



Faculty & Staff Business Council

FINAL

Minutes

Thursday March 28, 2019

3:00 AM – 4:00 PM

Herzstein Latin American Reading Room, Zimmerman Library

Attendees: (taken from sign-in sheet – for those who signed in)

Fran Wilkinson	Chair, Business Council
Mark Maddaleni	Arts and Sciences
Robert Gary	Budget Committee
Jon Wheeler	Information Technology Use Committee

Excused: Pamela Pyle Fine Arts

Faculty Senate Business Council Committees:

Budget Committee (*Robert Gary and Sally Fortner, Co-Chairs*)

Campus Development Advisory Committee (CDAC) (*CDAC has not met since 11-14-17. Chair, Steven Yourstone, has since retired from UNM.*)

Faculty & Staff Benefits Committee (*Fran Wilkinson and Mark Maddaleni, Co-Chairs*)

Information Technology Use Committee (*Jon Wheeler, Chair*)

Governmental Relations Committee (*Pamela Pyle, Chair*)

Meeting called to order – 3:07 PM

Quorum was met.

Updates:

- Fran announced that she received an email from Faculty Senate Elect Finnie Coleman stating that he would like to meet individually with all of the five chairs under the Business Council to discuss committee appointments and future directions for the committees. Fran will attend these meetings once they have been scheduled.
- Fran will present for the Business Council at the April 23, 2019 Faculty Senate meeting.

Agenda:

- Approved

January 29, 2019 Minutes:

- Approved via email due to the cancelation of the February 28, 2019 meeting.



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Campus Development Advisory Committee (CDAC) Report:

Fran Wilkinson

- Fran reported that at this time there is no chair for CDAC and that the committee has not met in a very long time. Fran offered to call a meeting of CDAC, but at this time there are only two members.
- Fran will be working with Finnie Coleman to begin appointing new members to CDAC.

Government Relations Committee Report:

Pamela Pyle, Chair

- Fran reported that committee chair Pamela Pyle could not attend today's meeting but would be sending her report to Fran via email.

Faculty & Staff Benefits Committee (FSBC) Report:

Fran Wilkinson, Co-Chair

- Co-Chair Mark Maddaleni reported that over the past several months the Benefits Committee has been working closely with UNM Human Resources, Budget Leadership Team (BLT), and UNM Team Health on the Lobo Health Initiative.
- The overall insurance increase will be 5% for this year, which is below the national average.
- Parental Leave Initiative: VP Human Resources Dorothy Anderson will be taking the Initiative to Senior Leadership for review and approval.
- Hartford Life & Disability Insurance has been approved by the Board of Regents.
- Fran reported that a final report on the changes being proposed by the Education Retirement Board (ERB) should be turned in soon.

Government Relation Committee Report:

Pamela Pyle, Chair

- The committee has been actively working with the UNM Government Relations Office, and some attended UNM Day at the state house on January 28, 2019. They are working on legislative funding for the university.

Budget Committee Report:

Robert Gary, Co-Chair

- Robert reported that the committee has had two meetings this semester and quorum was not met at either meeting.
- Robert has sent out a notice to the committee members requesting times when they are not available, so he can figure a better time for the committee to meet. A third of the members responded. The next meeting is tomorrow, March 29, 2019.
- One goal is to work on the salary compression study. Two committee members will compile this data from different colleges and they will submit a weekly report to Robert on their progress. He would like to have this project completed over the summer, and then come up with a plan on how to fix the compression. In the fall semester this will be submitted to the Budget Leadership Team (BLT).



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- Robert stated that he will be stepping down as Chair of the Budget Committee and that a new chair, and co-chair, will need to be elected in the fall of 2019.

IT Use Committee Report:

Jon Wheeler, Chair

- Jon reported that the IT Use Committee meetings have been well attended this year. The February 2019 was canceled due to a snow day. The next meeting is scheduled for April 18, 2019.
- The committee's primary focus is on the Faculty Annual Activity Reporting, also known as the FAAR Project. Working with the Provost's Office on a draft RFP.
- Presently having an Ad Hoc Election to have a committee member appointed to the RFP Committee. This will be a small committee or only three to four members.
- A Position Statement, on the FAAR Project, is out to the committee for comment. Interim Provost Richard Wood has been working with the committee on this project. Jon's concern is that the faculty are unaware of the FAAR Project.
- **ACTION:** Fran will contact Faculty Senate President Pamela Pyle, and Rick Holmes, University Secretary's Office, to see if Jon can present on the Position Statement at the next Faculty Senate meeting on April 23, 2019.
- LMS Project – Academic Technologies has gotten approval to begin a three-year process of migrating, or upgrading, UNM's Learning Management System. The IT Use Committee is working with Academic Technologies on this project to research vendors and products. A subcommittee has been formed to oversee this project. This project will run through the summer.
- In closing Jon announced that he will be stepping down as chair of the IT Use Committee. He has one more year as a member of the committee.

Other Business:

None.

Next Meeting:

May 2, 2019 (3:00pm – 4:00pm)
Zimmerman Library, Herzstein Latin American Reading Room

Adjourn: 3:37 pm