



Faculty & Staff Business Council

DRAFT 4

Minutes

Monday, 10/19/2017

Noon – 1:00pm

Herzstein Latin American Reading Room, Zimmerman Library

Attendees: (taken from sign-in sheet – for those who signed in)

	Fran Wilkinson	Chair, Business Council
	Jon Wheeler	Information Technology Use Committee
	Steven Yourstone	Campus Development Advisory Committee
<i>Excused:</i>	Robert Gary	Budget Committee
	Carol Bernhard	Faculty & Staff Benefits Committee
	Pamela Pyle	Government Relations Committee
<i>Minutes:</i>	Dennis Dunn	Office of University Secretary

Meeting called to order – Noon.

Quorum was met.

Introductions:

Fran Wilkinson began the meeting at Noon.

Announcements:

- Fran called this meeting to request updates on the five committees overseen by the Business Council.
- The April 19, 2017 minutes approved.
- Robert Gary, chair, Budget committee, could not make this meeting. Fran will request that he send Dennis a brief over view of the Budget Committee to be inserted into these minutes.

Faculty Senate Business Council Committees:

Faculty & Staff Benefits Committee (*Fran Wilkinson and Carol Bernhard, Co-Chairs*)

Budget Committee (*Robert Gary and Sally Fortner, Co-Chairs*)

Campus Development Advisory Committee (CDAC) (*Steven Yourstone, Chair. He retires next summer.*)

Information Technology Use Committee (*Jon Wheeler, Chair*)

Governmental Relations Committee (*Pamela Pyle, Chair or Memeber*)

Campus Development Advisory Committee (CDAC):

Steven Yourstone, Chair

- **Cornell Parking Structure:** Steven reported on issues facing the Cornell Parking structure, located across from Popejoy Hall, that have been presented to CDAC. Parking & Transportation Services, which oversees UNM’s parking garages, is concerned about recent deaths at the Cornell Parking Structure from either suicide or falling off the top of the structure. They are planning on spending \$48,000 to raise the fences on top of the structure. Parking & Transportation will meet with the Safety Committee to discuss this issue and will also contact



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the original architect of the parking structure for input. The use of skateboards and BMX bikes in the UNM parking structures is another safety issue.

- **Parking Lot ‘A’:** Due to Albuquerque’s ART Project on Central Avenue, 82 parking spaces have been lost in Lot ‘A’. It is estimated that 74 of the lost parking spaces will be recovered but this won’t be known for sure until the new parking lot design is finalized. And, due to the construction on the new Physics & Astronomy Building, and the removal of the old reservoir, 21 parking spaces have been lost in those areas.
- **Johnson Center:** Due to the mounting costs of this project the parties in charge are still working on the plans and budget.
- **D. H. Lawrence Ranch (Taos, NM):** Kramer Woodard, Architecture & Planning, gave a detailed presentation on proposed improvements to the D. H. Lawrence Ranch, in Taos, NM. The 160-acre property was given to UNM in 1956 and funds were never sufficiently set aside to upgrade the property into a quality retreat location for UNM and the Taos community. Outside investors will be needed to fund the improvements or, the university might be forced to sell the property.
- **Art Annex (near Hodgin Hall):** The Art Department is being moved out of the Art Annex and into the old Biology Annex, near the Centennial Library. Honors College is moving into the Art Annex.
- **Goals:** More faculty and student participation in CDAC. A new Chair will need to be elected at the end of the academic year. And, to track the progress of re-designing UNM parking lots.
- **Future Meeting Dates:** Dates will be set as new, and existing, projects need to be discussed.

Information Technology Use (ITU) Committee Report:

Jon Wheeler, Chair

- The ITU committee will have its first meeting of the semester today. The Agenda is to determine a Chair for the coming year, figure out a meeting schedule, and to set goals.
- Jon Wheeler is planning to run for Chair again.
- The work of the committee has been affected by the new IT Governance.
- **Goals:** Election of a new Chair. Working with the new IT Governance. Keeping track of new software that is introduced to UNM. And, working with the Academic Advisory Board.

Faculty & Staff Benefits Committee (FSBC) Report:

Fran Wilkinson, Co-Chair

- **Staff Sick Leave Sell Back Plan** – The plan is to reduce it to .25 for the upcoming year, and then discontinuing it in the fall of 2018 for FY2019. The president has announced that he will grandfather in present employees and discontinue the benefit to employees hired after July 1, 2018. HR estimates that savings would not be realized for seven years and would amount to \$800,000.
- **Annual Leave changes** – Dorothy Anderson, VP Human Resources, explained that the original proposal for changes in Annual Leave, for new employees was:
 - 0 – 2 years employment = 10 days Annual Leave
 - 3 – 5 years employment = 15 days Annual Leave
 - 6 years = 21 days Annual LeavePresident Abdallah reviewed this proposal and made these changes:
 - 0 – 5 years employment = 15 days Annual Leave



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- 6 years employment = 21 days Annual Leave
- President Abdallah's changes were set to go into effect July 1, 2018; however, on July 21, 2017 it was announced that "the anticipated change to UAP 3400 regarding the Annual Leave Accrual rates for eligible employees hired July 1, 2018 and thereafter, has been rescinded. After further consideration, Interim President, Chaouki Abdallah, would like to preserve employee benefits when possible so he has decided this change would not be implemented. Therefore, the annual leave accrual rates for eligible exempt and nonexempt employees will remain as they are for current and newly hired employees."
- **The Faculty & Staff Benefits Committee** now has a seat on the Budget Leadership Team (BLT), which is working on the budget issues UNM is currently facing. Fran also attends the BLT as an invited guest because she is a member of the Budget committee.
- **Education Retirement Board (ERB):** The Education Retirement Board (ERB) met in June. Issues of solvency were discussed, but no decision reached. They would like to speak with the Benefits Committee for feedback on the solvency issues and related plans. These issues will be addressed in the 2019 Legislative session and nothing would change until July 1, 2019. The ERB will present to the Benefits Committee on November 14, 2017. Fran will report to the Business Council in December on potential ERB changes.
- **The Smoking Policy at UNM:** Starting in the Fall 2017 Semester, all but a few designated smoking areas will be eliminated from UNM campuses. Two designated smoking areas will remain on the North Campus, and two by the residence halls. Other than these two areas at the residence halls, there will be no designated smoking areas on the Main Campus. The policy prohibits smoking and other tobacco use outside of these designated areas, and tobacco use includes vaping and chewing tobacco. Fines of \$100 can be issued by campus police to violators of this policy. Smoking in one's car is also a violation of this policy when the car is on UNM property. Smoking cessation classes are being promoted on campus.
- **Goals:** Discussing and providing input to HR and other entities regarding any proposed changes, especially cuts, to UNM employee and retiree benefits. Possibly partnering with the Budget Committee to look at employee compensation. Working with HR to reinstate exit interviews for staff and possibly with OFAS for faculty, too. Monitoring and providing input on any proposed ERB pension changes.

Budget Committee Report:

Robert Gary, Co-Chair

- The survey report has been completed and sent out to the committee members and to Faculty Senate President for distribution.
- The future directions for the Budget Committee was discussed and Robert met with the Faculty Senate President for her input. She will attend our next meeting on November 13th and have Nicole Dopson address the committee so we can get a better understanding of UNM entities that create positive and negative cash outflows.

Next Meeting:

December 2017 (exact date and time to be determined via a Doodle Poll)
Zimmerman Library, Herzstein Latin American Reading Room

Adjourn: 12:45 pm