Faculty & Staff Business Council

DRAFT 2

Minutes
Tuesday January 29, 2019
11:00 AM – 12:00 PM
Herzstein Latin American Reading Room, Zimmerman Library

Attendees: (taken from sign-in sheet – for those who signed in)

Fran Wilkinson	Chair, Business Council
Robert Gary	Budget Committee
Jon Wheeler	Information Technology Use Committee

Excused:

Mark Maddaleni	Arts and Sciences
Pamela Pyle	Fine Arts

Faculty Senate Business Council Committees:
Budget Committee (*Robert Gary and Sally Fortner, Co-Chairs*)
Campus Development Advisory Committee (CDAC) (*CDAC has not met since 11-14-17. Chair, Steven Yourstone, has since retired from UNM.*)
Faculty & Staff Benefits Committee (*Fran Wilkinson and Mark Maddaleni, Co-Chairs*)
Information Technology Use Committee (*Jon Wheeler, Chair*)
Governmental Relations Committee (*Pamela Pyle, Chair*)

Meeting called to order – 11:00 PM

Quorum was met.

Introductions:
- Fran was going to introduce the new co-chair of the Faculty Senate Benefits Committee, but, due to illness, Mark could not attend today's meeting.
- To begin the meeting Fran read the Business Council's Charge.
- Fran then explained her plans to resurrect the Campus Development Advisory Committee (CDAC). This will be covered later in the minutes.

Budget Committee Report:
Robert Gary, Co-Chair
- In fall 2018, the Budget Committee searched for new directions for its activities during the academic year. The Committee had presentations on the state of the budget from the Office of the Provost as well as Health Science Center (HSC). The new Faculty Senate VP/President-elect, Dr. Finnie Coleman, addressed the committee and provided directions he thought might be of interest to the Committee. He would prefer for the Committee to be forward looking, rather than report on past performance. He is also interested in finding a workable solution to the salary compression faculty members are seeing due to starting salaries exceeding budgeted raise increases. The

committee is also trying to attend Budget Leadership Team (BLT) committee and subcommittee meetings to eliminate redundant activities as well as to gain an understanding of the state of the UNM budget process.

- The Committee's first meeting in spring 2019 did not have a quorum; however, the members present were interested in pursuing Vice-President Coleman's suggestion of looking into faculty salary compression solutions.

Information Technology Use (ITU) Committee Report:

Jon Wheeler, Chair

- The IT Committee met three times during the fall 2018 semester. The committee's long term agenda has included integration with revised IT governance structures in ways that facilitate shared governance while reducing functional overlap. To date this has been accomplished through recommendations and appointments of faculty to multiple, standing IT advisory boards and working groups.
- Appointments this year include:
  - One at-large voting member appointed to the Academic Technologies Advisory Board. (*a second seat remains to be filled*).
  - Two at-large voting members appointed to the Research Technologies Advisory Board.
  - One faculty member appointed to the project intake scoring committee for academic technologies.
- Other Committee activities this year has focused on two campus-wide technology initiatives.
  - The first is a proposed Faculty Annual Activity Reporting (FAAR) application. This project is sponsored by the Interim Provost's Office and has the stated goal of simplifying faculty annual reporting through the implementation of some centrally managed application. Specific to FAAR, the committee has advised the Interim Provost and members of the project team regarding the importance of data access, use, and governance policies and procedures that protect faculty and maintain academic freedom. To this end, three members of the IT Committee have been appointed to the FAAR RFP team.
    Ongoing goals relevant to FAAR include improving communication about this initiative to the broader UNM faculty and drafting a position statement and policy recommendation regarding faculty data protection. Unfortunately, many members of the UNM faculty do not know this initiative exists.
  - The second initiative relates to the campus Learning Management System (LMS). Academic Technologies were recently approved to assess the requirements for an LMS upgrade or platform migration. In support of this process, several committee members have been appointed to serve on the LMS RFP team. Ongoing goals relevant to the LMS initiative include conducting an environmental scan of LMS applications and use cases at peer institutions.

Campus Development Advisory Committee (CDAC):

No Chair
- This Faculty Senate Committee has no chair and the website shows that nearly all the seats are vacant.
- Fran will confer with VP/President-Elect Coleman regarding membership and calling a meeting to elect a chair.
- **NOTE:** The Committee has been inactive since its previous long-time chair retired last academic year. The last meeting was held November 14, 2017.

Government Relation Committee Report:

Pamela Pyle, Chair
- The committee has been actively working with the UNM Government Relations Office, and some attended UNM Day at the state house on January 28, 2019. They are working on legislative funding for the university.

Faculty & Staff Benefits Committee (FSBC) Report:

Fran Wilkinson, Co-Chair
- The Faculty & Staff Benefits Committee is very active, with faculty, staff, and retiree members. It meets monthly throughout the year. The former staff co-chair (Carol Bernhard) stepped down in December and a new co-chair (Mark Maddaleni) was elected by the Committee.
- The Committee's major activity this fall was to understand and discuss the proposed UNM Medical Plan for FY 2020 in which the Blue Cross/Blue Shield (BC/BS) plan and the UNM-Team Health plan would merge populations and Administrative Services. This will go into effect July 1, 2019. The Presbyterian plan remains the same. Although the initial proposal roll-out raised many questions regarding how the new plan would work, capacity/availability of health care professionals, etc., more detailed information was provided throughout the fall to answer the Committee's questions and address concerns. The intent of the change is to improve access, reduce some costs, and streamline administration. The Committee is continuing the conversation, now focusing on the roll-out to assure that information is shared in multiple ways with employees to assist them in making informed decisions regarding their selection of a healthcare plan.
- Other Committee activities include:
  - Closely monitoring and discussing proposed New Mexico – Education Retirement Board (NM-ERB) changes and advising UNM-HR on our recommendations. This will be ongoing in the spring.
  - Participating in the RFP process for Retiree/Post 65 Healthcare plans; this resulted in adding plans with more portability at a lower cost in most cases.
  - Participating in the RFP process for Life and Disability plans; a recommendation will be made to the Board of Regents in February 2019.
  - Monitoring policy changes impacting benefits and weighing in as appropriate.

- **Other Business:**
  None.

Future Meetings:
February 28, 2019 (11:00am – Noon)
March 28, 2019   (3:00pm – 4:00pm)
May 2, 2019   (3:00pm – 4:00pm)
Zimmerman Library, Herzstein Latin American Reading Room

Adjourn: 11:20 am