UNM Faculty Senate IT Use Committee
Thursday, May 28, 2020
No face-to-face meeting location

1:00 pm – 2:00 pm

Zoom access: https://unm.zoom.us/j/92647004971

Meeting ID: 926 4700 4971

Chair: Trenia Walker

Attendees (Members): Mike Duan, David Hurley, Jennifer Laws, Han Li, Marek Osinski, Mary Rice, Julia Scherba de Valenzuela

(Guests): Elisha Allen (IT/AT), Duane Arruti (IT/AT), Jon Bocock (IT/AT), Carlos Herrera (IT/AT), Timothy Johnson (IT/AT), Brian Pietrewicz (IT/AT), Stephanie Spong (CDL), Alexa Wheeler (Valencia)

Regrets: Dusadee Sarangarm, Carla Wilhite, Stephen Hernandez, Debby Knotts

Topics

1. Review of meeting minutes from 3/26/2020
   - Dixon proposed motion to accept minutes as amended into the record. Osinski seconded. Vote of members, 6 in favor, 0 opposed, 1 abstain.

2. Review of meeting minutes from 4/30/2020
   - Laws proposed motion to accept minutes into the record. Osinski seconded. Vote of members, 7 in favor, 0 opposed, 0 abstain.

3. IT/AT/CDL updates

   - Jon Bocock (IT/AT) reported that data center planned outage/updates successful.

   - Replacement for BlackBoard Collaborate (phased out as of December 2020)
     - BlackBoard had promised Collaborate Ultra would resolve student privacy issues by mid-Spring but missed that deadline. When promised deadlines missed, decision was made not to use.
     - Alternative options will be Kaltura and Zoom

   - Respondus Lock-Down Browser (proctoring tool) – purchased through July 2021
     - 16 summer sections – Nursing program
     - Remaining concerns about student access. A few students borrowed loaner laptops to take quizzes through Respondus. Proctoring tool available in computers labs on campus.

   - LMS RFP – restarting work after break due to COVID-19.

- Duane Arruti (IT/AT) reported that campus classrooms were being identified and converted for hybrid instruction in Fall 2020. Two levels of conversion: minimum and premium. Trying to convert as many classrooms as possible. If not all ready by Fall, will be for Spring 2021. Identified funding for 100 classrooms $5000 installation price tag. Also dependent on external resources such as cameras and microphones, also subcontractor availability for installation.
    - Executive Team from Provost's Office to determine priorities for back to campus phase-in
    - Scheduling no longer concerned with maximizing classroom space – planning larger spaces for smaller number of students

4. Space(s) for faculty information exchange – with more people teaching online, would it be helpful to have a space for faculty to share ideas/recommendations on best [personal] purchases of hardware, software, communication, etc.?
    - Center for Teaching & Learning offers support for instructors and faculty
    - Maybe a discussion board could be created specifically for information exchange
        - MS Teams might be a good option
    - IT/AT reps asked that these hardware/software needs also be shared with College IT Officers

5. Plans for Summer training for faculty who teach at a distance
    - Stephanie Spong (CDL) said that these would not be mandatory

6. Upcoming meetings: 1pm to 2pm on June 25th and July 23rd; Zoom access/Meeting ID is recurring

7. Meeting adjourned 2:08pm

Next Meeting: *June 25, 2020 1pm-2pm*
Zoom access: https://unm.zoom.us/j/92647004971   Meeting ID: 926 4700 4971