Faculty Senate IT Committee

2018-12-18, 2-3 PM

Zimmerman Library, Herzstein Latin American Reading Room

Present:

Elisha Allen, Kevin Comerford, Dave Dixon, Stephen Hernandez, Jennifer Laws, Han Li, Tang-Tat Ng, Marios Pattichis, Bruce Perlman, Brian Pietrewicz, Trenia Walker, Helen Wearing, Jon Wheeler

Agenda

1. Minutes from the 2018-11-02 meeting approved
2. LMS update (Elisha Allen)
   a. Process informed by recommendations from the Provost's Academic Redesign Committee (PARC) (lead Vanessa Svihla)
      i. **Action item**: Distribute PARC recommendations to committee
   b. *Desire to Learn* and *Canvas* have provided demos on campus
      i. Preliminary demos, not evaluation – to see what is out there
      ii. Blackboard has/will also be invited
      iii. Fact finding rather than selection
   c. Need to identify funding – recurring 200K funding gap
   d. Q: How were demos advertised?
      i. Info provided to a group of admins and faculty/staff recommended by PARC participants
   e. Going forward there is a need for broader input to RFP process and further demos
   f. Q: How to get the word out for future developments/demos?
      i. **Action item:** Committee will reach out to our departmental/college faculty to increase awareness and solicit interest for RFP process
   g. Q: How were/will be people selected to serve on RFP committee?
      i. Through recommendations from this committee
      ii. LMS satisfaction survey (spring 2018) included a question for interested parties to self-select
   h. Q: Can we ask companies to tell us which other universities are using their platform?
      i. Necessary to get info about video support, bandwidth requirements, etc.
      ii. Some features of interest are not LMS features but integrations
   i. Q: Is the plan to choose LMS with focus on integrations, or a comprehensive LMS with all features?
      i. Examples video delivery and Zoom/conferencing
   j. Q: Has there been an environmental scan?
      i. Not yet but it can be done
      ii. Also an option to do an RFI
   k. Canvas and brightspace test accounts available
   l. **Action items**:

          i. Committee volunteers for RFP committee:
- 1. Marios P.
- 2. Jen L.
- 3. Stephen H.
- 4. Dave D
- 5. Trenia W

          ii. Jon will work with student reps, HSC and branch campuses to identify additional participants
- 1. Students are end users
- 2. Dave may also be able to recruit students

          iii. Committee will form a subcommittee for an internal environmental scan
- m. 3 year deadline to implementation – clock is ticking

3. Related follow up - what is the plan for Zoom?
- a. UNM signed an enterprise agreement in September
  - i. Send email to media@unm.edu to request a license
- b. Paid out of one-time funds – continuation will require ongoing money
- c. What capabilities exist with regard to integration of Zoom in iTV rooms? Other classrooms?
  - i. Potential for improved classroom scheduling
  - ii. Question of funding – who would pay for necessary upgrades?
- d. **Action items**:
  - i. Jon will identify points of contact for more info on upgrade and funding process
    - 1. Include Scheduling, Learning Environments Committee, Capital Projects,
  - ii. Determine how to link to Academic Technologies Advisory Board (ATAB) intake process
    - 1. Submit some initial requests using current ATAB intake process
      - a. Jon will send out dashboard URL, initiate intake

4. FAAR – Committee position statement
- a. **Action item** - Jon will follow up committee to work by email
- b. Solution should minimize reporting burden on faculty
- c. Need for a substantial proof of concept, including extensive, real use casess