

UNM Faculty Senate IT Use Committee

Thursday, May 27, 2021

No face-to-face meeting location

1:00 pm – 2:00 pm

Join Zoom Meeting

<https://unm.zoom.us/j/92647004971>

Meeting ID: 926 4700 4971

Passcode: 8675309

Chair: Trenia Walker

Attendees (Voting Members): Huaiyu (Mike) Duan, Stephen Hernandez, David Hurley, Jennifer Laws, Han Li, Peter Lisignoli, Mary Rice, Julia Scherba de Valenzuela, Pamela Cheek (Associate Provost)

(Guests): Elisha Allen (IT/AT), Jon Bocoock (IT/AT), Brian Pietrewicz (IT/AT)

Regrets: Trina Altman and Alexa Wheeler

Topics

1. Review of meeting minutes
 - a) 2/25/21 (motion Jenn Laws, seconded David Hurley, approved by membership)
 - b) 3/25/21 (motion David Hurley, seconded Huaiyu (Mike) Duan, approved by membership)
 - c) 4/22/21 (motion Han Li, seconded Stephen Hernandez, approved by membership)
2. Faculty Constituent Concerns
 - a) Email Spam filter too aggressive – Huaiyu (Mike) Duan
 - Concern that current level of Spam filter is too high – too many legitimate emails are being routed to junk mail. Some faculty were considering the Junk Mail folder as a second inbox. Switching from UNM email to Gmail or other client because of the issues with Spam filter
 - Brian Pietrewicz explained that setting the Spam filter is always a challenge – too high or too low. Everybody has a different preference of degree. Currently set at “6.” Also, UNM email optimal on Outlook. Easy to make additional modifications to individual Spam filter through Outlook
 - It is possible for users to specify email addresses that are not Spam. If this isn’t successful, the UNM IT Help desk can help faculty members “whitelist” (identify as trustworthy) to make more permanent changes to email filtering
 - b) FERPA training – Jennifer Laws
 - Many faculty, especially those teaching online, may need more information and instruction on current FERPA laws
 - Not much will on the part of faculty to add another annual training
 - Jennifer Laws made a request for FS-ITUC to consider making a strong recommendation for a one-time mandatory FERPA training for instructional

faculty. This could possibly be done in connection with the rollout of the new LMS.

- Stephen Hernandez reported that HSC just announced annual mandatory FERPA training for their faculty.
- Pamela Cheek, Associate Provost, explained that FERPA is covered in the New Faculty Orientation (NFO).
- Probably most faculty need a “booster shot” and maybe not full training course
 - i. Some concern that the current training course on Learning Central is difficult to locate.
 - ii. Also may not be as current as we need, issues arising quickly around online teaching. For example, the classroom use of Zoom.
- Should it be mandatory for faculty? How to track when/who does training?
 - i. Learning Central confirmed that this is something that they would be able to track for compliance.

Other constituent issues to circle back to in future meeting(s)

- c) Online Course Scheduling process & procedures
- d) Evidence-Based Practices for Teaching Online (EBPTO)
- e) Regular and Substantive Interaction Training (RASI) Learning Central Training

3. Planning for 2021-2022

- a) Focus on faculty driven agenda items
- b) Virtual meetings
- c) 4th Thursdays
- d) 1.5 hours

4. Summer Meeting dates: June 24; July 22; August 26

Next Meeting(s): June 24