

Faculty Senate Budget Taskforce (A Faculty Senate Ad-Hoc Committee)

Minutes

Draft 1

Meeting Date and Place: Tuesday, 10/6/15, 12:00 pm, **Scholes Hall, Roberts Room**

Members Present: Stefan Posse, Faculty Senate President, Janie Chermak, Ann K. Brooks, Charlie Steen, Fran Wilkinson, Kramer Woodard, Lee Brown and Scott Hughes.

Members Excused:

Members Absent: Pamela Pyle, Faculty Senate President Elect, Beth Tigges, Nora Dominguez, Douglas Thomas, Andrew Cullen, Norma Allen, Trish Steinbrecher, Edl Schamiloglu, Ajna Hamidovic, Carol Bernhard, Donna Sigl, Charlie Paine, Bill Liotta, Edl Schamiloglu, Don Bellew and Michael Dougher.

Minutes: Dennis Dunn, Office of the University Secretary.

	Subject	Notes	Follow-Up
1	Call to order (Stefan Posse)	Faculty Senate President Stefan Posse opened the meeting at Noon, in the Roberts Room, Scholes Hall.	None Needed
2	The Meeting & Suggestions (Roberts Room, Scholes Hall)	<p>Points covered in today's meeting included:</p> <ul style="list-style-type: none"> • Kramer Woodard began the meeting by once again suggesting the task force should consider dropping members from the membership list, who are not attending the meetings. It was suggested that the members be contacted directly to see if they still want to be a part of the Task Force and are available for assignments; • • • • • The items from the Initiatives that were assigned to Task Force members. More assignment will still need to be made: • 1.1 Tenure & Promotion Modifications – it was agreed to take this item off the Initiatives; • 1.2, 1.3 & 1.4 Evaluation of Current Mentoring/Advising of Undergraduate & Graduate Students – it was decided this is a valid initiative, but should have its own task force outside the Budget Committee. Mike Dougher pointed out that the Provost's Office has a file of every units mentoring plan. It was suggested that this topic should be given to another committee since it does not deal with budget issues; • 1.5 Faculty Mentoring – The cost of hiring new faculty could be offset by the mentoring of existing junior faculty. This was also recommended to be passed on to another committee; • 1.6 Alumni Initiatives – it was suggested that this should be passed on to the Alumni Association and the UNM Foundation; • 2.1 Request Most Recent Facilities Audit – Ann Brooks; • 2.2 Request Most Recent Library Collections Analysis – Fran Wilkinson; • 2.3 Request Most Recent Efficiency Audit for Shared Services – Stefan Posse; • 2.4 Data Collection and Metrics – Janie Chermak, Ann Brooks, Stefan Posse, Mike Dougher; • 2.5 Program/Course Assessment – It was agreed that this is not an initiative that should be taken on by the Budget Task Force. Fran informed the members that there is already an organization on campus that tracks this topic and do a very good job of it. This group is headed up by Greg Heileman and Terry Babbitt; • 2.6 Streamlining University and Faculty Compliance Policies Process and Removing Redundancies – Helen Gonzales, Chief Compliance Officer, Main Campus, would be the best contact person for this initiative, along with her counterpart, Stuart Freedman, at the Health Science Center (HSC). Mike Dougher expressed concerns about chemical and laboratory compliance issues, specifically on the main campus. It was recommended that this initiative be delegated to another committee; 	Janie Chermak and Ann Brooks will send out the email to the Task Force membership.

		<ul style="list-style-type: none"> • 2.7 Request Branch Campuses Operational Audit – Stefan Posse; • 3.1 Survey Peer & Aspirant Institutions for Budgetary Solutions – Charlie Steen & Scott Hughes; • 3.2 Catalog Unfunded & Underfunded Legislative Mandates/Initiatives – Lee Brown; • 3.3 Survey Faculty, Staff & Administration on Immediate Cost Saving Strategies – Kramer Woodard & Scott Hughes; • 4.1 Obtain Budget Data to Determine Current Efficiency Levels – Janie Chermak, Ann Brooks, Stefan Posse, Mike Dougher; • 4.2 Develop a Resource Allocation Policy – Work with the Provost and find the allocation policy. This is a long term project; • 5.2 Compliance Policy – This is covered in 2.6; • 6.1 A meeting with UNM Foundation to Review Foundation Outcomes over the Past Three Years – (<i>Open</i>); • 6.1B Revenue Generation Examples STC (Science & Technology), Albuquerque Innovate , HSC CTSC Biodesign – Stefan explained that these initiatives represent innovations that are taking place on both the main campus and HSC, to help improve revenues and the Task Force should look into them; • 6.1C Create Partnerships with Business Entities to Create Internship, Job Opportunities, Courses and Research – It was discovered that 90% of UNM PhD's leave New Mexico to find jobs out of state. The various labs in New Mexico are expecting 40% of their work force to retire in the next five years and have increased their internship programs. The Provost is also taking with Sandia Labs in order to get their employees to begin teaching at UNM; • 6.2 Funding Formula – The FS Budget Committee was going to look into this but it has now moved onto the Task Force. It was discovered that UNM recently lost a 3.5 million dollar grant due to poor graduation rates; • 6.3 Diversify UNM Revenue Sources to Reduce Reliance on Funding Formula – This is an item that is handled through the Provost's Office, but the Task Force should keep an eye on it; • Other items the Task Force should look at: • Research Mission and Impact on UNM • President's Role in External Fundraising • Audit of UNM Initiatives/Program • Incentive Model • Learning Central Training Modules • UNM West • 6.4 Compilation/Trend of UNM Benefits, Post-Retirement Benefits, Compensation & Retention Data – (<i>Open</i>); 	
3	To Do	Now that initiative assignments have been give out to members who were present today, Stefan Posse decided that the October 13, 2015 Task Force meeting should be canceled so members can work on their initiative assignments. The Task Force will meet the following week.	
4	Next Meeting	Tuesday, October 20, 2015, 12:00pm Scholes Hall Roberts Room, for an hour and a half meeting.	
	Adjourn	Meeting adjourned at 1:40pm.	