



Faculty and Staff Benefits Committee

Final

Minutes

Tuesday, July 12, 2022

3:30 PM to 5:00 PM

Via Zoom Video Conference

Voting Members Present: Grace Faustino, Dimiter Vassilev, Marcia Sletten, Gene Henley, Texanna Martin, Shawn Berman, Elizabeth Elia, Jodi Perry

Voting Members Absent: Cynthia Pierard, Rafael Fierro

Members Absent: Joey Evans

Ex-officio, Guests, and Minutes: Trudi Flynn, Emily Luhman, Sidney Mason-Coon, Brenda De La Pena, UNM HR, Gena Garcia, Office of The University Secretary

Meeting called to order @ 3:33 PM.

Quorum was met.

1. Agenda

A motion and second was made to approve agenda.

2. Minutes

A motion and second was made to approve June minutes.

3. Voluntary Employee Beneficiary Association (VEBA) Committee Meeting

Dr. Shawn Berman

No updated report

4. Lobo Health Strategy Group

Brenda De La Pena

No updated report

5. Budget Leadership Team

Jodi Perry self-nominated herself to be the new BLT Representative. Texana Martin to be a backup in case Jodi cannot attend. It was confirmed that there was not a need to take a vote for Jodi to represent as she was the only interested person and this position is a volunteer position.



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6. Policy Office

Sidney Mason-Coon

Policies to be reviewed by PRC in mid-August are:

- Remote work-working on draft
- Policy 3500-working on draft

A policy request form has been published on the webpage, [University Policy | The University of New Mexico \(unm.edu\)](#). This form is used to request a revision to an existing policy or request for a new policy. [University Administrative Policy Request \(Page 1 of 3\) \(office.com\)](#)

All questions with an asterisk requires an answer before moving forward.

If you have information that you would like to attach that could be helpful to the review committee, you are allowed up to 10 attachments.

Under Policy Process tab click on UAP Process Flow, here you can view the process flow of requests. [UAP Process Flow: University Policy | The University of New Mexico \(unm.edu\)](#)

HSC employees who have not activated their NetID will receive an error when trying to open the policy request form. Employees with UNM HSC accounts must login using their UNM NetID accounts.

It was suggested to login under incognito or private mode, this should allow access.

Another recommendation was an instructions sheet on the webpage for HSC emails and how to access the request form.

Sidney will go back to the policy committee about accessing the request form if you have an HSC email and aren't able to access the form.

The view the process flow under Policies Process, located on tab at top of Policy page.

The staff remote work draft is still in the works. Many departments are collaborating with HR on this policy. There will need to be revisions to other policies in order to be in compliance. For example, if you move out of state you will need to let the university know your new address. There is a myriad of issues that come along when staff work out of state, like complex taxation issues.

7. Retiree Association

John Trotter

Mr. Trotter had a conflicting meeting; therefore, he was unable to join us this time.

8. Human Resources

Brenda De La Pena

Joey will report on data points next meeting. CVS is implemented. We are addressing items that have come in. Not a lot of items have come in but when they do we are elevating them and getting good response from CVS.



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WEX transition has been a lot. We are getting folks that have not received their cards. There will be a period of transition for unused funds. It is updated now on FSA webpage. The details of the transition are complicated, and detail orientated. If you have not received your cards, please reach out to HR or anyone on Brenda's team. WEX should have sent an email letting people know to log in to the member portal. If you have questions, go to the HR benefits or email Brenda directly.

Q&A's

- WEX is replacing McGriff for what type of care? Healthcare FSA Plan or Dependent FSA Plan (flexible spending account)
- CVS is replacing Express Scripts? Yes.
- When people submit their own claims, do you have to download an app? Yes, you will need to get the WEX Benefits app. Log into the website first to become a member then use the app to submit claims. There is information on the portal to help.
- Brenda has noticed that if you have a spouse or dependent that uses WEX for copays or prescriptions, go into the website and add them as a dependent so that their claims will be attached to you.

9. Other Business

No other business

Elizabeth said that a faculty member at the UNM Law School raised an issue. NM SB317, a law that amended our insurance coverage for cost sharing for behavioral health. So, this made it that employees around the state are all covered under the amendment. Their employer must cover the cost share for behavioral health.

This faculty member suggested we advocate for this plan into our health insurance. Jodi stated that she has come across this before and will take to Lobo Health Strategy working group. Jodi will email Joey about this. Brenda said that they have received emails in March due to costs. She believes there were a lot of evaluations around the policy or enhancement. The July enhancement was a PCP copay. Being self-insured, UNM is not subject to the requirements of SB317. We will, however, continue to reevaluate the needs and concerns of employees and their dependents. Jodi will follow up with Joey on this issue.

Brenda mentioned that if it is bought up again with Joey in the Fall, it would be good so that all the claims have come in and he can gather data and the cost impact.

Next Meeting:

August 9, 2022
3:30 PM
Via Zoom

Adjourn: 4:35 PM