 set aside for minority faculty hiring. The last proposal is for increased access and availability of childcare on campus for faculty and staff.

University President David Schmidly is meeting with representatives of the advisory constituency groups to present the budget scenarios that resulted from the Budget Summit. These scenarios will be presented to the BOR at their March 12, 2008 meeting. The BOR will decide the tuition increase, if any, and which budget scenario to adopt.

Senator Douglas Fields (Physics and Astronomy) listened to the summit and commented that Regent Eaves stated that in the past 4-5 years, faculty salary increases were on "the backs" of the students." Senator Fields stated that Regents Eaves used that phrase many times. Senator Fields stated that Regent Mel Eaves and Regent Raymond Sanchez were past state legislators and the BOR President Jamie Koch was past head of the state Democratic Party. All three were appointed by Governor Bill Richardson. He stated that the question should be posed that if faculty salaries are important to the BOR and the BOR has raised the salaries on the backs' of the students, then why can faculty salaries not be a legislative priority of the regents. He asked why the legislature cannot put faculty salaries into the funding for UNM. He also asked why do the salary increases from the legislature come out so low, thus requiring the BOR to place salary increases on the backs' of the students.

- A senator asked if the BOR meeting will be simulcast and President Hood replied that she was not sure. The Budget Summit was supposed to be simulcast but there was only an audio web cast.
- President Schmidly will have a proposal for the Faculty Senate on any changes regarding the revision of Policies C130 and C140. The proposal will include the recommendations from the consultant and feedback from the BOR. The senate should have it to review at the April meeting.
- The Operations Committee suggests that the senators that attend the BOR Academic and Student Affairs committee meeting and BOR Finance and Facilities committee meeting on behalf of the Faculty Senate, should provide summary reports to the senate after each of those respective meetings. The faculty do have a vote on the BOR Academic and Student Affairs committee so it is critical that faculty participate.

5. REPORT FROM THE GOVERNMENTAL RELATIONS COMMITTEE

Governmental Relations Committee (GRC) Chair Ed DeSantis (University Honors Program) provided a brief summary of the committee. He has been the chair of the committee for a couple of years. Chair DeSantis read the charge of the GRC. The charge of the committee is:

GOVERNMENTAL RELATIONS COMMITTEE

The Governmental Relations Committee is responsible for identifying issues of concern to faculty, developing strategies to address these issues, and communicating with the executive and legislative branches of government regarding them. The Committee will monitor developments at the state and local levels that affect higher education and will inform the Senate of these developments and recommend appropriate response.

The charge of the committee makes its execution a challenge. He stated that faculty need to take the challenge upon themselves. The fall reception for state legislators hosted by the Faculty Senate and GRC has become increasingly important. The reception allows for exchange between the faculty and legislators. After three years of hosting the reception it may be time to begin discussion with legislators on broad education issues and specifically higher education in New Mexico.

Not too many faculty were in Santa Fe for the 30 day 2008 legislative session. Chair DeSantis suggested that faculty establish opportunities to talk to legislators. He suggests that faculty invite legislators to their classrooms and laboratories. Many legislators do not know what faculty do. Establishing personal relationships is critical. Most legislators only see faculty at the legislative session. Legislators interpret faculty as just wanting more salary or wanting some other benefit.

Issues related to higher education should be extended to U.S. senators and congressmen on the federal and national level. No Child Left Behind is a problematic issue from an academic view and it threatens to take money away from research universities and give it to the not-for-profit institutions.

UNM Governmental and Community Relations Director Marc Saavedra is an ex-officio member of the GRC. The GRC hopes to meet with Director Saavedra after Spring break to address some issues. The first is the unfinished business remaining from the 30 day legislative session. Chair DeSantis suggested that there be a 2 month session every year. The longer session would give the opportunity to complete the work before the session closes. The second issue is if the schools, colleges, and the Faculty Senate could join the legislative process and lobbying effort earlier in the cycle rather than at the very end. Presently, the faculty are involved after it is too late to do anything at the legislative level.

The Teaching Enhancement Committee, the Undergraduate Committee, the Admissions and Registration Committee, and the GRC are working as a study group to establish a series of recommendations and requests on ways to improve secondary education. The university faculty has a responsibility and a right to know why students are not learning what they need to at the high school level.

Operations Committee member Tim Ross (Civil Engineering) commented that he spoke with several legislators at the legislator reception regarding math and science preparation in the state. The legislators asked him what could they do. The legislators recognize the problem and are open for ideas. He suggests that the faculty become more proactive.

Senator Fields asked if there are any lawyers on the Faculty Senate. Law Library Director Carol Parker is the senator from the School of Law. Senator Fields suggests that someone with experience working with the legislature be on the Faculty Senate and the GRC.

6. LEGISLATIVE PROCESS

There are two staff members in the Office of Governmental and Community Relations (OGCR), Director Marc Saavedra and Governmental Relations Specialist Tanya Giddings. Director Saavedra reviewed the webcast of the February 12, 2008 Faculty Senate meeting and discovered there were some misunderstandings and misconceptions of the senate regarding the legislative process. He would like to answer any questions and offer advice and suggestions to the faculty. Director Saavedra assumed the role of director in October 2007.

Governor Richardson signed the General Appropriation Act, House Bill 2 (HB2). HB2 is the budget bill for the State of New Mexico. The bill includes appropriations for all state agencies, Judiciary, Executive, higher education, public schools, the Attorney General's Office, the State Treasurer's Office, etc. The bill funds their operating budgets. The money is mostly recurring and it comes from gross receipts tax and state income tax. For the University of New Mexico, it is the Instruction and General (I and G) budget and the line items for all the special projects. The budget is constructed through a number of hearings that begins in May of the present year for the budget of the following year, i.e. in May 2008, the budget process begins for the 2009 appropriations. The hearings are focused on special projects and state initiatives. HB2 is where the funding formula comes from. Based on enrollment and based on square footage for building renewal is how the funding formula dollars are generated. If enrollment increases by three percent or more I and G funding is increased. If enrollment declines by three percent or more, I and G funding is cut. If enrollment stays within the three percent growth or decline, I and G funding remains flat.

Once all the I and G funding requirements are covered, there is not much left for new initiatives. Compensation is separate from I and G, it is in a completely separate section of the budget. UNM, New Mexico State University (NMSU), and New Mexico Mining and Technology (NM Tech) are discussing a task force during this interim to investigate and review the funding formula for research institutions. The formula is not indexed for inflation. The School of Medicine (SOM) does not get funding through I and G. School of Medicine does not get the two percent compensation through the compensation package. Their funding comes from new recurring dollars. Any new money is on top of I and G funds.

Pediatric Oncology is a program that lost money last year. This year the lost money is coming back with a little more on top. Africana Studies is another program that is getting money this year that was lost the year before.

Building Renewal and Replacement (BR&R) is formula dollars based on the square footage. It is for renovating and replacing old and existing buildings. UNM received 70% of what the formula requested for BR&R money. The Rio Rancho Campus is not in the BR&R, it is for existing square footage only.

Director Saavedra invited anyone that has questions on the appropriation to visit the Governmental and Community Relations Office and he would go over the budget.

The legislature provides money for endowments each year. There is a one-for-one match. The legislature appropriate \$600,000 for an endowed chair in the Law School in the name of recently deceased NM Supreme Court Justice Pamela Minzner. The UNM development team will have to match the \$600,000 bringing the total to \$1.2 million for the endowed chair.

The tuition credit of two percent is totally different from the two percent increase in compensation. Two percent of tuition charged from the year before is subtracted from the appropriation for this year. Those funds are used for other state projects as new money. The result is that higher education will have to institute at least a two percent tuition increase.

The legislature is being very conservative due to the state of the economy. The legislature has said that there is no money.

Athletics is a separate appropriation on a different line item. I and G is not used for athletics. For example, the compensation for Men's Basketball Head Coach Steve Alford comes primarily from ticket revenue and endorsements. Most money appropriated for athletics goes towards scholarships. Money for The Pit comes from other projects around the state or savings on current projects. The money for The Pit has been re-authorized. It is not new money.

Capital outlay is a totally separate set of funds that are not recurring. The funds come primarily from oil and gas revenues and some come from the General Fund. Oil and gas revenue can go down. The legislature does not want to tie those types of funds to recurring expenses.

In the original budget proposal there was a cap placed on tuition increase. That tuition cap was removed for this year. The governor has stated that he does not want more than a 4.5 percent tuition increase.

There is the possibility of no compensation increase in a bad economy. The state government cannot deficit spend like the federal government does.

The Council of University Presidents recommended a five percent compensation increase. The Council of University Presidents is the seven presidents from the state's four year institutions.

The recent state tax decrease resulted in less money available.

Film and Digital Media received approximately \$200,000 of the \$300,00 requested. Film and Digital Media is a priority of the university.

The Junior Budget Bill was created three years ago so that legislators could work with faculty to fund certain projects.

The Faculty Senate was inadvertently left off the OGCR mailing list announcing the meetings that were held on Wednesdays in Santa Fe during the 2008 legislative session. The mistake has been corrected and the senate will be notified along with the other pertinent parties. The OGCR will do a better job of coordinating the faculty effort in Santa Fe. There were different deadlines for this budget cycle. The legislature now wants more organization and a central point of contact.

The House completed 99% of their docket even though it was only a 30 day session. The Senate was a different matter as there was much more discussion.

There has not been much work at the federal level. There was some work done in research, but the focus is with state and local relations. Many states have both federal and state relations.

Success is gauged by appropriations for compensation, endowments, base budget, etc.

Contract lobbyists are paid out of the Regents' Endowment.

Vice Provost Wynn Goering (Academic Affairs) added that the citizens of New Mexico pay a higher percentage of their income in the form of taxes to higher education than any other state. New Mexico is number one in investment in higher education. Conversely, New Mexico is last (50th place) in terms of the amount of their educations that students pay for to public institutions. UNM suffers in the sense that the state institutions are funded equally. The formula pays for credit hours the same amount, i.e. Central New Mexico Community College receives the same amount of funding for a math class that UNM will receive for teaching the same class. Professors at a research institution cost much more than they do at a community college. UNM receives about \$250 million from the state for operating funds. Of that, \$240 million is built into the formula. New Mexico is one of the only states that has not had cuts to higher education in the last decade. Higher education gets its share of what New Mexico has to offer. The other 22 institutions in the state have more legislators in Santa Fe than does UNM.

Director Saavedra said that New Mexico is a rural/urban state. UNM is an urban university. UNM will always balance its budget and will not deficit spend. Some legislators feel that if UNM is "in the black" then everything is fine. Besides capital outlay and special projects, UNM is working with the legislature on the importance of the lottery scholarship. UNM is impacted by tuition increases, the tuition credit, and tuition reach more than any other institution.

Senator Berrens commented that investment in human capital has a large rate of return. It is wrong to assume that tuition increases should be indexed to the rate of inflation. Director Saavedra added that for every dollar the state puts into UNM, there are five to seven dollars generated. UNM is an economic engine for the state.

UNM Athletics is self-sufficient and generates income. There are other institutions around the state that are supposedly losing money. The state then subsidizes those that cannot generate revenue for themselves.

Director Saavedra provided an overview summary of the 2008 Legislative Session. He distributed and reviewed the following summary to the senate:

UNM 2008 Legislative Session Summary

- The Governor has signed the General Fund Appropriation Act (HB 2) into law.
- UNM received \$3.950 million recurring dollars of new program money and \$7.77 million non-recurring dollars in the House Appropriation Act (HB2).
- HB2 and HB468 will appropriate \$1.6 million for endowments at main campus and \$1.0 million at the HSC.
- Tuition credit is 2%.
- Compensation is 2% for all employees.
- The special projects bill, Senate Bill 165, has been signed by Governor Richardson and UNM will receive \$1.987 million for research and public service projects from both Senate and House members. The UNM Regents' priorities are funded at various levels in this bill.
- GOB recommendation in SB 333 signed by the Governor on March 3,2008:

Main Campus

UNM Film & Digital Media	\$4,000,000
UNM Biology expansion	\$5,000,000
UNM Learning Center	\$2,000,000
UNM Education Building	\$6,000,000
Subtotal	\$17,000,000

HSC

Cancer Treatment and Research Center	\$17,000,000
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Neurosciences Building	\$4,500,000
Dental Clinical Training Facilities	\$7,000,000
Subtotal	\$28,500,000

Branch Campuses

Taos	\$3,300,000
Gallup	\$900,000
Subtotal	\$4,200,000

Total GOB **\$49.700.000**

• Severance Tax Bonds (STB's) SB471 for Statewide Projects:

Valencia Branch Campus	\$1,000,000
Los Alamos Branch Campus	\$400,000
Harwood Museum	\$1,200,000
Total STB	\$2.600.000

- Patient Care equipment and other capital in HB 2 \$5.0 million.
- Individual legislator and Governor's capital outlay for severance tax bonds (STB) and general fund add up to additional \$6,062.0 million in SB 471. The Governor signed the bill into law March 5, 2008.
- UNM will receive approximately \$5.069 million for The Pit, Tamarind and Biomedical in the senate reauthorization bill SB352. The Governor signed the bill into law March 3, 2008.
- Patient Care equipment and other capital in HB 2 \$5.0 million
- Total estimated Capital Outlay for the University of New Mexico: \$68,431,843.00

Substantive language bills:

- House Bill 616 Education Retirement Act legislation has passed out of the House chambers 58-0 and out of the Senate chambers 36-0 and the Governors signed the bill on February 29, 2008.
- House Joint Resolution 9 transfer of the existing Tri Service building from GSD to UNM passed out of the House chambers 58-0 and out of the Senate chambers 38-1. Joint Resolutions do not require action by the Governor.

Director Saavedra also distributed a draft memorandum of a call for proposals that starts the legislative process for the next session. The memo is sent to all the constituency groups: Vice Presidents, Associate Vice Presidents, Deans, Directors, the Health Sciences Center, the branch campuses, the Faculty Senate, the Staff Council, ASUNM, and GPSA. The call is for ideas and themes for special projects for the 2009 legislative session. The proposal is presented to the BOR meeting in August and it is used to aid in the formulation of the BOR priority list. The reception allows for exchange between the faculty and legislators. The draft memo is below. The due date has not yet been set.

(Draft)

MEMORANDUM

TO: Vice Presidents, Associate Vice Presidents, Deans, Directors, Faculty Senate, Staff Council, ASUNM, and GPSA

FROM: Marc H. Saavedra, Director for Government Relations

DATE: March 11, 2008

SUBJECT: 2009 Legislative Priorities and Research & Public Service Project Requests

Enclosed is the calendar for this year's legislative request process. Completed request forms for Legislative Priorities and Research & Public Service Projects (RPSP) are due on _____ to the Government Relations Office.

SUBMISSION

All requests must be have two submissions and should be submitted in this manner:

1. A hard copy delivered to Scholes Hall Room 114

NOTE: All requests must be reviewed and approved by the appropriate Dean, Director, Associate Vice President or Vice President prior to submission. The request forms and review criteria are available at www.unm.edu/-govrel.

2. An email copy sent to govrel@unm.edu

CATEGORY

All submitted proposals should be categorized by one of the following legislative focus areas:

- a. Growing and Educating New Mexico's Healthcare Workforce
- b. Fostering a Successful and Diverse Student Body (i.e., issues related to retention, persistence, graduation rates, diversity)
- c. UNM Statewide in Communities (i.e., programs that take UNM beyond our campus and where UNM works in the community around NM)
- d. Growing and Advancing New Mexico's Competitive Edge (i.e., programs or policies that are designed to address economic development and workforce issues keying on UNM and New Mexico's competitive advantages)

RESEARCH & PUBLIC SERVICE PROJECTS

As in past requests, all special projects must submit certain information regardless of whether they seek additional legislative funding.

Request Forms for New Programs or Expansions

To obtain request forms for New Programs or Expansions please go to www.unm.edu/-govrel

FORM OBJECTIVES

- New Programs - Complete Form A to request funding for new initiatives which do not currently receive state funding. Replacement of grant or contract funding with state funding is considered to be a new program. NOTE: All new programs must have an Executive Vice President sponsor and they must approve and sign-off on all new program requests.
- Expansion of an Existing Program - Complete Form B to request additional funding which is required to cover the increased costs of maintaining current activities of an ongoing program or expanding the scope of an ongoing program.
- Base Budget - Complete Form D to request the same level of funding as in the previous year. NOTE: All existing RPSPs must complete Form D.

BUDGET / POLICY POSITIONS OR PRIORITIES .

- Complete Form C to request a policy or budget position that the University should adopt. Examples would be changes in state scholarships, work study, compensation, retirement, rules or regulations.

WHAT FORM(S) TO SUBMIT

- To establish a new program: Form A
- To expand an ongoing program: Form B & D
- To continue a program's current funding: Form D
- For a new or change in policy or a budget request other than an RPSP: Form C

REVIEW PROCESS

After being reviewed and prioritized by the appropriate Division, the requests will be reviewed by the RPSP Review Committee in July. The prioritized list of requests developed by the Priority Review Committee will be combined with other UNM requests. That list will be presented to the Senior Management Team, the President and the Board of Regents. Once the Regents approve the University's FY2009 list of legislative requests, it becomes the University's legislative agenda. Those projects included on the priority list will have the support of the University during the 2009 Legislative Session.

LEGISLATIVE PRIORITY SETTING

During the month of July there will be constituent group meetings where the following groups listed below will be able to present and discuss legislative requests for the 2009 Legislative Session. Please refer to www.unm.edu/-govrel for future updates.

- ASUNM
- GPSA
- Faculty Senate
- Staff Council
- Open forum

POINT OF CONTACT

Please direct any questions or concerns regarding the preparation of legislative requests via email to Marc H. Saavedra msaav@unm.edu.

7. NEW BUSINESS

President-Elect Snell said that answers to the questions posed by the faculty are forthcoming. Some of the answers are confusing and the Operations Committee is working through them before disseminating the information to the senate. Human resources stated that faculty raises over the last ten years have been an average of eight percent, whereas from the budget scan, faculty raises appear closer to four percent. President Schmidly is working with Institutional Research to analyze faculty raises. The goal is to understand the pattern before being critical or not.

Senator Fields stated Regent Eaves, assumedly under direction from BOR President Koch, remarked that in the interest of openness and accountability, the faculty should be more accountable for how hard they work. Senator Fields feels that the faculty should either accept the comment as a challenge and become more accountable for their work, or the faculty should challenge it as an irresponsible statement. President-Elect Snell replied on the AAUP website there are many studies that quantify how much faculty work at universities across the United States. There is a misconception about faculty workload.

Several senators suggested that there should be a resolution from the senate or a letter written to the editor of the *Daily Lobo* signed by the faculty senate. It was decided that a letter to the Lobo is not a good idea. The accountability issue should be part of the larger discussion.

Senator Steve Hersee (Center for High Tech Materials and Electrical and Computer Engineering) suggests a statement that faculty were surprised by the statement and ask for detail of the areas that the BOR feel the faculty are not performing. Senator Fields replied that the faculty were chastised after being instructed to ask the questions by the administration.

The Operations Committee is meeting with Regent Eaves on March 18, 2008 at 3:00 p.m. in the Faculty/Staff Club. The senate will invite regents to senate meetings.

Senator Fields asked why there is not a faculty regent. President-Elect Snell replied that there was a previous effort to get faculty on the BOR. State law would have to be changed to require it, but the governor could appoint a regent that is a current faculty member.

There was a suggestion that regents should be invited to various senate committee meetings, visit classrooms and labs, or to possibly follow the work of a few faculty from across campus throughout the year to see firsthand the work that faculty do.

8. ADJOURNMENT

The meeting was adjourned at 5:10 p.m.

Respectfully submitted,

Rick Holmes
Office of the Secretary

**DEGREE/PROGRAM CHANGE
FORM C**

Fields marked with * are required

Name of Initiator: Dolores Lopez

Phone Number:* 505 277-6349

Faculty Contact* David Jones

Department* English

Division

Branch

Email:* delopez@unm.edu

Initiator's Rank / Title*

Academic Advisor: English

Department

Administrative Contact*

Dee Dee Lopez

Program

Proposed effective term:

Semester

Fall

Year

2008

Course Information

Select Appropriate Program

Undergraduate Degree Program

CIP Code

Name of New or Existing Program

* Creative Writing Concentration

Catalog Page Number

Select Category

Concentration

Degree Type

Select Action

Revision

Exact Title and Requirements as they should appear in the catalog.
See current catalog for format within the respective college (enter text below or upload a doc/pdf file)
Remove English 221, 222 and 223 and replace with English 224. Thirty-three hours in English, no more than 12 of which may be lower division (299 or below). ENGL 250; 3 hour from 292 through 297; 15 hours from 224, 321, 322, 323,324, 421, 422, 423 or 424 (students must take one course at each level); 12 hours in English Department courses numbered 300 or above, at least two of which must be in literature.

☐ **This Change affects other departmental program/branch campuses**

Reason(s) for Request * (enter text below or upload a doc/pdf file)
Students currently receive graduation credit for 1-200 level in either Fiction 221, Poetry 222, and Non-Fiction 223. Students who complete intro to fiction are unprepared for a 300 level intermediate poetry. Given the restriction of graduation credits students are unwilling to take 200 level classes in separate genres to prepare them for the 300 levels. Thus, it was decided to introduce all 3 genres in the introductory class. This strategy is commonly used at other Universities.

Statements to address budgetary and Faculty Load Implications and Long-range planning

NONE

* (enter text below or upload a doc/pdf file)

**DEGREE/PROGRAM CHANGE
FORM C**

Fields marked with * are required

Name of Initiator: Gloria Napper-Owen

Email:* napperow@unm.edu

Date:* 08-30-06

Phone Number:* 505 277-8180

Initiator's Rank / Title* Associate Professor: HESS

Faculty Contact* Gloria Napper-Owen

Administrative Contact* David Scott

Department* Health, Exercise and Sports Sciences

Division

Program MS Phys Ed-Concentration C&I

Branch

Proposed effective term:

Semester

Spring ▼

Year

2008 ▼

Course Information

Select Appropriate Program

Graduate Degree Program ▼

CIP Code

Name of New or Existing Program

* MS Phys Ed-Curriculum and Instruction Concentration

Catalog Page Number

370

Select Category

Concentration ▼

Degree Type

MS

Select Action

Revision ▼

Exact Title and Requirements as they should appear in the catalog.
See current catalog for format within the respective college (enter text below or upload a doc/pdf file)

[MS Curriculum.pdf](#)

☐ **This Change affects other departmental program/branch campuses**

Reason(s) for Request

* (enter text below or upload a doc/pdf file)

In order to publish the current program of studies for the master s level concentration in Curriculum and Instruction in the UNM Catalog, the program Form C must be submitted for approval. In addition, this submission is also for the purpose of clarifying and delineating the course requirements to students as well as providing congruence with program brochures and online information. This will also provide official clarification of the curriculum to the Office of Graduate Studies for their review of Programs of Study.

Statements to address budgetary and Faculty Load Implications and Long-range planning

* (enter text below or upload a doc/pdf file)

There are no new budgetary or faculty load implications. Current faculty within Curriculum and Instruction teach the PEP courses. Courses outside of the program are offered on a regular basis and have included students from the Curriculum and Instruction program. All courses are currently in the three year rotation of courses.

Master of Science Requirements: 36 hours
Plan I –Thesis

Core Requirements

EDPY 511 /PEP 507 Intro Ed Stats / Research Design	(6)
EDPY 503 Principles of Human Development	(3)
EDPY 510 Principles of Classroom Learning	(3)
PEP 510 Curriculum Construction in PE	(3)
PEP 526 Motor Assessment of Indiv w/ Disabilities	(3)
PEP 570 Analysis of Teaching PE	(3)
PEP 571 Concepts in PE	(3)
PEP 590 Supervision of PE Programs	(3)
PEP 516 Seminar in PE	(3)
PEP 599 Masters Thesis	(6)

Master of Science Requirements: 33 hours
Plan II Non-Thesis

Core Requirements

EDPY500/502 Survey Res. Meth in Ed / Stats in Educ	(6)
OR	
EDPY 511 /PEP 507 Intro Ed Stats / Research Design	(6)
EDPY 503 Principles of Human Development	(3)
EDPY 510 Principles of Classroom Learning	(3)
PEP 510 Curriculum Construction in PE	(3)
PEP 526 Motor Assessment of Indiv w/ Disabilities	(3)
PEP 570 Analysis of Teaching PE	(3)
PEP 571 Concepts in PE	(3)
PEP 590 Supervision of PE Programs	(3)
PEP 516 Seminar in PE	(3)

Electives

Three hours within Physical Education or a related area approved by advisor

**DEGREE/PROGRAM CHANGE
FORM C**

Fields marked with * are required

Name of Initiator:

Gloria Napper-Owen

Email:*

napperow@unm.edu

Date:*

09-05-06

Phone Number:*

505 277-8180

Initiator's Rank / Title*

Associate Professor:

HESS

Faculty Contact*

Gloria Napper-Owen

Administrative Contact*

David Scott

Department*

Health, Exercise and Sports Sciences

Division

Program

Curriculum and Instruction

Branch

Proposed effective term:

Semester

Fall ▼

Year

2007 ▼

Course Information

Select Appropriate Program

Graduate Degree Program ▼

CIP Code

Name of New or Existing Program

* PhD PE, Sports & Excercise Sci- Concent Curriculum & Instruction

Catalog Page Number

371

Select Category

Concentration ▼

Degree Type

PHD

Select Action

Revision ▼

Exact Title and Requirements as they should appear in the catalog.
See current catalog for format within the respective college (enter text below or upload a doc/pdf file)

[PHD.pdf](#)

☐ **This Change affects other departmental program/branch campuses**

Reason(s) for Request * (enter text below or upload a doc/pdf file)
In order to publish the current program of studies for the doctoral level concentration in Curriculum and Instruction in the UNM Catalog, the program Form C must be submitted for approval. In addition, this submission is also for the purpose of clarifying and delineating the course requirements to students as well as providing congruence with program brochures and online information. This will also provide official clarification of the curriculum to the Office of Graduate Studies for their review of doctoral candidacy forms.

Statements to address budgetary and Faculty Load Implications and Long-range planning * (enter text below or upload a doc/pdf file)
There are no new budgetary or faculty load implications with the implementation of this concentration. The courses are currently taught by faculty within the Curriculum and Instruction program or the Educational Psychology program within the College of Education. All courses are within the three year rotation of courses.

Curriculum and Instruction Concentration-PhD in Health, Physical Education and Recreation

PEP 541	Ethics/Sport/Fitness	(3)
PEP 510	Curriculum Construction in PE	(3)
PEP 516	Seminar in PE	
PEP 526	Motor Assessment of Individuals with Disabilities	(3)
PEP 570	Analysis of Teaching in PE	(3)
PEP 571	Concepts in PE	(3)
PEP 572	Critical Issues in Elem PE	(3)
EDPY 503	Principles of Human Development	(3)
EDPY 510	Principles of Classroom Learning	(3)
PEP 590	Supervision of Physical Education Programs	(3)
PEP 591	Problems	(3)
PEP 696	Internship	(6)
PEP 699	Dissertation	(18)

Inquiry Skills Minimum of 18 hours is required

EDPY 511	Intro. Educational Statistics	(3)
PEP 507 or EDPY 505	Res. Design	(3)
EDPY 603	Applied Stat Design & Analysis	(3)
PEP 604	Dissertation Seminar	(3)
PEP 691	Research Problem	(3)
Approved Elective		(3)

Minor/Supporting Area

Twenty-four credit hours of course work in an approved minor or supporting area outside of the program is required.

**DEGREE/PROGRAM CHANGE
FORM C**

Fields marked with * are required

Name of Initiator: Yolanda Nieto

Email:* ynieto@unm.edu

Date:* 11-08-07

Phone Number:* 505 277-1536

Initiator's Rank / Title*

Scheduling Coordinator: Anthropology

Department

Faculty Contact* Ann Ramenofsky

Administrative Contact* Yolanda Nieto

Department* Anthropology

Division

Program

Branch

Proposed effective term:

Semester

Fall ▼

Year

2008 ▼

Course Information

Select Appropriate Program

Undergraduate Degree Program ▼

CIP Code

Name of New or Existing Program

* BA Anthropology (Archaeology concentration)

Catalog Page Number

144

Select Category

Concentration ▼

Degree Type

Select Action

Revision ▼

Exact Title and Requirements as they should appear in the catalog.
See current catalog for format within the respective college (enter text below or upload a doc/pdf file)
Two courses listed in the attached file (under Group C) are currently being processed on Forms B. They are:
ANTH 371 and 376.
[Archaeology concentration.doc](#)

☐ **This Change affects other departmental program/branch campuses**

Reason(s) for Request * (enter text below or upload a doc/pdf file)
This better reflects the changes to our courses with the arrival of new faculty members and their specialties.

Statements to address budgetary and Faculty Load Implications and Long-range planning * (enter text below or upload a doc/pdf file)
No change in budgetary or Faculty Load.

Archaeology (36 Credits)

For a concentration in archaeology take:

ANTH 101 (3 credits)

ANTH 121L (4 credits)

ANTH 220 (3 credits)

ANTH 320 (3 credits)

Students must also take one additional course from each of three groups (A, B, C) for a total of at least 9 credits.

Group A: Technical (ANTH 373, 375, 473L, 480, 482L)

Group B: Europe, Asia, Africa (325, 326, 327, 328, 329*)

Group C: North and South America and Pacific (321, 323, 324, 329*, 371, 376)

* Cannot use 329 to satisfy BOTH Group B and Group C

Anth 420: May be applied to the above groups depending on topic.

In addition, a student must complete one additional core sequence within anthropology, plus an elective from a third concentration, plus elective credits to complete the minimum 36 credits in anthropology.

**DEGREE/PROGRAM CHANGE
FORM C**

Fields marked with * are required

Name of Initiator:

Amy Neel

Email:*

atneel@unm.edu

Date:*

10-17-07

Phone Number:*

505 277-7084

Initiator's Rank / Title*

Assistant Professor: Speech and Hearing Sciences

Faculty Contact*

Amy Neel

Administrative Contact*

Diana Gourlay

Department*

Speech and Hearing Sciences

Division

Program

Branch

Proposed effective term:

Semester

Fall ▼

Year

2008 ▼

Course Information

Select Appropriate Program

Undergraduate Degree Program ▼

CIP Code

Name of New or Existing Program

* BA Speech and Hearing Sciences

Catalog Page Number

302

Select Category

Major ▼

Degree Type

B.A.

Select Action

Revision ▼

Exact Title and Requirements as they should appear in the catalog.
See current catalog for format within the respective college (enter text below or upload a doc/pdf file)

[newcat07.doc](#)

☐ **This Change affects other departmental program/branch campuses**

Reason(s) for Request * (enter text below or upload a doc/pdf file)

We are adding SHS 450 Neural Basis of Communication as a required undergraduate course for SHS majors in order to better prepare them for graduate school. This will result in changing the total number of hours required for an SHS major from the current 33 hours to 36 hours.

Statements to address budgetary and Faculty Load Implications and Long-range planning * (enter text below or upload a doc/pdf file)

No implications for budget, faculty load, or long-range planning are expected because we are shifting a graduate course already in existence to the undergraduate curriculum.

SPEECH AND HEARING SCIENCES

Amy B. Wohlert, Chairperson
The University of New Mexico
Department of Speech and Hearing Sciences
901 Vassar NE
Albuquerque, NM 87131-1191
(505) 277-4453 FAX (505) 277-0968

Professors

Linda L. Cullivan, Ph.D., Memphis State University
Amy B. Wohlert, Ph.D., Northwestern University

Associate Professors

Bopanna Ballachanda, Ph.D., The University of Texas (Dallas)
Fred Herzon, M.D., The University of Illinois
Janet L. Patterson, Ph.D., The University of New Mexico
Bradley Pickett, M.D., Dartmouth University

Assistant Professors

Amy T. Neel, Ph.D., Indiana University
Barbara Rodriguez, Ph.D., The University of Washington

Clinic Director

Charlotte B. Lough, M.S., The University of Oklahoma

Instructors

Katharine Blaker, M.S., CCC-SLP, The University of New Mexico
Ginger Kubala, M.A., CCC-SLP, The University of Oklahoma
Adrienne Morrison, M.?, CCC-SLP, New Mexico State University
Elaine Smith, M.S., CCC-SLP, The University of New Mexico
Christine B. Vining, M.?, CCC-SLP,

Adjunct Professors

Michael Crum, Ph.D., Northwestern University
Sandra Damico Nettleton, Ph.D., Louisiana State University
Bruce Rappaport, Ph.D., University of Michigan
Martin C. Schultz, Ph.D., The University of Iowa
Joseph Stewart, Ph.D., The University of Iowa

Emeritus Faculty

Dolores Butt, Ph.D., The University of New Mexico
Richard B. Hood, Ph.D., Stanford University
Lloyd Lamb, Ph.D., Purdue University

Honorary Consultants

Jack Damico, Ph.D., The University of New Mexico
Gare Fabila de Zaldo, Ph.D., Universidad Nacional Autonoma de Mexico
Raul de Zaldo Galina, M.B.A., Technological Institute of Monterrey
Bruce Porch, Ph.D., Stanford University

Introduction

The Bachelor's Degree in Speech and Hearing Sciences is a preprofessional degree program. Practicing professionals in the fields of Audiology and Speech-Language Pathology must earn certification and/or licensure

which usually require a graduate degree in their field of specialization. Courses are open to students in other major fields.

Audiologists are professionals with master's or doctoral degrees specializing in prevention, identification, and assessment of hearing impairment. They also provide habilitation and rehabilitation of persons with hearing loss and fit hearing aids. Audiologists work in hospitals, rehabilitation centers, private practices, universities, schools, state and federal governmental agencies, industry, nursing homes, home health facilities, and health departments.

Speech-language pathologists are professionals with master's or doctoral degrees who assess and treat communication disorders such as stuttering, delayed language development, aphasia, voice and articulation problems. Speech-language pathologists work in schools, hospitals, rehabilitation centers, nursing homes, research laboratories, government agencies, universities, and private practices.

The program offers a foundation for understanding normal and disordered communication across cultures. It meets the recommendations of the American Speech-Language-Hearing Association and fulfills entrance requirements for a master's degree program in speech-language pathology or audiology. A grade of at least a C must be earned in all required or required support courses. The pass/fail (CR/NC) option may not be used. Note that programs of study in Audiology and Speech-Language Pathology for the Master of Science degree require that grades earned in courses completed both at the undergraduate level and at the graduate level must be B- or better.

Advisement

Undergraduate Advisors:

Christine Vining, M.A.

Ginger Kubala, M.A.

All 400 and 500 level courses are restricted. Students are encouraged to contact the Department of Speech and Hearing Sciences for advisement prior to registration (505-277-4453).

Major Study Requirements

1. Thirty-four hours in required courses: Speech and Hearing Sciences 302, 303, 310, 321, 330, 425, 428, 430, 431, 450, 458, and 459.
2. Twenty-one hours in required support courses*:
 - 3 credit hours in basic human communication processes. Required: LING 292.
 - 3 credit hours in biological sciences. Recommended: BIOL 121L
 - 3 credit hours in physical sciences. Recommended: PHYC 108.
 - 3 credit hours in college level mathematics. Required: MATH 121 (College Algebra) or more advanced (e.g., MATH 123, 150, 162, 180).
 - 3 credit hours in college level statistics. Required: PSY 200
 - 6 credit hours in behavioral and/or social sciences (normal/abnormal human behavior, development across the life span, social interaction, and issues of culturally diverse populations). Recommended: PSY105, 220, SOC 101, ANTH 110, 130, 160.

* Prerequisites or corequisites may exist. Check with department listing in this catalog. These courses may also be used to meet Core Curriculum requirements.

3. Recommended minors include American Studies (Southwest Culture Studies), Anthropology, Art, Communication and Journalism, Computer Science, Criminology, Family Studies, Human Services, Latin American Studies, Linguistics, Management, Physics, Psychology, Sociology, Spanish, and teaching English to Speakers of Other Languages (TESOL).

Minor Study Requirements

Twenty-four hours as follows: Ling 292, SHS 302, 303, 310, 321, 330, 425, 430.

Non-Degree Students

Non-degree Advisor:

Kate Blaker, M.S.

Barbara Rodriguez, Ph.D.

Call (505) 277-4453 for advisement before enrolling in any courses.

Non-degree students seeking admission to the graduate program in Speech-Language Pathology may enroll in the following courses prior to a decision regarding admission: All SHS 300 and 400 level courses that do not have a 500 level equivalent and 12 credit hours selected from the following: 506, 507, 510, 525, 528, 531, 541, 542, 550, 551 (with permission of instructor) and 559. Graduate courses that have a corresponding undergraduate course will include assignments in addition to the workload of the undergraduate course. A minimum of 9 hours of Speech and Hearing Sciences course work, at any level, is required prior to application to the graduate program. For courses taken on a non-degree basis, students must earn a grade of "B" or higher to fulfill graduate course requirements (including undergraduate deficiencies/prerequisites) upon admission to the graduate program.

Students who have completed an undergraduate degree in Speech and Hearing Sciences may enroll as non-degree students in no more than 12 credit hours of SHS 500 level academic courses, excluding courses in clinical practice and/or internship.

Graduate Program

Graduate Advisors:

Barbara Rodriguez, Ph.D.

Any changes made after initial advisement must receive prior approval from the advisor. Failure to obtain this approval can extend the program by one year.

Application Deadlines

Fall semester: February 15

Only applications received by these deadlines are assured of consideration.

In addition to the M.S. in Speech-Language Pathology described below, the Department of Speech and Hearing Sciences collaborates with the Department of Linguistics in a doctoral program for students interested in combining the study of Speech and Hearing Sciences with Linguistics. The concentration of Speech and Hearing Sciences within the Linguistics Ph.D. program is described under the Linguistics Department heading in this catalog.

Degree Offered

M.S. in Speech-Language Pathology

The Department of Speech and Hearing Sciences awards Master of Science degree in speech-language pathology under both Plan I (thesis) and Plan II (non-thesis) according to regulations set forth in earlier pages of this catalog. The Council of Academic Accreditation in Audiology and Speech-Language Pathology of the American Speech-Language-Hearing Association (ASHA) accredits the program. All students must fulfill the academic and practicum requirements for the Certification of Clinical Competence set forth by ASHA and specified departmental courses. Persons with a bachelor's degree in a field other than Speech and Hearing Sciences are encouraged to apply. Advisement materials specifying admission and related material are available upon request from the department and on the department website at <http://www.unm.edu/~sphrsci/>. All applicants should obtain and review these materials prior to initiating the admission process.

Students entering the graduate program must have earned at least a C in the courses used to meet the American Speech-Language-Hearing Association requirements of at 3 semester hours in Mathematics, 3 semester hours in Biological Sciences, 3 semester hours in Physical Sciences, and 3 semester hours in Social/Behavioral Sciences. Students must also have taken a Statistics course in which analysis of variance is taught. These courses may be the same courses used to meet other college or university requirements. They may not include remedial course work. Students who have not completed these requirements will be required to do so within the first 3 semesters after acceptance into the graduate program in order to continue their enrollment

All students entering the graduate program are responsible for completion of the following undergraduate courses or their equivalent within the first 3 semesters of graduate enrollment, with a grade of at least B: SHS 303, 510 (310), 541 (321), 330, 425, 528 (428), 530 (430), 431, 458, and 559 (459). Courses or their equivalents that were taken more than six years before entering the graduate program, or courses for which a grade lower than B was received, cannot be used to fulfill this requirement. The graduate advisor, in consultation with the Curriculum and Advisement Committee, will determine whether a course may be considered equivalent and will decide how the requirement must be fulfilled: by taking or re-taking the course, by testing out or by auditing.

The speech-language pathology program includes the basic sciences requirements (see paragraph 2 above) and SHS 300 and 400 level courses listed above as well as the following academic courses: SHS 500 (at least 4 enrollments to include no more than 2 summer sessions), 506, 507, 517, 525, 531, 532, 533, 534, 535, 550, 558 and one 500 level elective that may be selected from department course offerings or from course offerings from a variety of departments subject to approval by the SHS department. SHS 506 must be taken in the first year of enrollment in 500 level classes. A minimum grade of B is required for all 500 level course work.

Speech and Hearing Sciences (SHS)

*302. Introduction to Communicative Disorders. (3)

(Also offered as SPCD 302.) The nature of speech, language and hearing disorders in children and adults; overview of speech and hearing anatomy and physiology; multicultural issues; emphasizes the impact of communicative disorders on individuals and families.

*303. Introduction to Phonetics. (3)

(Also offered as LING 303.) An introduction to the phys-iological mechanisms underlying speech production, the linguistic classification and transcription of speech sounds, the acoustic properties of speech sounds, the relationship between phonetics and phonology, and applications to speech pathology.

310/510. Anatomy and Physiology of Human Communication (3)

Introduction to basic anatomy and physiology for speech, language, hearing, and swallowing. Covers five systems: respiratory, phonatory, articulatory, auditory, and neurological.

321/541. Introduction to Audiology. (3)

Basic hearing science, pathological conditions of the auditory system, audiometric testing.

Prerequisite: 310.

330. Introduction to Communication Sciences. (3)

Introduction to speech and hearing science. Covers basic science of sound, acoustic theory of speech production, acoustic and physiologic phonetics, sound transmission through the auditory system, acoustic and physiologic consequences of speech and hearing disorders.

420/542. Hearing Science (3)

Anatomy and physiology of the auditory system. Basic knowledge of frequency, intensity, time, and direction perception in normal hearing are discussed.

Prerequisites: 321, 330.

*425. Aural Rehabilitation. (3)

Appraisal and management of individuals with impaired hearing.

Prerequisite: 321.

428/528. Phonological Disorders in Children. (3)

Assessment and treatment of articulation and phonological disorders.

Prerequisites: 303.

430/530. Language Development. (3)

Developmental sequence of language acquisition & changes in communication behavior across the life span from birth to adulthood. Covers specific areas of phonology, morphology, semantics, syntax, pragmatics, literacy and metalinguistics.

*431. Language Disorders in Children. (3)

A survey of language disorders in children and intervention. Topics include descriptions of clinical populations, intervention principles and methods, and linguistic, medical, developmental and cultural issues in intervention.

Prerequisite: 430.

450/550. Neural Basis of Communication. (3)

Structure and function of the central and peripheral nervous systems as they relate to normal and disordered communication.

Prerequisite: 310 or permission of instructor.

451. Undergraduate Problems. (1-3 to a maximum of 6) A Prerequisite: permission of instructor.

*458. Preclinical Training. (3) [2]

Course content includes behavioral objectives, program design, data collection, client/family counseling, ethnographic interviewing with multicultural families, behavioral management, and professional issues including certification and licensure requirements, ethical conduct and federal laws protecting the handicapped.

Prerequisite: 428. Pre- or co-requisite: 431.

459/559. Multicultural Considerations in Communicative Disorders. (3) [2]

Students will obtain knowledge and understanding of how the cultural and linguistic diversity of clients affect communication. Appropriate assessment procedures and intervention strategies will be discussed.

Prerequisites: 428, 430.

500. Clinical Practice. [Clinical Practice: SLP.] (3 to a maximum of 18) Δ

Practicum assignment and seminars covering topics and skills in clinical practice. Assignments and seminar topics vary from semester to semester.

Prerequisite: 458. Restriction: enrolled in M.S. Speech and Hearing Sciences degree program, permission of clinic director.

506. Reading and Writing in Research. (3)

Based on a scientist-practitioner model, this course is an introduction to research design with an emphasis on conceptual foundations and critical evaluation.

Pre- or corequisite: PSY 200

507. Adult Neurogenic Communicative Disorders. (3)

Comprehensive survey of predominant adult neurogenic communication disorders. Content includes theoretical issues, etiology, differential diagnosis, symptomatology, prognosis, and recovery.

Prerequisite: 450.

510/310. Anatomy and Physiology of Human Communication. (3)

Introduction to basic anatomy and physiology for speech, language, hearing, and swallowing. Covers five systems: respiratory, phonatory, articulatory, auditory, and neurological.

517. Dysphagia. (3)

Acquire knowledge relevant to the identification, evaluation, treatment of infant and adult swallowing disorders.

Prerequisite: 310 and 450. Restriction: enrolled in M.S. Speech and Hearing Sciences degree program.

525. Voice Disorders. (3)

Based on knowledge of normal voice production, various voice disorders are surveyed and approaches to evaluation and treatment are discussed.

Prerequisite: 310. Restriction: enrolled in M.S. Speech and Hearing Sciences degree program, permission of instructor for non-degree students.

528/428. Phonological Disorders in Children (3)

Assessment and treatment of phonological disorders.

Prerequisite: 303.

530/430. Language Development. (3)

Developmental sequence of language acquisition & changes in communication behavior across the life span from birth to adulthood. Covers specific areas of phonology, morphology, semantics, syntax, pragmatics, literacy and metalinguistics.

531. Motor Speech Disorders and Stuttering. (3)

Overview of symptomatology of child and adult neurogenic disorders and fluency disorders, with a focus on assessment and treatment.

Prerequisite: 450. Restriction: enrolled in M.S. Speech and Hearing Sciences degree program, graduate students only.

532. Augmentative Communication. (1)

Overview and/or hands-on-experience with nonelectronic and electronic aids and devices used for augmentative communication. Focus may be on particular disabilities, assessment, therapeutic and/or research issues.

Prerequisites: 428, 431. Restriction: enrolled in M.S. Speech and Hearing Sciences degree program, permission of instructor for non-degree students.

533. Assessing Language in Children. (3)

Principles and procedures of assessment for language disorders in children.

Prerequisite: 431. Restriction: enrolled in M.S. Speech and Hearing Sciences degree program, graduate students only.

534. Intervention: Child Language Disorders. (3)

Principles and intervention procedures for child language disorders from early childhood through adolescence. Methods for examining treatment efficacy in clinical and research contexts.

Prerequisite: 431. Restriction: enrolled in M.S. Speech and Hearing Sciences degree program, permission of instructor for non-degree students.

535. Medical Speech Language-Pathology. (3)

Topics relevant to practice in a medical setting are reviewed including evaluation and treatment of children with birth defects (cleft palate) and other special populations; professional and administrative concerns.

Prerequisite: 450. Restriction: enrolled in M.S. Speech and Hearing Sciences degree program, graduate students only.

538. Stuttering. (3)

A critical examination of past and present approaches to stuttering assessment and management with an emphasis on treatment outcome evaluation.

Restriction: enrolled in M.S. Speech and Hearing Sciences degree program, permission of instructor for non-degree students.

539. Topics. (1-3 to a maximum of 6) Δ

Restriction: enrolled in M.S. Speech and Hearing Sciences degree program, permission of instructor for non-degree students. {Offered upon demand}

541/321. Introduction to Audiology. (3)

Basic hearing science, pathological conditions of the auditory system, audiometric testing.

Prerequisite: 310. Restriction: enrolled in M.S. Speech and Hearing Sciences degree program, graduate students only.

542/420. Hearing Science (3)

Anatomy and physiology of the auditory system. Basic knowledge of frequency, intensity, time, and direction perception in normal hearing are discussed.

Prerequisites: 321, 330. Restriction: enrolled in M.S. Speech and Hearing Sciences degree program, graduate students only.

550/450. Neural Basis of Communication. (3)

Structure and function of the central and peripheral nervous systems as they relate to normal and disordered communication.

Prerequisite: 310.

551. Problems. (1-3 to a maximum of 6) Δ

Restriction: enrolled in M.S. Speech and Hearing Sciences degree program, graduate students only.

558. Clinical Internship. (6-9 to a maximum of 18)

Restriction: enrolled in M.S. Speech and Hearing Sciences degree program, graduate students only, permission of clinic director.

{Fall, Spring, Summer}

559/459. Multicultural Considerations in Communicative Disorders. (3) [2]

Students will obtain knowledge and understanding of how the cultural and linguistic diversity of clients affect communication. Appropriate assessment procedures and intervention strategies will be discussed.

Prerequisites: 428, 430. Restriction: enrolled in M.S. Speech and Hearing Sciences degree program, graduate students only

599. Master's Thesis. (1-6 hrs. per semester)

Offered on a CR/NC basis only.

Restriction: enrolled in M.S. Speech and Hearing Sciences degree program, graduate students only.

**DEGREE/PROGRAM CHANGE
FORM C**

Fields marked with * are required

Name of Initiator:Joann Buehler

Phone Number:*505 277-8930

Email:*joannb@unm.edu

Date:*10-05-07

Initiator's Rank / Title*Dept Administrator II: Political Science Gen Admin

Faculty Contact*Mark Peceny

Department*Political Science

Division100

BranchMain

Administrative Contact*Joann Buehler

ProgramMinor in Political Science

Proposed effective term:

SemesterFall

Year2008

Course Information

Select Appropriate ProgramUndergraduate Degree Program

CIP Code

Name of New or Existing Program*Minor in Political Science

Catalog Page Number272

Select CategoryMinor

Degree Type

Select ActionRevision

Exact Title and Requirements as they should appear in the catalog.
See current catalog for format within the respective college (enter text below or upload a doc/pdf file)
Minor Study Requirements A total of 24 hours, including at least three of the core courses and four courses numbered 300 or above, is required for a minor in political science. A grade of C or better is required in all courses counted toward the minor. Only three credit hours of POLS 299 are permitted toward the minor.
Additional/excess hours of POLS 299 may be counted as Arts & Sciences electives.

☐ **This Change affects other departmental program/branch campuses**

Reason(s) for Request * (enter text below or upload a doc/pdf file)
To clarify for Fall 2008 catalog scrub.

Statements to address budgetary and Faculty Load Implications and Long-range planning

N/A

*(enter text below or upload a doc/pdf file)

**DEGREE/PROGRAM CHANGE
FORM C**

Fields marked with * are required

Name of Initiator: Joann Buehler

Email:* joannb@unm.edu

Date:* 10-05-07

Phone Number:* 505 277-8930

Initiator's Rank / Title* Dept Administrator II: Political Science Gen

Admin

Faculty Contact* Mark Peceny

Administrative Contact*

Joann Buehler

Department* Political Science

Division 100

Program Major in Political Science

Branch Main

Proposed effective term:

Semester

Fall ▼

Year

2008 ▼

Course Information

Select Appropriate Program

Undergraduate Degree Program ▼

CIP Code

Name of New or Existing Program

* Major in Political Science

Catalog Page Number

271

Select Category

Major ▼

Degree Type

B.A.

Select Action

Revision ▼

Exact Title and Requirements as they should appear in the catalog.

See current catalog for format within the respective college (enter text below or upload a doc/pdf file)

Major Study Requirements A total of 36 hours is required for a major in political science. These hours must be distributed among the following: 1. Twelve hours from the core courses (200, 220, 240, 260, 270, and 280), including at least one course from each of the following groups: (200 or 270), (220 or 240), and (260 or 280); and 2. Twenty-one hours from courses numbered 300 or above; and 3. Three additional hours from any level.

NOTE: Students who have already had courses in political science may not count POLS 110 toward a major. A grade of C or better is required in all political science courses counted toward the major. Only three credit hours of POLS 299 is permitted toward the major. However, students may enroll in additional hours of POLS 299 and count them as electives.

☐ **This Change affects other departmental program/branch campuses**

Reason(s) for Request * (enter text below or upload a doc/pdf file)

To clarify for Fall 2008 catalog scrub.

Statements to address budgetary and Faculty Load Implications and Long-range planning

N/A

* (enter text below or upload a doc/pdf file)

**DEGREE/PROGRAM CHANGE
FORM C**

Fields marked with * are required

Name of Initiator:

Sandy Rodrigue

Email:

*rodrigue@unm.edu

Date:

* 10-03-07

Phone Number:

* 505 277-3929

Initiator's Rank / Title*

Dept Administrator I: AS American Studies Gen Admin

Faculty Contact*

Gabriel Melendez

Administrative Contact*

Sandy Rodrigue

Department*

American Studies

Division

Branch

Program

Proposed effective term:

Semester

Fall ▼

Year

2008 ▼

Course Information

Select Appropriate Program

Undergraduate Degree Program

CIP Code

Name of New or Existing Program

* American Studies Minor

Catalog Page Number

137

Select Category

Minor ▼

Degree Type

Select Action

Revision ▼

Exact Title and Requirements as they should appear in the catalog.
See current catalog for format within the respective college (enter text below or upload a doc/pdf file)
The requirement is 24 hours, including 18 hours in American Studies: 3 hourse from 180, 182, 183, 184, 185, or 186; 285, 385 and 9 hours at the 300 level.

☐ **This Change affects other departmental program/branch campuses**

Reason(s) for Request * (enter text below or upload a doc/pdf file)
When students declare an American Studies minor, they are often juniors or seniors and they have taken at least one introductory course in American Studies. It does not make sense to make them go back and take AMST 180 as an upper division student if they have already taken another introductory course.

Statements to address budgetary and Faculty Load Implications and Long-range planning * (enter text below or upload a doc/pdf file)
Because introductory courses are ordinarily offered in multiple sections each semester, there will be no additional implications on the budget or faculty teaching load.

**DEGREE/PROGRAM CHANGE
FORM C**

Fields marked with * are required

Name of Initiator:

Sandy Rodrigue

Email:*

rodrigue@unm.edu

Date:*

10-03-07

Phone Number:*

505 277-3929

Initiator's Rank / Title*

Dept Administrator I: AS American Studies Gen Admin

Faculty Contact*

Gabriel Melendez

Administrative Contact*

Sandy Rodrigue

Department*

American Studies

Division

Program

Branch

Proposed effective term:

Semester

Fall

Year

2008

Course Information

Select Appropriate Program

Undergraduate Degree Program

CIP Code

Name of New or Existing Program

* BA American Studies

Catalog Page Number

137

Select Category

Major

Degree Type

BA

Select Action

Revision

Exact Title and Requirements as they should appear in the catalog.
See current catalog for format within the respective college (enter text below or upload a doc/pdf file)
1. Introductory course (AMST 180, 182, 183, 184, 185, or 186) 3

☐ **This Change affects other departmental program/branch campuses**

Reason(s) for Request * (enter text below or upload a doc/pdf file)
Allows students to proceed on to major or minor requirements by completing any of our five introductory courses. Once students have chosen American Studies as a major, they are generally juniors or seniors, and they have already generally taken one or more 300-level courses. It does not make sense to require them to go back and take AMST 180 as an upper division student if they have already taken another introductory course.

Statements to address budgetary and Faculty Load Implications and Long-range planning * (enter text below or upload a doc/pdf file)
Because introductory courses are ordinarily offered in multiple sections each semester, there will be no additional implications for budgetary and faculty load.

**DEGREE/PROGRAM CHANGE
FORM C**

Fields marked with * are required

Name of Initiator:

Sandy Rodrigue

Email:

*rodrigue@unm.edu

Date:

* 10-03-07

Phone Number:

* 505 277-3929

Initiator's Rank / Title*

Dept Administrator I: AS American Studies Gen Admin

Faculty Contact*

Gabriel Melendez

Administrative Contact*

Sandy Rodrigue

Department*

American Studies

Division

Program

Branch

Proposed effective term:

Semester

Fall ▼

Year

2008 ▼

Course Information

Select Appropriate Program

Undergraduate Degree Program

CIP Code

Name of New or Existing Program

* American Studies Minor

Catalog Page Number

137

Select Category

Minor ▼

Degree Type

Select Action

Revision ▼

Exact Title and Requirements as they should appear in the catalog.
See current catalog for format within the respective college (enter text below or upload a doc/pdf file)
The requirement is 24 hours, including 18 hours in American Studies: 3 hourse from 180, 182, 183, 184, 185, or 186; 285, 385 and 9 hours at the 300 level.

☐ **This Change affects other departmental program/branch campuses**

Reason(s) for Request * (enter text below or upload a doc/pdf file)
When students declare an American Studies minor, they are often juniors or seniors and they have taken at least one introductory course in American Studies. It does not make sense to make them go back and take AMST 180 as an upper division student if they have already taken another introductory course.

Statements to address budgetary and Faculty Load Implications and Long-range planning * (enter text below or upload a doc/pdf file)
Because introductory courses are ordinarily offered in multiple sections each semester, there will be no additional implications on the budget or faculty teaching load.

**DEGREE/PROGRAM CHANGE
FORM C**

Fields marked with * are required

Name of Initiator: Joann Buehler

Phone Number:* 505 277-8930

Email:* joannb@unm.edu

Date:* 10-03-07

Initiator's Rank / Title* Dept Administrator II: Political Science Gen Admin

Faculty Contact* Mark Peceny

Administrative Contact* Joann Buehler

Department* Political Science

Division 100

Branch Main

Program M.A. in Political Science

Proposed effective term:

Semester

Fall ▼

Year

2008 ▼

Course Information

Select Appropriate Program

Graduate Degree Program ▼

CIP Code

Name of New or Existing Program

* M.A. Political Science Political Theory Concentration

Catalog Page Number

272

Select Category

Concentration ▼

Degree Type

Masters

Select Action

Deletion ▼

Exact Title and Requirements as they should appear in the catalog.
See current catalog for format within the respective college (enter text below or upload a doc/pdf file)
Delete "political theory" under "Concentrations." Concentrations: American politics, comparative politics, international relations, methodology, and public policy. Delete "Political Theory: POLS 560, Pro-seminar in Political Theory, and one research seminar with significant theory content," under Concentration Course Work Requirements.

☐ **This Change affects other departmental program/branch campuses**

Reason(s) for Request * (enter text below or upload a doc/pdf file)
The Department no longer offers this concentration and hasn't offered it for at least five years.

Statements to address budgetary and Faculty Load Implications and Long-range planning * (enter text below or upload a doc/pdf file)
None.

**DEGREE/PROGRAM CHANGE
FORM C**

Fields marked with * are required

Name of Initiator: Joann Buehler

Phone Number:* 505 277-8930

Email:* joannb@unm.edu

Date:* 10-03-07

Initiator's Rank / Title* Dept Administrator II: Political Science Gen Admin

Faculty Contact* Mark Peceny

Administrative Contact* Joann Buehler

Department* Political Science

Division 100

Branch Main

Program Ph.D. in Political Science

Proposed effective term:

Semester

Fall ▼

Year

2008 ▼

Course Information

Select Appropriate Program

Graduate Degree Program ▼

CIP Code

Name of New or Existing Program

* Ph.D. Political Science Political Theory Concentration

Catalog Page Number

272

Select Category

Degree ▼

Degree Type

Ph.D.

Select Action

Deletion ▼

Exact Title and Requirements as they should appear in the catalog.
See current catalog for format within the respective college (enter text below or upload a doc/pdf file)
Delete "political theory" under "Concentrations." Concentrations: American politics, comparative politics, international relations, methodology, and public policy. Delete "Political Theory: POLS 560, Pro-seminar in Political Theory, and one research seminar with significant theory content," under Concentration Course Work Requirements.

☐ **This Change affects other departmental program/branch campuses**

Reason(s) for Request * (enter text below or upload a doc/pdf file)
The Department no longer offers this concentration and hasn't offered it for at least five years.

Statements to address budgetary and Faculty Load Implications and Long-range planning

None.

* (enter text below or upload a doc/pdf file)

DEGREE/PROGRAM CHANGE FORM C

Fields marked with * are required

Name of Initiator: David Atencio

Email: * atencio1@unm.edu

Date: * 10-01-07

Phone Number: * 505 277-3757

Initiator's Rank / Title * Assistant Professor: Individual Family Comm Educ

IFCE

Faculty Contact * 278 Hokona Hall

Administrative Contact * 101 Simpson Hall

Department * Teacher Education

Division

Program Early Childhood Multicultural Education

Branch

Proposed effective term:

Semester

Spring ▼

Year

2008 ▼

Course Information

Select Appropriate Program

Graduate Degree Program ▼

CIP Code

Name of New or Existing Program

* Early Childhood Education

Catalog Page Number

Select Category

Concentration ▼

Degree Type

MA

Select Action

New ▼

Exact Title and Requirements as they should appear in the catalog.

See current catalog for format within the respective college (enter text below or upload a doc/pdf file)

[ECME Concentration \(Rev\).PDF.pdf](#)

☐ This Change affects other departmental program/branch campuses

Reason(s) for Request * (enter text below or upload a doc/pdf file)

In order to align the degree language in 2006, the Department of Teacher Education submitted a Form C to create concentration areas for the Master of Arts in Elementary Education. The Teacher Education department omitted the Early Childhood Education emphasis area because they believed that a new Masters level ECME degree had been submitted for approval. Though this is planned for the future, we are requesting the creation of a concentration area in order to accommodate our current students. We have recently admitted 10 students in the past year who are following the program as outlined on page 322 of the 06-07 UNM catalog. The ECME program was not notified that the Dept. of Teacher Education was going to exclude our emphasis area when they submitted their Form C to create the concentration areas from the existing emphasis areas. Early Childhood Education has been an emphasis area for the MA in Elementary Education since 1997.

Statements to address budgetary and Faculty Load Implications and Long-range planning

* (enter text below or upload a doc/pdf file)

The ECME Program has been teaching graduate courses for what was originally an emphasis area in Early Childhood Education since 1997. There are no budgetary or faculty load implications by creating this new concentration since we have been offering these courses for the past 10 years with only half as many ECME faculty than we currently have in our program.

**Program of Studies for
Concentration in Early Childhood Education
Master of Arts in Elementary Education**

Plan 1: 26 credit hours + 6 credit hours of thesis + Final Oral Examination

Plan 2: 32 credit hours including Problems Course CMTE 591

Master of Arts in Elementary Education Core Requirements:

- ❑ • EDUC 500 or EdPsy 500 Research applied to education
- ❑ • ECME 574 Early childhood curriculum
- ❑ • ECME 579 Seminar in early childhood education
- ❑ • LLSS 583 Education across cultures of the southwest
- ❑ • CMTE 591 Problems in Early childhood education

(Note: problems course must be taken with an ECME faculty)

Concentration Specific Course Requirements:

- **In addition to ECME 574, 579, & 591 above, at least two courses must be chosen from:**
 - ✓ ECME 576 Learning through play
 - ✓ ECME/LLSS 514 Young children moving into literacy
 - ✓ ECME 575 Early childhood language development & curriculum
 - ✓ SPCD 550 Introduction to early childhood special education
- **Remaining courses to be selected from the following:**
 - ArtEd 520 Art in early childhood
 - FS 501 Parent education
 - FS 502 Development in early childhood
 - FS 512 Working with children & families
 - FS 546 Family systems theory
 - FS 514 Fatherhood
 - Edpsy 503 Principles of human development
 - Edpsy 510 Principles of classroom learning
 - Edpsy 520 Motivation theory and practice
 - Edpsy 524 Computers in the education process
 - Edpsy 572 Classroom assessment
 - LLSS 544 Children's literature
 - LLSS 556 First and second language development
 - LLSS 558 Literacy across cultures
 - LLSS582 Curriculum development in multicultural education
 - OR OTHER COURSES APPROVED BY ECME ADVISOR

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UNM

MAR 02 2007

OFFICE OF THE REGISTRAR

FORM C - DEGREE/PROGRAM CHANGE

CIP CODE

Date: 2-28-07

Joel Whitehead

(Name of individual initiating curricular change form)

Assigned by
Associate Provost
for Academic Affairs

Academy Head Bus & Comp Technology

(Title, position, telephone number)

737-6230

oden3@unm.edu

(Email address)

UNM-TAOS

(Department/Division/Program/Branch)

Mark Appropriate Program:

Undergraduate Degree Program ☒

Graduate Degree Program
(For existing degree only) ☐

* Plan for curricular process to take at least 12 months.

This form is for Pre-Business Administration

Name of New or Existing Program

This program is or would be located in current undergraduate/graduate catalog

on page(s) 49-50 or pg 64-65 UNM-Taos 2002-2003

Mark appropriate category:

NEW

REVISION OF

DELETION

NAME CHANGE

Degree AA

Type

Major

Minor

Concentration

Certificate

Emphasis

Department

Subject Code

☐

Undergraduate
degree only

☐☐☐☐☐☐☐☒☐☐☐

Give exact title and requirements as they should appear in the catalog. See current catalog for format within the respective college (attach additional sheets if necessary). Identify in bracket form what is being changed.

Reason(s) for Request (attach additional sheets if necessary).

UNM-Taos would like to provide a seamless transition to Anderson BBA program. The changes will reflect Anderson School of Management BBA Core Requirements & Pre-Admission Schedule.

Attach statements to address Budgetary and Faculty Load Implications and Long-range planning.

Does this change affect in a significant way, any other departmental programs/branch campuses? Yes ___ No X

If yes, have you resolved these issues with department/branch involved? _____ (attach statement)

Proposed Effective Term: FALL Term, 2007 Year

Required Signatures:

Department Chair

College Curriculum Committee

College or School Faculty (if necessary)

College or School Dean/Dean of Instruction

Office of the Registrar—Catalog

Director of relevant Library

FS Graduate Committee (graduate courses)

FS Undergraduate Committee (undergraduate courses)

FS Curriculum Committee

Assoc. Provost for Academic Affairs

Faculty Senate

Board of Regents

Date

Date

Date

Date

Date

Date

Date

Date

Date

Date

Date

Date

Date

Date

Date

Date

Entered Banner

Entered Catalog

For Registrar's Office ONLY:

Copies Mailed

Rationale for proposed revisions for the Associates of Arts in Pre Business

UNM Taos is recommending the following revisions for the AA in Pre Business Administration, to better align with the Anderson School of Management requirements. The proposed revisions are highlighted in attachments. A summary of the revisions are:

1. An increase in the required Writing and Speaking credit hours from 6 to 9; to include the addition English 219 or English 220.
2. The option of taking Math 121 or Math 150 for the Mathematics requirement.
3. The specification of courses that students may choose from to meet the Physical and Natural Sciences requirements.
4. We are condensing Social & Behavioral Science/ Social Science categories into one category: Social and Behavioral Sciences. For a total requirement of 15 credit hours. The addition of the option of choosing Psychology 105 or Sociology 101; the addition of Economics 105 & 106. Students choose two additional electives from specific areas.
5. Reduce Humanities requirements from 9 to 3 credit hours.
6. Add 3 credit hours in Foreign Languages,
7. Add 3 credit hours in Fine Arts.
8. Add 3 credit hours in Computer Science (CS 150/L)
9. Reduce Core Program requirements from 19 credit hours to 9; Delete Econ 105 & Econ 106, MGT 291 and CS 150 from the Core Program requirement section, as all but MGT 291 are addressed in other requirement sections.
10. Add MGMT 195 to the Program Elective section.

ASSOCIATE OF ARTS IN PRE-BUSINESS ADMINISTRATION

61 Credit Hours

The Associate of Arts in Pre-Business Administration is designed for students who plan to pursue further studies for a Bachelor of Arts in Business Administration at UNM Albuquerque's Anderson School of Management or other BBA programs.

Writing & Speaking

9 Credit Hours

ENGL 101- Composition I

ENGL 102- Composition II

ENGL 219- Technical & Professional Writing or ENGL 220- Expository Writing

Mathematics

6 Credit Hours

MATH 121- College Algebra or 150 Pre- Calculus Math

and MATH 180- Elements of Calculus or 162 Calculus I

Physical and Natural Sciences

7 Credit Hours

Two courses, plus one corresponding laboratory (designated "L"), from:

Anthropology (ANTH) 150/151L, 121L, 160 and 161L;

Astronomy (ASTR) 101/101L;

Biology (BIOL) 110/112L, 123L/ 124L, (credit not allowed for both 121L and either 110 or 123L);

Chemistry (CHEM) 111L, 121L, or 131L, 122L, or 132L (credit not allowed for both 111L and 121L);

Earth and Planetary Sciences (EPS) 101/105L, 201L or

Environmental Science (ENVS) 101/102L (credit not allowed for both ENVS 101 and EPS 101);

Geography (GEOG) 101/105L;

Natural Science (NTSC) 261L, 262L, 263L;

Physics (PHYC) 102/102L, 105, 151/151L, 152/152L, 160/160L, 161/161L.

Social and Behavioral Sciences

15 Credit Hours

Economics 105 and Economics 106

Psychology 105 or Sociology 101

Plus two from the following: American Studies, Anthropology, Economics, Geography, History, Native American Studies, Southwest Studies, Women's Studies, Political Science, Psychology, Sociology (Psych 105 or Soc 101 may be used to satisfy three credit hours of this requirement).

Humanities

3 Credit Hours

One course from the following areas:

American Studies 186;

Classics 107, 204, 205;

Comparative Literature and Cultural Studies 224;

English 150, 292, 293,

Foreign Languages (MLNG) 101;

History 101L, 102L, 161, 162;
Philosophy 101, 201, 202;
Religious Studies 107, 263, 264;
Honor's Legacy Seminars at the 100 and 200 level.

Note: The UNM Core Curriculum requires 6 hours of Humanities. Anderson requires students to fulfill three hours of this requirement with upper-division coursework after admission to the BBA program.

Foreign Languages **3 Credit Hours:**

One course from any of the lower-division non-English language offerings of the Departments of Linguistics:

Spanish and Portuguese;

Foreign Languages and Literatures, including American Sign Language 201, 210, 211, or Foreign Languages in the other department and programs.

Fine Arts **3 Credit Hours:**

One course from:

Architecture 101

Art History 101, 201, 202;

Dance 105;

Fine Arts 284;

Media Arts 210;

Music 139,

Theatre 122

Or a 3-hour studio course from the Department of Art and Art History, Music, Theatre and Dance, Media Arts.

Computer Science **3 Credit Hours:**

150L Computing for Business

Core Program Requirements **9 Credit Hours**

MGMT 101- Principals of Accounting I

MGMT 102- Principals of Accounting II

MGMT 290 Introductions to Business Statistics or STAT 145

Program Electives **3 Credit Hours**

MGMT 113 Management

MGMT 222 Marketing

MGMT 195 Entrepreneurship

TOTAL CREDIT HOURS REQUIRED 61 Credit Hours

ASSOCIATE OF ARTS IN PRE-BUSINESS ADMINISTRATION**61 Credit Hours**

The Associate of Arts in Pre-Business Administration is designed for students who plan to pursue further studies for a Bachelor of Arts in Business Administration at UNM Albuquerque's Anderson School of Management or other BBA programs.

Writing & Speaking**9 Credit Hours**

ENGL 101- Composition I

ENGL 102- Composition II

ENGL 219- Technical & Professional Writing or ENGL 220- Expository Writing

Mathematics**6 Credit Hours**

MATH 121- College Algebra or 150 Pre- Calculus Math

and MATH 180- Elements of Calculus or 162 Calculus I

Physical and Natural Sciences**7 Credit Hours**

Two courses, plus one corresponding laboratory (designated "L"), from:

Anthropology (ANTH) 150/151L, 121L, 160 and 161L;

Astronomy (ASTR) 101/101L;

Biology (BIOL) 110/112L, 123L/124L, (credit not allowed for both 121L and either 110 or 123L);

Chemistry (CHEM) 111L, 121L, or 131L, 122L, or 132L (credit not allowed for both 111L and 121L);

Earth and Planetary Sciences (EPS) 101/105L, 201L or

Environmental Science (ENVS) 101/102L (credit not allowed for both Env Sc 101 and EPS 101);

Geography (GEOG) 101/105L;

Natural Science (NTSC) 261L, 262L, 263L;

Physics (PHYC) 102/102L, 105, 151/151L, 152/152L, 160/160L, 161/161L.

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Deleted: 121L, 122L

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Social and Behavioral Sciences**15 Credit Hours**

Economics 105 and Economics 106

Psychology 105 or Sociology 101

Plus two from the following: American Studies, Anthropology, Economics, Geography, History, Native American Studies, Southwest Studies, Women's Studies, Political Science, Psychology, Sociology (Psych 105 or Soc 101 may be used to satisfy three credit hours of this requirement).

Humanities**3 Credit Hours**

One course from the following areas:

American Studies 186;

Classics 107, 204, 205;

Comparative Literature and Cultural Studies, 224;

English 150, 292, 293,

Foreign Languages (MLNG) 101;

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Deleted:

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Track changes on

History 101L, 102L, 161, 162;
 Philosophy 101, 201, 202;
 Religious Studies 107, 263, 264;
 Honor's Legacy Seminars at the 100 and 200 level.

Note: The UNM Core Curriculum requires 6 hours of Humanities. Anderson requires students to fulfill three hours of this requirement with upper-division coursework after admission to the BBA program.

Foreign Languages**3 Credit Hours:**

One course from any of the lower-division non-English language offerings of the Departments of Linguistics:

Spanish and Portuguese;

Foreign Languages and Literatures, including American Sign Language 201, 210, 211, or Foreign Languages in the other department and programs.

Fine Arts**3 Credit Hours:**

One course from:

Architecture 101

Art History 101, 201, 202;

Dance 105;

Fine Arts 284;

Media Arts 210;

Music 139,

Theatre 122

Or a 3-hour studio course from the Department of Art and Art History, Music, Theatre and Dance, Media Arts.

Computer Science**3 Credit Hours:**

150L Computing for Business

Deleted: /

Core Program Requirements**9 Credit Hours**

MGMT 101- Principals of Accounting I

MGMT 102- Principals of Accounting II

MGMT 290 Introductions to Business Statistics or STAT 145

Deleted: , 245

Program Electives**3 Credit Hours**

MGMT 113 Management

MGMT 222 Marketing

MGMT 195 Entrepreneurship

TOTAL CREDIT HOURS REQUIRED 61 Credit Hours

Existing Pre Business Degree**ASSOCIATE OF ARTS IN PRE-BUSINESS ADMINISTRATION****62 Credit Hours**

The Associate of Arts in Pre-Business Administration is designed for students who plan to pursue further studies for a Bachelor of Business Administration at UNM Albuquerque's Anderson School of Management or other BBA programs.

Writing & Speaking**6 Credit Hours**

ENGL 101- Composition I

ENGL 102- Composition II

Mathematics**6 Credit Hours**

MATH 121- College Algebra

MATH 180- Elements of Calculus (or higher)

Physical and Natural Sciences**4 Credit Hours**

One Course with a lab.

Social and Behavioral SciencesPSYCH 105 and PSYCH 200 OR SOC 101 and SOC 200 level**6 Credit Hours****Social Science****9 Credit Hours**

Three courses from the following:

Anthropology

Economics

Geography

Native American Studies

Political Science

Psychology

Sociology

Southwest Studies/Cultural

Women's Studies/Cultural

Humanities

9 Credit Hours

Three (3) courses from the following areas:

American Studies

American or English Literature

Classics

Comparative Literature

History or History Survey

Linguistics

Religious Studies

Southwest Studies

Women's Studies (related to Literature or Art)

Core Program Requirements

19 Credit Hours

ECON 105- Principals of Microeconomics

ECON 106- Principals of Microeconomics

MGT 101- Principals of Accounting I

MGT 102- Principals of Accounting II

MGT 290- Statistical Methodology

MGT 291- Business Statistics Laboratory

CS 150 - Computing for Business Students

Program Electives

3 Credit Hours

MGT 113 Management

MGT 222 Marketing

TOTAL CREDIT HOURS REQUIRED

62credit hours

Course Requirements

The following courses should be completed before applying to the BBA Program.

- **Writing & Speaking (9 Hours):**

- English 101,
- English 102,
- and English 219 or 220

- **Mathematics (6 Hours):**

- Math 121 (or Math 150)
- and Math 180 (or Math 162)

- **Physical and Natural Sciences (7 Hours):**

Two courses, plus one corresponding laboratory (designated "L"), from:

- Anthropology (ANTR) 150/151L, 121L, 160 and 161L;
- Astronomy (ASTR) 101/101L;
- Biology (BIOL) 110/112L, 121L, 122L, 123L, 124L, (credit not allowed for both 121L and either 110 or 123L);
- Chemistry (CHEM) 111L, 121L, or 131L, 122L, or 132L (credit not allowed for both 111L and 121L);
- Earth and Planetary Sciences (E&PS) 101/105L, 201L or Environmental Science (ENVSC) 101/102L (credit not allowed for both Env Sc 101 and E & PS 101);
- Geography (GEOG) 101/105L;
- Natural Science (NAT SC) 261L, 262L, 263L;
- Physics (PHYSICS) 102/102L, 105, 151/151L, 152/152L, 160/160L, 161/161L.

- **Social Science and Behavioral Science (15 Hours):**

- Economics 105 and Economics 106
- Psychology 105 or Sociology 101

Plus two more courses from:

- American Studies, Anthropology, Economics, Geography, History, Political Science, Psychology, Sociology (Psych 105 or Soc 101 may be used to satisfy three credit hours of this requirement).
- Community and Regional Planning 181 and Engineering F-200 are also acceptable.

- **Humanities (3 Hours):** One course from:

- American Studies 186;
- Classics 107, 204, 205;
- Comparative Literature and Cultural Studies 223, 224;
- English 150, 292, 293;
- Foreign Languages (M Lang) 101;
- History 101L, 102L, 161, 162;
- Philosophy 101, 201, 202;

Current BBA Program prerequisites 2
Core requirements for admission to Anderson

- Religious Studies 107, 263, 264;
- Honor's Legacy Seminars at the 100 and 200 level.
- *Note: The UNM Core Curriculum requires 6 hours of Humanities. Anderson requires students to fulfill three hours of this requirement with upper-division coursework after admission to the BBA program.*
- **Foreign Languages (3 Hours):**
One course from any of the lower-division non-English language offerings of the Departments of Linguistics:
 - Spanish and Portuguese;
 - Foreign Languages and Literatures, including American Sign Language 201, 210, 211, or 310, or Foreign Languages in the other department and programs.
- **Fine Arts (3 hours):**
One course from:
 - Architecture 101;
 - Art History 101, 201, 202;
 - Dance 105;
 - Fine Arts 284;
 - Media Arts 210;
 - Music 139, 140;
 - Theatre 122
 - Or a 3-hour studio course from the Department of Art and Art History, Music, Theatre and Dance, Media Arts.
- **Computer Science (3 Hours):**
150/L (Computing for Business Students or successful completion of computer skills competency test.
- **Management (6 Hours):**
 - Management 202 Principles of Financial Accounting (MGMT 202)
 - Management 290 Introduction to Business Statistics (MGMT 290) or STAT 145, 245, or 345

Comment [UNM1]: Not offered

Comment [UNM2]: There is an articulation agreement that states that at UNM Taos, the students takes MGMT 101 & 102 and it is used for MGMT 202.

Total Hours: 55 (52 if test out of CS 150/L)

doc 000

FORM C - DEGREE/PROGRAM CHANGE

CIP CODE

Date: 5/5/07

Leslie A. Danielson, PhD

(Name of individual initiating curricular change form)

Director of the MLS Program 2-5509

(Title, position, telephone number)

Ldanielson@salud.unm.edu

(Email address)

Pathology

(Department/Division/Program/Branch)

Mark Appropriate Program:

Undergraduate Degree Program ☒

Graduate Degree Program ☐

(For existing degree only)

Mark appropriate category:

Degree BS in MLS
Type

Major

Minor

Concentration

Certificate

Emphasis

Department

Subject Code

NEW

☐

Undergraduate degree only

☐☐☐☐☐☐☐

REVISION OF

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DELETION

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NAME CHANGE

☐☐☐☐☐☐☐☐

Give exact title and requirements as they should appear in the catalog. See current catalog for format within the respective college (attach additional sheets if necessary). Identify in bracket form what is being changed.

On p. 533: Addition of Computer Science: Min of 1 (3 credit) courses:

CS 150L: Computing for Business Students or

IT 1010 ~~IT 101~~: Introduction to Computers at CNM

Or Equivalent

Change Special Topics Course (see Form A) MEDL 499 to an elective rather than a required course

Reason(s) for Request (attach additional sheets if necessary).

During our recent accreditation visit by NAACLS (National Accrediting Agency for Clinical Laboratory Sciences), the inspectors recommended that we add a pre-requisite that would cover minimum computer instruction since so many of our courses require this basic knowledge. It was also recommended to us to make the Alternative Experiences a Special Topics ELECTIVE Course because every student was not receiving the same experiences and this is a problem for our accrediting agency.

Attach statements to address Budgetary and Faculty Load Implications and Long-range planning.

Does this change affect in a significant way, any other departmental programs/branch campuses? Yes ___ No ☒

If yes, have you resolved these issues with department/branch involved? ___ (attach statement)

Proposed Effective Term: Fall 2008
Term Year

Required Signatures:

Department Chair

[Signature]

Date 5/17/07

College Curriculum Committee

Date

College or School Faculty (if necessary)

Date

College or School Dean/Dean of Instruction

Ellen M. Corcoran MD

Date

Office of the Registrar—Catalog

Elizabeth A. Braxton

Date

Director of relevant Library

Geri G. Deputy Director

Date

FS Graduate Committee (graduate courses)

Date

FS Undergraduate Committee (undergraduate courses)

Robert J. Burgess

Date

FS Curriculum Committee

Kathleen A. [Signature]

Date

Assoc. Provost for Academic Affairs

Date

Faculty Senate

Date

Board of Regents

Date

Entered Banner

Entered Catalog

For Registrar's Office ONLY:

Copies Mailed

ROUTING (All Four Collated Sets)

1. Department Chairperson
2. College Curriculum Committee
3. College or School Faculty (if necessary)
4. College or School Dean/Dean of Instruction
5. Office of the Registrar—Catalog
6. Director of relevant Library
7. FS Graduate Committee (graduate courses)
8. FS Undergraduate Committee (undergraduate courses)
9. FS Curriculum Committee
10. Assoc. Provost for Academic Affairs
11. Faculty Senate
12. Board of Regents (new degree only)

Assigned by
Associate Provost
for Academic Affairs

UNM

NOV 12 2007

OFFICE OF THE REGISTRAR

* Plan for curricular process to take at least 12 months.

This form is for Medical Laboratory Sciences Program

Name of New or Existing Program

This program is or would be located in current undergraduate/graduate catalog

on page(s) 2006-2007 p. 533

CHANGE AN EXISTING COURSE—FORM A

- ♦ Allow at least 2-4 months to complete the entire change process.
- ♦ Please refer to the Form A Instructions at www.unm.edu/~unmreg
- ♦ Four sets of forms must be collated and submitted.

ROUTING (All Four Collated Sets)	
1.	Department Chair
2.	College Dean/Designate
3.	Office of Registrar—Catalog
4.	FS Graduate Committee (graduate courses)
5.	FS Curricula Committee

Submission Date 5 / 4 / 20 07

Proposed Effective Term Spring 2008

Name of Faculty Member Initiating Request Leslie A. Danielson, PhD

Initiator's Position / Title Director of the MLS Program

Department Pathology

Phone 272-5509 Email ldanielson@salud.unm.edu

Existing Subject Code / Number: <u>MEDL 499</u>
Current Course Catalog Page # <u>2006-2007: p.535</u>

Short Title of Existing Course Alternative Experiences

Note: To indicate graduate credit for course numbers outside of 500-699, precede the course number with an asterisk (*).

Instructions: Complete any section to be changed and provide the new information in the space(s) provided. Note that for items that allow multiple entries, such as schedule type, include all values that will apply after the proposed change.

A. A1. Change Course Subject Code _____ A2. Change Course Number _____

If the change modifies the level of the course from undergraduate to graduate complete section B1.

A3. Change Long Course Title (up to 100 letters, including spaces):

MLS Special Topics: Clinical Alternatives

A4. Proposed Change to Short Course Title (up to 30 letters, including spaces):

M L S S P E C I A L T O P I C S I N M L S

A5. Change Course Description: Attach a proposed course description, 35 words or less, and a course outline or syllabus that content is essentially the same as the current version of the course. If the proposed change is substantial, then the existing course should be deleted using this form (see item number 15) and a Form B should be submitted for the new course.

A6. Change Credit Hours			
	1	2	

A7. Change Repeat Rules

Is the course repeatable for credit? Yes ☒ No ☒

- The course may be repeated 1 times (exclusive of the first time).

AND / OR

- The course may be repeated for 2 hours (inclusive of the first time)

A8. Change Grade Options: Check the appropriate option and complete Section B.2., including the grade scale as necessary:

- ☐ The grade scale will change from using a grade scale to CR/NC.
- ☐ The grade scale will change from CR/NC to a grade scale.
- ☐ The grade scale will change from a standard catalog grade scale to an alternative grade scale.

A9. List all schedule type(s) (may be more than one):

a. Practical Experience b. Web-enhanced c. _____ d. _____ e. _____

[Practice Experience]
LAD

A10. Change or add co-requisites to this course: a. _____ b. _____ c. _____

If this course is a new co-requisite to those listed, you must submit a Form A for each course that is affected.

Note: Please see the instructions for information on one-way vs. two-way co-requisites.

A10a. If the co-requisite course exists in another department, the co-requisite offering department must approve it as well.

a.		c.	

A11. Change or add crosslisted courses: Complete the table, including signatures from all departments offering the crosslisted courses.

a.		c.		e.	

A12. This change is making a course Occupational or Technical (Branches Only): Yes ☐ No ☐

This change is removing a course from Occupational or Technical status (Branches Only): Yes ☐ No ☐

A13. Changes to Restrictions. List any restrictions placed on students for registration in any section of this course. If the change is to remove all restrictions, write "No Restrictions" in the box.

Student must be enrolled in the MLS Program

Student must have C or better in MEDL courses previously taken

can't program. - don't include in description.

A14. Changes to Pre-requisites for Course: If the course has pre-requisites, list all of them, including course subject code and course number or test name and test score for each one. Be sure to include the appropriate conjunction (and / or) between each item and between any sets of pre-requisites. If any of the pre-requisites come from another department, have the department chair sign to acknowledge awareness of those relationships. If none, write "None" in the box.

For courses outside the offering department to be used as pre-requisites:

Department Chair Signature

Department Chair Signature

Department Chair Signature

A15. Is this change a deletion of the course? Yes ☐ No ☒

If yes and the deleted course is 100 or 200 level, how will the deletion impact Branch campuses and programs? Include documentation of contact with the branches regarding discussion of the impact of this deletion.

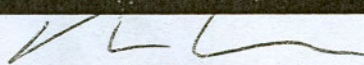

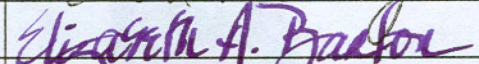
A16. Reason for changes:

This course has several sections, each being a separate elective topic that the advanced student may elect to participate in. Since it is the choice of the student which ones he/she takes, this is an excellent venue for a special topics course. These topics change every semester depending on the clinical rotation sites offerings.

B. B1. Justification for Graduate Credit: If the course is numbered outside of 500-699, but allows an option for graduate credit, indicate the nature of additional work to be required of graduate students.

B2. Justification for CR/NC or Alternative Grading Scale (include scale in justification):

C. Required Signatures:

1. Department Chair		5/17/07
2. College Dean/Designate		6/4/07
3. Office of Registrar—Catalog		11/28/09
4. FS Graduate Committee (graduate courses)		
5. FS Curricula Committee		

After securing departmental approval, send this form and all attachments, **collated into 4 sets of documents**, to the Registrar's Catalog Office, which retains the original and returns copies to the department and college office.

For Registrar's Office Use ONLY (After approval by Faculty Senate Curricula Committee):

Entered in Banner _____ Entered in Catalog _____ Copies Mailed _____

Attributes: 1. _____ 2. _____ 3. _____ 4. _____

Grade Modes _____