**DRAFT 2**

**Minutes**

Tuesday August 8, 2017

3:30pm to 4:30pm

Herzstein Latin American Reading room, Zimmerman Library

***Attendees: (taken from sign-in sheet – for those who signed in)***

Fran Wilkinson University Libraries & Learning Sciences

Keeta Harnett Law Library

Shawn Berman Anderson School

Pamina Deutsch Policy Office

Mark Maddaleni Arts & Sciences

Gene Henley Public Administration

Codruta Soneru Anesthesiology

Leslie Jones Easom UNM Retiree Association

Trudy Flynn Payroll

Dimitev Vassilev Mathematics/Statistics

Brooke Cholka Research & Compliance

***Excused:*** Carol Bernhard College of Education

Marcia Sletten Health Science Center

Dorothy Anderson Human Resources

Brenda De La Pena Human Resources

***Absent:*** Theresa Ramos Office of Faculty Affairs & Services

***Guests:*** Joey Evans Human Resources

***Minutes:*** Dennis Dunn Office of University Secretary

**Meeting called to order – 3:30pm.**

**Quorum was met.**

**Review and Approve Agenda:**

Agenda approved.

**Review and Approve Meeting Minutes:**

June 13, 2017 minutes approved. July 11, 2017 minutes approved with one change from Pamina. September 1, 2017 needs to be changed to July 1, 2017. Dennis Dunn will make this change to the minutes.

**Election:**

Ballots were handed out for the election of committee co-chairs and for a representative from the Benefits Committee to the Budget Leadership Team (BLT).

Results:

Fran Wilkinson and Carol Bernhard re-elected as Co-Chairs.

Gene Henley re-elected as the committee’s BLT representative.

**Updates:**

**Human Resources:**

*Joey Evans*

* Joey announced upcoming dates for UNM’s Unified Wellness Alliance:
* Tuesday, September 5, 2017. Noon – 1:00pm, NW corner of Johnson Field (near the Olympic Pool);
* Wednesday, September 6, 2017. 11:00am – 1:00pm, NW corner of Johnson Field (near the Olympic Pool);
* Thursday, September 7, 2017. 10:00am – 1:50pm, North Campus, Fitz Hall, Room 303;
* Human Resources will be presenting on UNM Benefits at the August 14, 2017 New Faculty Orientation;
* Monthly Financial Wellness Seminars will resume in August 2017. Joey will forward a list of dates, and topics, to Fran for distribution to the committee.

**Policy Changes:**

*Pamina Deutsch*

* The Policy Office is working with Human Resources on changes to the Catastrophic Leave Policy. They are close to issuing a final draft for review and comment.
* Policy 2250 - New Smoking Policy at UNM: Starting in the Fall 2017 Semester, all but a few designated smoking areas will be eliminated from UNM campuses. Two designated smoking areas will remain on the North Campus, and two by the residence halls. Other than these two areas at the residence halls, there will be no designated smoking areas on the Main Campus. The policy prohibits smoking and other tobacco use outside of these designated areas, and tobacco use includes vaping and chewing tobacco. Fines of $100 can be issued by campus police to violators of this policy. Smoking in one’s car is also a violation of this policy when the car is on UNM property.

**VEBA Committee:**

*Fran Wilkinson*

* The VEBA Committee has not met since the last FSBC meeting. A date for the next meeting will soon be set.

**Budget Leadership Team (BLT):**

*Gene Henley*

* Gene reported that the BLT has not met.

**Retiree Association:**

*Leslie Jones Easom*

* The association has met and its focus is on the Education Retirement Board’s (ERB) pensions and is working with the legislative committee attached to this issue. The issue facing the ERB is that more New Mexico retirees are leaving the state and very few people are moving to New Mexico and contributing to the pension.

**Committee Priorities for the Coming Year:**

*Fran Wilkinson*

Fran opened a discussion for the committee members to give their input on the issues the Benefits Committee should address during the coming year. Points raised:

* Continuing cuts to UNM Benefits;
* Employee compensation, beyond pay raises;
* UNM (ERB) pension changes;
* The Budget Leadership Team (BLT) role and action;
* Cost saving ideas for the university;
* Looking at how other universities address benefit and budget issues;
* Looking at the University’s future in the long-term (5-10 years), as opposed to the short-term (1-2 years)

**Other Business:**

**ACTION:** An email from the Benefits Committee to President Abdallah thanking him for his rescinding of the proposed changes to policy UAP 3400 regarding the Annual Leave Accrual Rates for eligible employees hired July 1, 2018, and thereafter. Keeta Harnett volunteered to write the first draft of the email and submit it to the committee for review and approval.

**Next Meeting:**

September 12, 2017

3:30pm – 4:30pm

Zimmerman Library, Herzstein Latin American Reading Room

**Adjourn: 4:45 pm**