



Faculty Senate Budget Committee

Final

Minutes

Monday, September 21, 2020

11:00 AM-12:00 PM

Via Zoom

Attendees: (taken from sign-in sheet – for those who signed in)

Robert Gary	Anderson School
Michael Davis	Surgery Urology
Melissa Roberts	Pharmacy
Renia Ehrenfeucht	Architecture & Planning
Irene Vasquez	Chicana & Chicano Studies
Osborn Pearson	Anthropology
Sudharman Jayaweera	Engineering
Norma Allen	Budget Office
Melody Avila	College of Nursing

Excused: Janie Chermak Economics

Absent: Marquita Harnett Law

Guests: N/A

Minutes: Felisha Martinez Office of the University Secretary

Meeting called to order @ 11:00 AM

Quorum was met.

1. Review and Approval of Agenda:

Motion to approve agenda for Monday, September 21, 2020. Motion seconded and approved by unanimous vote.

2. Review and Approval of Minutes

Motion to approve minutes for Monday, August 17, 2020. Motion seconded and approved by unanimous vote.

3. BLT Membership

Ms. Norma Allen reported on recent changes to BLT membership for Budget Committee members. She stated that the Budget Committee chair has been added to BLT, which means going forward as chairs rotate out, they will be included in BLT. She also stated the BLT now has a subcommittee for Tuition and Fees, chaired by Dan Garcia. Ms. Allen reported that if someone is interested, they can be added to serve on this subcommittee.

4. BLT Presentation



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Ms. Allen stated that there is an upcoming BLT meeting on Thursday, September 24th at 10:00 AM. It is an open meeting, and anyone is welcome to join. Ms. Allen informed members that they can receive invites and agendas for future meeting by emailing her. She provided the committee with recent BLT presentation, originally presented on August 27th, which included the following budget development schedule.

FY 22 Budget Development Schedule	Agenda Topics (DRAFT)	
	Committee/Meeting	
September 14, 2020	N/A	Call for FY 22 Critical funding Requests including Differential Tuition Requests
September 24, 2020	BLT	Fall Enrollment Census, August month end Tuition and Fee Projections
October 8, 2020	BLT	Decision on unbudgeted tuition and fees
November 2, 2020	N/A	FY22 Critical Funding Requests due to VP unit
November 19, 2020	BLT	FY 22 SFRB Recommendation presentation to BLT
January 14, 2021	BLT	FY 22 VP Funding Requests (including differential tuition requests) (Academic Affairs, President, and SVP), any updates on inflationary costs, Legislative and Subcommittee Updates
January 28, 2021	BLT	FY 22 VP Funding Requests (including differential tuition requests) (Academic Affairs, President, and SVP), any updates on inflationary costs, Legislative and Subcommittee Updates
February 11, 2021	BLT	Final BLT Subcommittee Recommendations
March 11, 2021	BLT	Preliminary BLT Recommendation (T&F increase and Compensation increase)
March 15, 2021	N/A	Budget Planner System Opens
March 25, 2021	BLT	Final BLT Recommendation Presentation
April 1, 2021	BLT	Final BLT Recommendation Presentation to President Stokes
April 6, 2021	BOR Finance and Facilities	President's FY 22 Budget Recommendation Presentation (Tuition, Fees and Compensation)-Approval Item
April 9, 2021	N/A	Governor Veto and Approval Deadline
April 13, 2021	Full BOR	President FY 22 Budget Recommendation (Tuition, Fees, and Compensation)-Approval Item
April 14, 2021	N/A	Budget Guidelines and Allocations Released
May 1, 2021	N/A	Submit UNM Budget to HED
May 4, 2021	BOR Finance and Facilities	Approval Item-Main and Branch FY 22 Budget and FY 21 BAR
May 11, 2021	FULL BOR	Approval Item-FY 22 UNM Budget and FY 21 BAR

Ms. Allen stated that each BLT member providing a budget report addressed the following (Ms. Allen provided a summarized report from BLT meeting):



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- Budget Plans
 - Provost James Holloway reported for Academic Affairs. Academic Affairs was reduced by \$21 million relative to FY20 (net compensation). This is a reduction of \$15 million relative to original FY21 budget (net compensation), or 7.14%. The reduction to schools and colleges were reported at 7.08%. The factors used to distribute reductions included I&G budget, SCH trends over 5 years and external funding (gifts, grants, RPSP, etc.). The reduction to central academic units was reported to be 7.34% with reductions based on tiers (Significant reduction, U Secretary, Grad & LAII, Essential Services, Optional academic activities and museums). It was reported there is expected to be an additional 5% cut for next legislative session.
 - Teresa Costantinidis reported for SVP Finance & Administration. There is a total special session reduction of \$6.7 million or 9.5%. SVP unit reductions reported at \$5.5 million or 10.3%. The reported utilities reduction was \$1.2 million or 7.2%. Priority was given to campus safety and must fund costs such as property and general liability insurance. To the greatest extent possible, there was protected units that took on additional COVID related costs as well as smaller units with critical functions. Instead of creating a new funding request, funding was reallocated for COVID Coordinator functions.
 - Terry Babbitt reported for the President's organizations. A total allocated reduction for FY 21 was reported at \$1,175,593 or 9.8%. Strategic reallocation resulted in cuts ranging from 4.8% to 52%. Some BLT allocated funding and reorganization had to focus on required Title IX changes due to new federal regulations that went into effect 8/14/20. SVP Finance & Administration, Office of University Counsel, and Office of Equal Opportunity and Compliance have all contributed to implementation of hearing procedure that requires a quasi-judicial infrastructure. This includes a hearing officer, coordinator, advisors and administrative support. Consolidation of duplicative internal controls and administrative functions are being considered with some currently being implemented. There is a provided increase in support for current strategic priorities. There was a reported need for \$400,000 one-time support for legal fees and settlements.
- Budget Strategies
 - Proposed Separation Incentive option: Ms. Allen stated committee members are welcome to view retirement incentive option at their leisure with following link (<https://hr.unm.edu/retirement/vrio>).
- Enrollment Projections and Tuition



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Ms. Allen provided the following census report, which then resulted in committee’s brief discussion regarding census trend for the last 5 years.

*The University of New Mexico
Fall 2020 Official Enrollment Report
Albuquerque Campus
As of Census Date, September 4, 2020*

Fall Semesters							
	2016	2017	2018	2019	2020	1 Year Change	5 Year Change
Headcount	27,060	26,278	24,393	22,792	22,244	-2.40%	-17.80%
Student Credit Hours (SCH)	333,819	320,954	295,720	274,990	262,862	-4.41%	-21.26%
Full Time Equivalent (FTE)	22,857.27	21,982.60	20,244.60	18,832.72	18,170.68	-3.52%	-20.50%

*** No Medical School included in this**

Ms. Allen provided information for committee regarding BLT Tuition and Fee Subcommittee. She stated that the subcommittee is focused on the following:

- Analysis of enrollment levels as well as tuition and fee projections
- Discussion of enrollment targets and receive input as well as information from Enrollment Management Team.
- On-going review of tuition and fees discussion.
- Look for expansion opportunities on current structure.
- Look for ways to restructure and simplify tuition and fee rates.
- Create a final report with recommendations.

Ms. Allen requested subcommittee volunteers. She stated that if no one is available to serve on the committee, she will reach out to Dr. Finnie Coleman, Faculty Senate President, to fill the spot.

- The Mandatory Student Fee-Emergency Funding report was made by Dan Garcia. University departments were cut across the board by 18.36%. The Student Fee and Review Board (SFRB) offered emergency funding of \$330,000. This included \$250,000 from SFRB Contingency fund and \$80,000 from one-time funding savings. The application deadline was Friday, July 24, 2020 with deliberations on Saturday, August 8, 2020. The funding priorities included Health and Safety, student employee positions that benefit a large group of students (i.e., CAPS, GRC) and departments that benefit a large group of students (SUB, SGAO). The requests that were not considered were those not originally included in FY21 process (COVID-related expenses) and departments that have healthy reserves.



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The following chart of funding information was provided:

Unit	Amount Requested	Amount Funded
Global Education Office (GEO)	\$6,425	-
Student Union (SUB)	\$75,000	\$15,000
Children’s Campus	\$58,729	\$35,000
LGBTQ Resource Center	\$7,500	\$4,500
Center for Academic Program Support (CAPS)	\$49,844	\$41,869
Graduate Resource Center (GRC)	\$11,553	\$11,553
Student Govt. Acct. Office (SGAO)	\$38,542	\$32,901
Athletics	\$300,000	\$40,000
El Centro	\$16,300	\$8,150
Student Health & Counseling (SHAC)	\$487,973	\$141,027

5. Budget Principles and Strategies

Dr. Vasquez stated that the Budget Committee suggestions were incorporated into current draft by the Provost. Ms. Allen stated that this was presented to the BLT and will be discussed further in the upcoming meeting.

6. Other Business:

Dr. Renia Ehrenfeucht reported that the Faculty Senate will be discussing the fossil fuel divestment proposal put forth by the Budget Committee. Dr. Vazquez confirmed that this proposal was brought to the Operations Committee and will be presented at next Faculty Senate meeting for further review.

7. Next Meeting

Monday, October 19, 2020



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8. **Adjourned:** 12:00 PM