



Faculty and Staff Benefits Committee

Final

Minutes

Tuesday, December 12, 2023

3:30 PM to 5:00 PM

Via Zoom Video Conference

Voting Members Present: Shawn Berman, Dimiter Vassilev, Jennifer Kavka
Jessica Serna, Sara Daykin, Amber Trujillo McClure, Angela Beauchamp, John Trotter

Voting Members Absent: Mark Fischer, Mohamed El-Genk, Laura Haniford

Ex-officio, Guests, and Minutes: Sidney Mason-Coon, Joey Evans, Trudi Flynn, Gena Garcia

Meeting called to order @ 3:32 PM.

Quorum was met.

1. Agenda

A motion and a second was made to approve the December agenda.

2. Minutes

A motion and a second was made to approve amended November minutes.

3. Updates:

A. Lobo Health Strategy Group-*Shawn Berman & Jessica Serna*

No update

B. Voluntary Employee Beneficiary Association (VEBA) *Shawn Berman & Angela Beauchamp*

No update

C. Budget Leadership Team- *Jennifer Kavka*

The BLT committee met on December 1st. They heard a recommendation from the Student Fee Review Board for no increase in fees for the upcoming year. They made this determination from soliciting and receiving \$28M in funding request applications from support units on campus and added an additional \$124K for funding needs.



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Based on 51% enrollment, those fees generated would cover the needs of the unit. If less than 51% the additional funds will cover and if above the 51% the additional costs will go into reserves.

D. **Policy Office** *Sidney Mason-Coon*

Approved Policies:

4020- New Employee Relocation Allowance

3700- Educational benefits

Process:

6100- Risk Management- *changes to current procedures.*

6110- Safety and Risk Services- *changes to current procedures.*

5200- Allocation and Assignment of Space- *in review*

2260- Non-Motorized and Small Motorized Vehicles-*in process*

4030- Travel & Employee Expenses- *in draft*

4040- Foreign Gifts- *in draft*

E. **Retiree Association** *John Trotter*

No update.

F. **Human Resources** *Joey Evans*

- Upcoming meeting with Aon regarding FY25 healthcare costs.
- RFP process ongoing for administrative services.
- Working on a proposal for salary tiers.

Will update on all as they become available.

G. “Other/Anything else that the FSBC should be aware of to fulfill our charge (any time-sensitive matters that are identified between FSBC meetings please bring them to the attention of the FSBC via email)”.

Other Business

Next Meeting:

January 9, 2024

3:30 PM

Via Zoom

Adjourn: 4:02 PM