



## Faculty and Staff Benefits Committee

### Draft 1

#### Minutes

Tuesday, May 10, 2022

3:30 PM to 5:00 PM

Via Zoom Video Conference

***Voting Members Present:*** Shawn Berman, Grace Faustino, Dimiter Vassilev, Cynthia Pierard, Elizabeth Elia, Jodi Perry, Rafael Fierro, Texanna Martin

***Voting Members Absent-Excused:*** Fran Wilkinson Gene Henley, Marcia Sletten

***Members Absent-Unexcused:***

***Ex-officio, Guests, and Minutes:*** Kevin Stevenson, Manel Martinez-Ramon, Interim VP for UNM UA, Sidney Mason-Coon, Pamela Pyle

**Meeting called to order @ 3:30 PM.**

**Quorum was met.**

**1. Agenda**

A motion and second was made to approve amended agenda.

**2. Minutes**

A motion and second was made to approve amended April minutes.

**3. UNM UA**

*Manel Martinez-Ramon*

The Executive council meets every other week to listen to and discuss the needs of faculty. They are made aware of concerns and issues. Regarding benefits, there is a large spectrum of faculty whose main concerns are the increase in premiums. Manel offered ideas on how to communicate and how we can work together. Dimiter added the importance for Manel to view minutes for upcoming discussions with him.

**4. Voluntary Employee Beneficiary Association (VEBA) Committee Meeting**

*Dr. Shawn Berman*

No updated report

**5. Lobo Health Strategy Group**

*Jodi Perry and Shawn Berman*

No updated report

**6. Budget Leadership Team**

*Gene Henley*

No updated report

**7. Policy Office**

*Sidney Mason-Coon*



## Faculty and Staff Benefits Committee

- Included final draft of the UAP 3435: Inclement Weather that will be submitted to President Stokes for approval. The final draft reflects input received during the 30-day, all-campus review and comment period, and feedback from Provost Holloway and SVPFA Costantinidis.
- Consensual relationship policy is out for comment. Comment can be made anonymously if you prefer. After May 22<sup>nd</sup>, all feedback will be consolidated, and Sidney will bring back to the committee for comments.

### 8. Retiree Association

*Dr. Fran Wilkinson*

No updated report

### 9. Human Resources

*Joey Evans*

- Open enrollment is complete and went well.
- There will be a 90-day period to grandfather authorizations and prescriptions that might be excluded under CVS. This 90-day period will give time for people to communicate with their provider for new prescriptions or authorizations.
- WEX will start processing claims July 1, for current fiscal year. There will be a blackout period for transition data over to WEX. There will be communication to explain that blackout period soon.
- Working on incorporating a checklist for retiring employees as they start the retirement process. We will be sending out an email with the checklist to those employees.

#### Q&A:

Why is open enrollment only 16 days and starts in the middle of one month to the beginning of another?

Consideration was given for faculty finalizing end of semester duties. This allows time to get ID cards out to individuals by July 1., data cleanup of files while faculty is still on campus so that files can be finalized before rollover to the new vendor. Giving 16 days for open enrollment gives time for questions and works best from experiences in the past.

When faculty are ready to retire and have ARP, where do we send them HR Benefits, Faculty Contracts?

[HRbenefits@unm.edu](mailto:HRbenefits@unm.edu) is a good place to send people with respect to retirement questions.

### 10. Other Business



## **Faculty and Staff Benefits Committee**

- Both co-chair terms are one-year terms. We need to do the nomination process for both chairs. Grace is willing to serve again as co-chair. Shawn is going on sabbatical next year. He is willing to serve once he returns.
- Send all nominations to Gena Garcia, OUS

### **Next Meeting:**

June 14, 2022

3:30 PM

Via Zoom

**Adjourn: 4:48 PM**