



## Faculty & Staff Business Council

**FINAL**

### Minutes

Thursday May 2, 2019 [Update from March 28, 2019 meeting]

3:00 AM – 4:00 PM

Herzstein Latin American Reading Room, Zimmerman Library

### *Attendees: (taken from sign-in sheet)*

Fran Wilkinson	Chair, Business Council
Mark Maddaleni	Arts and Sciences
Robert Gary	Budget Committee
Jon Wheeler	Information Technology Use Committee

<i>Excused:</i>	Pamela Pyle	Fine Arts
-----------------	-------------	-----------

### **Faculty Senate Business Council Committees:**

- Budget Committee (*Robert Gary and Sally Fortner, Co-Chairs*)
- Campus Development Advisory Committee (CDAC) (*CDAC has not met since 11-14-17. Former Chair, Steven Yourstone, has since retired from UNM.*)
- Faculty & Staff Benefits Committee (*Fran Wilkinson and Mark Maddaleni, Co-Chairs*)
- Governmental Relations Committee (*Pamela Pyle, Chair*)
- Information Technology Use Committee (*Jon Wheeler, Chair*)

### **Meeting called to order – 3:00 PM**

The Business Council agreed that since there were no extensive changes since the March 28<sup>th</sup> meeting, Committee chairs would update their March reports. See below.

### **Quorum was met.**

### **Updates:**

- Fran announced that she received an email from Faculty Senate Elect Finnie Coleman stating that he would like to meet individually with all of the five chairs under the Business Council to discuss committee appointments and future directions for the committees. Fran will attend these meetings once they have been scheduled.
- Fran will present an update on activities of the Business Council at the April 23, 2019 Faculty Senate meeting.

### **Agenda:**

- Approved

### **January 29, 2019 Minutes:**

- Approved via email due to the cancellation of the February 28, 2019 meeting.

### **Budget Committee Report:**

*Robert Gary, Co-Chair*



## Faculty & Staff Business Council

- Robert reported that the committee has had four meetings this semester and quorum was only met at the last two meetings.
- One goal of the committee is to work on a salary compression study. Irene Vasquez and Robert met with Barbara Rodriguez, Interim Senior Vice Provost, to determine if the required data could be obtained at the university level. She will look at the data she is using for the provost's salary equity study and provide what is available to us. She will try to provide it so that we can analyze it over the summer. Her data does not include the College of Nursing College of Pharmacy, College of Population Health and the School of Medicine.
- Janie Chermak has been nominated to be the committee's chair next year and Robert will continue to serve on the committee.

### **Campus Development Advisory Committee (CDAC) Report:**

*Fran Wilkinson*

- Fran reported that at this time there is no chair for CDAC and that the committee has not met this academic year. Fran offered to call a meeting of CDAC, but at this time there are only two voting members so there would not be a quorum until more committee members are appointed.
- Fran will be working with Finnie Coleman to who will appoint new members to CDAC.
- The committee should (hopefully) begin meeting again next academic year (FY 2020).

### **Faculty & Staff Benefits Committee (FSBC) Report:**

*Fran Wilkinson and Mark Maddaleni Co-Chairs*

- Co-Chair Mark Maddaleni reported that over the past several months the Benefits Committee has been working closely with UNM Human Resources to merge benefits for Blue Cross Blue Shield and UNM Team Health to form UNM LoboHealth. This is intended to improve services and lower co-payments.
- The overall insurance increase will be approximately 5% for this year (depending on your current plan election), which is below the national average.
- Parental Leave Initiative: VP Human Resources Dorothy Anderson took the Initiative to Senior Leadership for review and approval.
- Hartford Life & Disability Insurance has been approved by the Board of Regents to replace The Standard Co. (This was done as a result of the recent RFP process.)
- Fran reported that a final report on the changes being proposed by the Education Retirement Board (ERB) should be finalized soon.
- Updates since last business council meeting
  - Parental leave staff proposal has been approved. Implementation expected July 1, 2019
  - Three Minor policy revisions were signed by President Stokes
    - Computer Security and Controls- UAP 2520
    - Leave with pay- UAP 3415
    - Wage and Salary Administration- UAP 3500

### **Government Relation Committee Report:**

*Pamela Pyle, Chair*

- Fran reported that committee chair Pamela Pyle could not attend today's meeting but would be sending her report to Fran via email.
- The committee has been actively working with the UNM Government Relations Office, and some attended UNM Day at the state house on January 28, 2019. They are working on



## Faculty & Staff Business Council

legislative funding for the university.

### **IT Use Committee Report:**

*Jon Wheeler, Chair*

- Jon reported that the IT Use Committee meetings have been well attended this year. The February 2019 meeting was canceled due to a snow day – the meeting was rescheduled for March 7. The next (and final meeting of the AY) meeting is scheduled for May 7, 2019.
- The committee's primary focus has been on the Faculty Annual Activity Reporting, also known as the FAAR Project.
- There was an Ad Hoc Election to have a committee member appointed to the RFP Committee; this will be a small committee of only three to four members.
- A Position Statement, on the FAAR Project was developed. Interim Provost Richard Wood worked with the committee on this project. Jon's concern is that the faculty are unaware of the FAAR Project; therefore, Jon presented information on the FAAR at the Faculty Senate meeting on April 23, 2019.
- LMS Project – Academic Technologies has gotten approval to begin a three-year process of migrating, or upgrading, UNM's Learning Management System. The IT Use Committee is working with Academic Technologies on this project to research vendors and products. A subcommittee has been formed to oversee this project. This project will run through the summer.
- Jon announced that he will be stepping down as chair of the IT Use Committee when his current two year appointment ends this semester.

### **Other Business:**

None.

Have a good summer!

### **Next Meeting:**

TBD in during fall 2019 semester.

Zimmerman Library, Herzstein Latin American Reading Room

**Adjourn: 3:10 pm**